

Minutes of BOFC #4 Meeting of Sept 27th, 2011

The Sept 27th, 2011 meeting of the District 34 Board of Fire Commissioners was opened by president Dwayne Jensen, the attorney & accountants were not present for this meeting. The pledge of allegiance was said followed by a moment of silence.

Minutes of the previous meeting:

Mr. Pawol, read the minutes of the previous meeting, Mr. Hughes, made a motion to accept the report as read, seconded by Mr. Klose, all were in favor.

Treasures Report:

Mr. Hughes, read the treasures report, Mr. Roman, made a motion to accept the report as read and to pay all bills, seconded by Mr. Pawol, all were in favor.

Buildings & Grounds:

Mr. Jensen, reported that he had patched a few roof leaks with tar, after the heavy rains that caused wet ceiling tiles.

Insurance:

Mr. Roman, reported that the board has a agreement with a new life insurance company, VESOLIFE and that all fire department members must sign up by Oct 12th to be included on the new policy.

Fire hydrants:

Mr. Klose, reported that he has received a new hydrant map for fire district #4, also Mr. Pawol, reported that know one from 440 Smith street, has contacted the Board of Commissioners to keep the hydrant located behind there fence, so therefore it will be removed by the Middlesex Water Company, after Mr. Klose contacts them.

Trucks & Equipment:

Mr. Jensen, reported that the white van 4-3-6 was sent to Auto Rite Repairs, for a major brake job overhaul, with new calipers, brake lines, etc.

Mr. Roman, reported that a service came out to the fire house and worked on the SCBA air compressor.

Fire Company:

Nothing to report.

Communications:

Mr. Roman, reported that there will be the annual water company dinner for any one who is interested, on Oct 26th at 5:30 P.M.

Also the Elizabethtown gas Company, is offering free training for possible gas leak detection response.

Finance:

Mr. Pawol, reported that the first 2012 budget workshop for the Board of Fire Commissioners , will take place on the agenda night of Oct 11th, 2011 in the Commissioners office with our CPA.

Old Business:

Mr. Jensen, reported that on Sept 28th, 2011 a inspector from the DCA, will be coming out to the fire house at 10:00a.m. to look at tower ladder 4-2-4 before the next Local Finance Board meeting, for the lease purchase financing of that fire apparatus re-build. Also Mr. Jensen, reported that the Board is willing to spend up to \$1,500 for a new T.V. for the fire house back room.

New Business:

Mr. Pawol, reported that the Board of Fire Commissioners will be advertise for bids in the Homenews Tribune for the re-chassis of rescue truck 4. The sealed bids will be opened on Oct 25th, 2011 at 7:00p.m. at the regular monthly meeting.

Fire Prevention:

_____ See attached report.

Fire Chief:

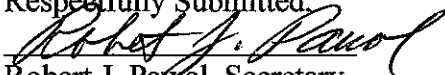
_____ See attached report.

Public:

_____ Nothing to report.

Adjournment: Motion to adjourn, Mr. Hughes, seconded by, Mr. Roman, all were in favor. Adjourned at 7:55 p.m.

Respectfully Submitted,


Robert J. Pawol, Secretary



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

FIRE OFFICIALS REPORT SEPTEMBER 2011 Fire District No.4

The Bureau reviewed proposed plans for a Bio-Diesel plant at 155 Smith Street in Keasbey, (Dana Trucking property)

The Bureau is awaiting updated water maps of the property to address any water issues for fire protection and more information on the Bio-Diesel process.

As of this writing, we have not received the requested information.

A written report was sent to the Department of Planning stating the same and that we cannot fully comment until the information is furnished.

The Juvenile from Keasbey that was referred to the Fire Watch program by the courts has yet to schedule a meeting for the evaluation.

The following businesses were reinspected during the month of September 2011.

P&J Auto Body
AM Fuels
Carga Express
JB Hunt
Champion Uniform

Respectfully submitted,

Frank DellaPietro III
Fire Official
Fire Districts No.4&8



Your complimentary
use period has ended.
Thank you for using
PDF Complete.

