

Minutes of the District # 4, BOFC Meeting of October 23, 2012

The October 23rd, 2012 meeting of the District # 4, Board of Fire Commissioners was opened by President Dwayne Jensen, commissioners in attendance were , Hughes, Roman, Pawol, and Klose. The accountants and attorney were not present or required for this meeting, the pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

Mr. Pawol, read the minutes of the previous meeting, Mr. Roman, made a motion to accept the report as read, seconded by Mr. Hughes, all were in favor.

Treasures Report:

Mr. Hughes, read the treasures report, Mr. Roman, made a motion to except the report as read and to pay all bills, seconded by Mr. Pawol, all were in favor.

Buildings & Grounds:

Mr. Hughes, reported that the Confires Company, has not started work on the Kitchen fire Ext. system as of the present time, a check was sent to them for a deposit to get the work started. He said that he will contact them to find out what the problem is so the job can be completed.

Mr. Jensen, stated that the Woodbridge Township Dept of public works, will start the paving project on the rear of the fire house and the side parking lot on Thursday Oct 24th, 2012. Also the back area needs to be milled to allow for the new layer of blacktop.

Insurance:

_____ nothing to report.

Fire Hydrants:

Mr. Klose, reported that he went around the fire district and checked out all of the hydrants and they are in working order. Also commissioners Roman, & Jensen, will be attending the annual Middlesex Water Company meeting and diner to be held at the Avenel Fire House on Oct 24th, 2012.

Trucks & Equipment:

Mr. Jensen, reported that two new batteries were installed on Eng 4-1 and some wires were replaced.

Two new chain saws were purchased with quart cans of pre-mixed fuel that will stay fresh for two -three years, both have been placed on the apparatus.

The rewind reel on tower ladder 4-2-5 has been replaced and repaired by 1st Priority Emergency Vehicles inc.

One new hand held portable radio needs to be ordered, and Four new Helmet shields new to be purchased.

Communications:

_____ Nothing to report.

Human Resources:

_____ Nothing to report.

Old Business:

_____ The Board of Fire Commissioners, will be working on the 2013 operating budget, a wish list has been given to president Jensen, from chief Barry, listing all equipment the fire department wants next year.

New Business:

_____ Mr. Pawol, reports that there were three new resolutions brought to the board at the Oct 23rd, 2012 meeting and all were approved by the Commissioners. They were as follows: Contract with Bart & Bart Public Accountants, Fire District No. 7 for Dispatch Service, And the purchase of a portable Boat for Flood water rescue's.

Fire Prevention:

_____ No report this month.

Fire Chiefs report:

_____ See attached copy.

Fire company:

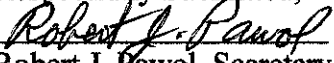
_____ Nothing to report .

Public:

_____ No report from the public.

Adjournment: motion to adjourn, Jensen, seconded by Hughes, all were in favor. Meeting adjourned at 7:40 p.m.

Respectfully Submitted,


Robert J. Pawol, Secretary
Fire District # 4 Keasbey

23 OCTOBER 2012 BOFC MEETING.

OF ALARMS: 20

EQUIPT. OUT OF SERVICE: 4-2-4 PICS POSTED

TRAINING: WEEKLY DRILLS CONTINUE. GETTING A GOOD TURNOUT FROM ALL. CPR REFRESHERS CONDUCTED THIS PAST WEEKEND BY EMT/FF BATISTA. ALL CERTIFIED EXPLORERS: ARE ATTENDING THE WEEKLY DRILLS.

FIRE OFFICIALS REPORT: NONE

REPORT:

- 1) 2 NEW CHAIN SAWS PLACED ON ENG 42 AND RESCUE 4
- 2) ON FRI. 26 OCT THE F.D. HAS BEEN INVITED TO ATTEND A LIVE BURN AT MCFW AT 1900HRS
- 3) ON SUN. 2 DEC. THE WOODBRIDGE TWP CHRISTMAS PARADE WILL BE HELD AT 1300. LIST POSTED.
- 4) TUES 30 OCT THE WOODBRIDGE TWP FIRE OFFICERS WILL BE HOSTING A SOLAR PANEL SAFETY LECTURE AT COLONIA FIRE H.Q.

REPORT (CONT)

4) 17 OCT. The F.D. responded to the area of Smith St + Riverside Dr for a report of something burning. Upon my arrival it was determined that the odor was from Montecarlo Const + Recycling on Crows Mill Rd. The odor was due to the dirt recycling facility.

Spoke to Frank Montecarlo and the process was shut down and the county Health Dept was notified.

5) The 3 Streamlite survivor flash lights have been ordered.

6) James Nguyen, Thomas Barry IV and Kyle Koperwhats and Mike Hughes completed the ICS 200 course at the MCFE. FF Bianchi did not complete due to an illness on

7) James Nguyen, Thomas Barry IV and Kyle Koperwhats attended and completed the ICS-300 at the MCFE.

8) Kyle Koperwhats, Edwin Reyes, Bill Hansmeyer, Vincent Bianchi III are attending a pump class at station 8.

REPORT (CONT)

- 9) Remove COUNTY BAND BASE RADIO FROM DISP. ROOM.
- 10) RADIO'S HAVE ALL BEEN REPROGRAMMED WITH PERTH AMBOY FIRE AND PISCATAWAY. THE RADIO THAT WAS NOT ABLE TO BE PROGRAMMED FROM THE TRUCK IS BACK.
- 11) 1 NEW MEMBER POSS COMING ON NOV 19TH. HE IS CERTIFIED AND A DRIVER.
- 12) Request permission to get more DISPOSABLE SAFETY GLASSES AND HEARING PROTECTION.
WD-40 FOR APPARATUS
Duck Tape
- 13) 1 New member Brought on in Septembers meeting ANDY NAYEN cousin OF FF JAMES NAYEN.
- 14) The computer in The chiefs office HAS BEEN UPGRADED WITH ANTI VIRUS SOFTWARE. THE PASSWORDS FROM A PREVIOUS MEMBER HAS BEEN REMOVED AND A NEW PASSWORD HAS BEEN SET. COST WAS 30⁰⁰ FROM BEST BUY TO REMOVE PREVIOUS PASSWORDS.

Report (con't)

15) Request The BOFC send A CONTACT LIST
TO STATION 7.

Respectfully Submitted

Thomas J. Barry
Chief of Dept.

BOARD OF COMMISSIONERS
FIRE DISTRICT NO. 4, KEASBEY
WOODBIDGE TOWNSHIP

RESOLUTION

WHEREAS, the board of Fire Commissioners of the 4th Fire District are in need of audit services of the financial statement of Keasbey Fire District # 4, for the year ending December 31, 2012.

Bart & Bart Certified Public Accountants will conduct our audit in accordance with state of New Jersey, Department of Community Affairs Regulations. The fee for this service should not exceed \$ 7,000.00

NOW BE IT RESOLVED, that the Commissioners of Fire District No.4, Keasbey, NJ shall be authorized to enter into agreement with Bart & Bart Certified Public Accountants for audit services of the Fire Districts financial statements.

Motion to agree to sign a contract with Bart & Bart accountants made by Commissioner Klose seconded by commissioner Roman
All were in favor.

Roll Call

_____	Yes	No	Absent
Jensen	✓		
Roman	✓		
Hughes	✓		
Pawol	✓		
Klose	✓		

Adopted: October 23rd 2012

Robert J. Pawol

Robert J. Pawol
Clerk/Secretary, Fire District #4 Keasbey, NJ

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 4. KEASBEY
WOODBRIIDGE TOWNSHIP

RESOLUTION

WHEREAS, the board of Fire Commissioners of the 4th Fire District are in need of dispatch service for the calendar year 2013 and wish to renew the annual contract with Fire District No. 7, Fords, N.J.

District #4 shall pay District #7 the annual fee of \$ 37,556.00 to be paid \$3,130.00 monthly.

NOW BE IT RESOLVED, that the Commissioners of Fire District No. 4, Keasbey, N.J. shall be authorized to enter into agreement for dispatch service with Fire District No. 7, Fords, N.J.

Motion to agree to sign a contract with Fire District No. 7, made by Commissioner Roman seconded by Commissioner Klose
All were in favor.

Roll Call

_____	Yes	NO	Absent
Jensen	✓		
Roman	✓		
Hughes	✓		
Pawol	✓		
Klose	✓		

Adopted: October 23rd 2012

Robert J. Pawol

Robert J. Pawol
Clerk/Secretary

Fire District #4, Keasbey, NJ

RESOLUTION

RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) Kodiak ERB 400 Model Inflatable Boat

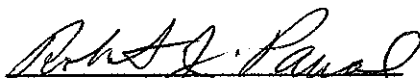
WHEREAS, the Board of Fire Commissioners has a need for a Kodiak ERB 400 Model Inflatable boat for flood water rescue's and funding is available in the 2012 annual budget listed under the line item fire equipment.

NOW, THEREFORE, BE, IT RESOVED, by the Commissioners of Fire District # 4, Keasbey, Woodbridge Township, New Jersey to purchase a Kodiak ERB 400 Model Inflatable Boat, from the Firefighter One Co. under the New Jersey State contract and not to exceed the amount of \$10,011.00 including all options.

Motion made by commissioner Hughes to purchase a Kodiak ERB 400 Model Inflatable boat for rescue use, seconded by commissioner Klose,
All were in favor.