CHIEF
OF DEPARTMENT

MONTHLY REPORT

DATE: September 27, 2011 **MEETING (I.E. F.D./COMM.)** Comm. Mtg.

NUM. OF ALARMS: 25 Alarms since last meeting

EQUIPMENT OUT OF SERV: NONE KNOWN

PROBLEMS WITH APPARTUS: Brake light on Eng. 4-1 out, also some marked lights, 4-3-5 will need 3 new tires for winter. Need to look into issues with 4-2-5, water leaking from under turntable; drain valve on water way is leaking.

TRAINING: Township Fire Officers Assoc. Will be hosting an I-200 class, anybody interested see 401. Seeing problems with the Middlesex County Fire Academy .May need to look into sending Probies to another academy

EXPLORER TRAINING: No training this month due to personnel reasons

FIRE OFFICIALS REPORT: Not avail at the time of this writing.

MISC. NOTES:

- 1- It is reported that the T.V. in back room is not working. 9/27/11 Fire DEPT. looking into prices. Have not received any prices AS OF THIS WRITING. CEB

formed to be aware of civilians on the scene on incidents with cell phones taking pictures or videoing what we are doing.

- 3- On Sat. Oct. 1st the Home Depot in Woodbridge will be hosting a Fire and Safety Day from 1000 – 1400. A list will be on board in disp. room to sign up if interested. We will take truck. Dist. 8 Chief was informed of the date
- 4- Triple response for the wildwood weekend will start on Thurs .Sept. 15th @ 1000 to Sunday Sept. 18th @ 1400. 424 will respond first due as previous years.
- 5- During the 3 company response for the Firemen's Convention, we had a problem responding into Dist. #7. They would cancel us prior to us responding. On Sat. Sept. 17 at 0600 hrs. The alarm came in for a reported open burning on Hoy Ave in Fords. Again we did not respond and was canceled by Dist. 7. A letter was sent to disp. (see attached).
- 6- The ramp from Smith St/Riverside Dr to the Garden State Parkway South will be closed until further due to a partial road collapse.
- 7- Letter from Mayor John McCormac thanking all first responders for their dedication during Hurricane Irene.
- 8- Fire Dept. will send letter to BOFC for additional funds to compensate members who stood by during Hurricane Irene. BOFC to come up with a guideline as to when standbys are warranted.
- 9- Concerned about the children from the community playing in the firehouse parking lot and the front pad. Members responding to calls could strike children. would like board to take action.
- 10- 1 member injured from Dist 8 at the scene of an MVA on Sat Sept 10 at 1232 on the Garden State Parkway at
THIS REPORT RESPECTFULLY SUBMITTED BY: Mile Post 128.2. The hook from the wrecker attempting to upright a veh came off and struck the member in the hand. Int member was taken to PACH BY EMS



Keasbey Fire Department

420 Smith St., PO Box 108

Keasbey, NJ 08832

Phone (732) 738-4343 Fax (732) 738-0355

September 17, 2011

To: Station 7 Dispatch

From: Thomas F Barry III
Chief of Department Dist.# 4

Effective immediately, District 4 will no longer response into District 7 for any calls other than reported structure fires or smoke in a structure. Please do not tone District 7 into District 4 for any calls other than structure fires or reported smoke in a structure. We will continue to dual respond with District 8 as normal. Any questions regarding this memo, please contact me on my cell at 732-501-2562.

Respectfully,

Thomas F Barry III
Chief of Department Dist. 4

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4
MAKING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A. 40A:5A-6**

WHEREAS, THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 4 desires to make application to the Local Finance Board for its review and/or approval of a proposed project financing consisting of a seven-year single investor lease purchase financing in an amount not to exceed \$370,000 pursuant to a competitive bid;

WHEREAS, the Board of Fire Commissioners Fire District No. 4 believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, wealth, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is in efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units;

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Fire District No. 4 in the Township Of Woodbridge, County of Middlesex, New Jersey as follows:

Section 1. The application to the Local Finance Board, is hereby approved, and the and the Fire District's Bond Counsel and Financial Advisor, along with other representatives of the Fire District, are hereby authorized to prepare such application and to represent the Fire District in matters pertaining thereto.