Commissioners:	YES	NO	ABSENT
Jensen	✓		
Hughes	✓		
Roman	✓		
Pawol	✓		
Klose	✓		

Adopted: October 23, 2012


Robert J. Pawol, Secretary

BOARD OF COMMISSIONERS
FIRE DISTRICT NO. 4, KEASBEY
WOODBIDGE TOWNSHIP

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Motion to agree to sign a contract with Bart & Bart accountants made by Commissioner Klose seconded by commissioner Roman
All were in favor.

Roll Call

_____	Yes	No	Absent
Jensen	✓		
Roman	✓		
Hughes	✓		
Pawol	✓		
Klose	✓		

Adopted: October 23rd 2012

Robert J. Pawol

Robert J. Pawol

Clerk/Secretary, Fire District #4 Keasbey, NJ

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 4. KEASBEY
WOODBRIIDGE TOWNSHIP

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Motion to agree to sign a contract with Fire District No. 7, made by Commissioner Roman seconded by Commissioner KLOSE
All were in favor.

Roll Call

_____	Yes	NO	Absent
Jensen	✓		
Roman	✓		
Hughes	✓		
Pawol	✓		
Klose	✓		

Adopted: October 23rd 2012

Robert J. Pawol

Robert J. Pawol
Clerk/Secretary

Fire District #4, Keasbey, NJ

10/17/12

Keasbey Fire District # 4
OCTOBER 2012 BILL LIST
September 26 through October 23, 2012

Date	Num	Name	Memo	Amount
Columbia - Voucher				
10/23/2012	11243	BOARD OF FIRE COMMISSIONERS DISTRI...	Dispatch - October 2012	-3,229.00
10/23/2012	11244	CASAZZA & UR, PUBLIC ACCOUNTANTS, L...	Monthly Fee - October 2012	-1,041.66
10/23/2012	11245	GARY BATISTA	Kitchen Caretaker - October 2012	-100.00
10/23/2012	11246	JOHN MANNA	Janitor - October 2012	-400.00
10/23/2012	11247	VESOLIFE	Policy #G-2276-278 Volunteer Life Insurance Policy...	-133.91
10/23/2012	11248	FIRST PRIORITY EMERGENCY VEHICLES I...	1974 MACK BAKER AERIAL - AERIAL CONTROL...	-2,203.61
10/23/2012	11249	SILENT COMPANION CORP	Annual Alarm & Fire Monitoring Fee	-220.00
10/23/2012	11250	STANDARD WASTE SERVICE	Garbage Removal - October 2012	-66.00
10/23/2012	11251	TOWNSHIP OF WOODBRIDGE - FUEL	Fuel Billing for September 2012	-1,092.29
10/23/2012	11252	VERIZON COMMUNICATIONS	Online Service	-54.53
10/23/2012	11264	Middlesex County Fire Academy	Incident Management System I-200 & I-300	-839.00
10/23/2012	11265	NEW JERSEY CASUALTY INSURANCE CO...	Workers Compensation - 1st Quarterly Payment - ...	-1,697.00
10/23/2012	11266	FIRST HEALTH	Physical - Nguyen	-80.00
10/23/2012	11267	Kyle Koperwahts	Reimbursement - Cleaning Supplies for Trailer & G...	-104.87
10/23/2012	11268	PINNACLE WIRELESS	Reprogramming 5 Mobile radios and 25-28 Portables	-500.00
10/23/2012	11258	PRIDE LANDSCAPE SUPPLY	2 - Chain Saws & Carrying Cases	-882.04
10/23/2012	11259	PSE&G	Acct# 67 041 530 04 - Electric	-1,550.39
10/23/2012	11260	AT&T	Account #0555388451001 - Long Distance	-34.97
10/23/2012	11261	ELIZABETHTOWN GAS	Acct# 0488199640 8/21/12 - 9/20/12	-65.78
10/23/2012	11262	VERIZON	Phone Bill - 732-738-4343	-338.70
10/23/2012	11263	SAFE-T	Hem patches (5)	-241.55
10/23/2012	11253	SAFE-T	(1) Tails & (1) Pants	-2,116.97
10/23/2012	11254	POLAND SPRING	5 Gallon Water & Supplies	-67.86
10/23/2012	11255	Middlesex Water - Building	Acct# 4350200000 - Water Usage - 6/25/12 TO 09/...	-322.83
10/23/2012	11256	MIDDLESEX WATER CO	Account #3605116364-Hydrant Bill - October 2012	-4,054.84
10/23/2012	11257	CHIEF LAW ENFORCEMENT SUPPLY	Supplies	-34.85
10/23/2012	11269	DWAYNE JENSEN	To Replenish Petty Cash	-457.74
Total Columbia - Voucher				-21,930.39
TOTAL				-21,930.39

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

October 23, 2012

Treasurer's Report

BEGINNING BALANCE	\$ 352,885.40
Deposits	0.00
Interest	92.22
Payroll	(2,854.15)
Payroll Tax Adjustment	298.95
Disbursements & Adjustments	(<u>22,090.93</u>)
ENDING BALANCE	\$ 328,331.49