Section 2. The Secretary of the Fire District is hereby directed to prepare and file a copy of this resolution with the Local Finance Board as part of such application.

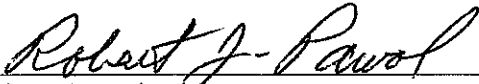
Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

Motion to accept resolution made by Comm. Boma, seconded by Comm. Klose, All in favor

Recorded Vote

	<u>Aye</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Dwayne Jensen	✓			
Michael Hughes	✓			
Stephen Roman	✓			
Martin Klose	✓			
Robert Pawol	✓			

The foregoing is a true copy of a resolution adopted by the governing body of the Fire District on September 13, 2011.



Robert Pawol, Secretary

**RESOLUTION
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 4**

WHEREAS, the Woodbridge Township Fire District No. 4 Keasbey, N.J. has a 1997 Ford/KME rescue truck that needs to be refurbished/ re-chassis, the project shall be funded through existing funds that were allocated in the 2011 annual budget.

THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No.4 Keasbey, N.J. will advertise the rescue truck re-chassis project in the public notices section of the Homenews Tribune for sealed bids to be opened on October 25th, 2011 at 7:00 p.m. or thereafter.

Motion to accept made by Fire Commissioner Roman, seconded by Fire Commissioner, KLOSE, all were in favor.

Roll Call

	Yes	No	Absent
Jensen	✓		
Klose	✓		
Hughes	✓		
Pawol	✓		
Roman	✓		

Dated: this 13th day of September, 2011

Robert J. Pawol
Robert J. Pawol, Secretary

RESOLUTION
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 4

WHEREAS the Woodbridge Township Fire District #4 - Keasbey , is required to enroll into a State of New Jersey Retirement Plan, and

WHEREAS, it is now required that elected officials participate in the Defined Contribution Retirement Program (DCRP) administered through the State of New Jersey Division of Pension and Benefits,

THEREFORE, BE IT RESOLVED that Woodbridge Township Fire District #4 - Keasbey, agrees to pay any and all employer liabilities/assessments as a result of participating in the DCRP through the State of New Jersey Retirement Programs and the Fire District approves the enrollment into the retirement program.

MOTION to accept made by Comm. KLOSE , seconded by Comm. ROMAN all in favor.

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Dwayne Jensen			
Michael Hughes			
Stephen Roman			
Martin Klose			
Robert Pawol			

Dated: September 13, 2011

Robert J Pawol
Robert Pawol, Secretary

Board of Fire Commissioners
Fire District No. 4, Keasbey
Woodbridge Township, N.J.

WHEREAS, THE Board Of Fire Commissioners Fire District No.4 Desires to change insurance companies for term life insurance, and has found a company that offers better coverage at a lower cost to the fire district.

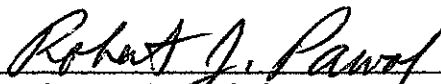
NOW THEREFORE , BE IT RESOLVED by the Board of Fire Commissioners of Fire District No.4 Keasbey, in the Township of Woodbridge, that the VESOLIFE Insurance will be the new term life insurance policy for the Keasbey Fire Department, with a monthly charge of \$ 200.83 and a annual cost of \$ 2,362.79.

Motion to accept resolution made by Comm. HUGHES , seconded by Comm. KLOSE , all in favor.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Jensen	✓			
Hughes	✓			
Roman	✓			
Klose	✓			
Pawol	✓			

Dated: Sept 13, 2011


Robert J. Pawol, Secretary

RESOLUTION
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 4, KEASBEY, N.J.

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Keasbey, N.J. in the Township of Woodbridge, are in need of two fire commissioners to sign documents and contracts for business operations of the fire district.

NOW THEREFORE, BE IT RESOLVED by the Board of commissioners of Fire District No. 4, Keasbey, that the president and secretary will sign all documents and contracts that come before the Board.

Motion to accept resolution made by comm. HUGHES, seconded by comm. ROMAN, all in favor.

Recorded Vote:

	AYE	NO	ABSTAIN	ABSENT
Jensen	✓			
Hughes	✓			
Roman	✓			
Klose	✓			
Pawol	✓			

Dated: Sept 13, 2011

Robert J. Pawol
Robert J. Pawol, Secretary

Board Of Fire Commissioners
Woodbridge Township
Fire District No. 4
Keasbey, New Jersey

RESOLUTION

WHEREAS, the Board of Fire Commissioners of Fire District No. 4, Keasbey, N.J. solicited sealed bids by legal notice in The Homenews Tribune, on July 13th, 2011, in accordance with the state laws of New Jersey for Lease Purchase Financing of a Mack Aerialscope re-build fire apparatus; and

WHEREAS, the low, responsive bid was submitted by Lehigh Capital Access Inc. at the interest rate of 4.18 % for a 7 year term, and met the specifications established by the Board;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 4, Keasbey, New Jersey that the Board awards the bid for Lease Purchase Financing to Lehigh Capital Access Inc. in the amount of \$ 370,000.00 plus interest, subject to the Board of Fire Commissioners obtaining approval by the local finance board.

This the 13th, day of September, 2011

Motion to award the Mack Aerialscope fire truck re-build, Lease Purchase Financing, to Lehigh Capital Access Inc. HUGHES seconded by ROMAN all were in favor.

Roll Call

Commissioners:

	YES	NO	ABSENT
HUGHES	✓		
JENSEN	✓		
KLOSE	✓		
PAWOL	✓		
ROMAN			

Robert J. Pawol

SECRETARY

1:24 PM
09/21/11
Accrual Basis

Keasbey Fire District # 4
SEPTEMBER 2011 BILL LIST
August 24 through September 27, 2011

Date	Num	Name	Memo	Amount
Columbia - Voucher				
08/24/2011	10820	Lincoln Financial Advisors	2010 LOSAP Contribution	-14,950.00
09/27/2011	10821	CASAZZA & UR, PUBLIC ACC...	Monthly Fee - September 2011	-1,000.00
09/27/2011	10822	HOME NEWS TRIBUNE	Acct# 099467 - 9/13/11 Meeting	-10.26
09/27/2011	10823	POLAND SPRING	5 Gallon Water & Supplies	-12.17
09/27/2011	10824	VERIZON	Phone Bill - 732-738-4343	-214.25
09/27/2011	10825	PSE&G	Acct# 67 041 530 04 - Electric	-1,769.86
09/27/2011	10826	BOARD OF FIRE COMMISSIO...	Dispatch - September 2011	-3,150.00
09/27/2011	10827	GARY BATISTA	Kitchen Caretaker - September 2011	-50.00
09/27/2011	10828	JOHN MANNA	Janitor - September 2011	-400.00
09/27/2011	10829	MIDDLESEX WATER CO	Hydrant Bill - September 2011	-3,857.24
09/27/2011	10830	PRUDENTIAL INS CO	Volunteer Life Insurance - Policy #15153 - October 2011	-672.12
09/27/2011	10831	INSIDE AIR	Service Call - Compressor Repair	-120.00
09/27/2011	10832	Richard A Fazzari	Professional Services Rendered - Truck Bid	-6,347.50
09/27/2011	10833	STANDARD WASTE SERVICE	Garbage Removal - September 2011	-66.00
09/27/2011	10835	VERIZON COMMUNICATIONS	Account #8958008661 - Online	-54.53
09/27/2011	10834	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-125.93
09/27/2011	10836	STATE OF NEW JERSEY	0-272-752-663/000-00 YEAR END 12/2010	-11.20
Total Columbia - Voucher				-32,811.06
TOTAL				-32,811.06

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

September 27, 2011

Treasurer's Report

BEGINNING BALANCE	\$ 528,759.86
Deposits	0.00
Interest	158.15
Payroll	(2,750.00)
Payroll Tax Adjustment	(62.35)
Disbursements & Adjustments	(<u>33,004.17</u>)
ENDING BALANCE	\$ 493,101.49