

Minutes of the BOFC District #4 Meeting of May 22nd, 2012

The May 22, 2012 meeting of the District #4 Board of Fire Commissioners was opened by President Dwayne Jensen, commissioners in attendance were, Roman, Pawol, Klose, and Hughes, was late for the start of the meeting. Also in attendance were the two accountants John & Maria, the attorney, Mr. Richard Fazzari, and the auditor Mr. Chris Vecchiarelli. The pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

Mr. Pawol, read the minutes of the previous meeting, Mr. Roman, made a motion to accept the report as read, seconded by Mr. Klose, all were in favor.

Treasures Report:

Mr. Jensen, read the treasures report, Mr. Roman, made a motion to accept the report as read and to pay all bills, seconded by Mr. Pawol, all were in favor.

Buildings & Grounds:

Mr. Jensen, reported that the HVAC units were installed in both offices, and TK Electric, has hooked up the wiring for the units. Also the iron bell out front of the property was painted by firefighter Kyle Kopperwaits,

Fire Prevention:

See attached report.

Insurance:

Mr. Jensen, reported that three new fire department members have been added to the insurance policy.

Fire Hydrants:

Mr. Klose, reported that he had inspected all the fire hydrants in the 4th fire district on Monday May 21st, and he found 3- hydrants that were covered in tall weeds. One was at Crowsmill Road & St. Stephens Ave, the 2nd was located at 66 Judy Drive, and the 3rd was at Crows Mill Road in front of Bayshore Recycling. He had notified the Middlesex Water Company to have the weeds cut down at those areas.

Trucks & Equipment:

Mr. Jensen, reported that 435 was out of service getting new wiring & and LED lights installed, also the new chassis cab for rescue truck 4 should be delivered on Friday May

25th, 2012. Hose testing and pump testing was completed on engines 4-1 & 4-2. Also a bearing on the drive shaft of tower ladder 425 was replaced by 1st Priority Fire Apparatus.

Fire Company:

_____ Nothing to report.

Finance:

_____ The 2011 Audit of Fire District # 4 has been completed by CPA Chris J. Vecchiarelli, the audit was reviewed during this meeting with all Board members, accountants, and the attorney was present.

Old Business:

_____ Mr. Jensen, reported that he had found a turnout gear washer machine for the fire district in a fire equipment catalog. Mr. Jensen, made a motion to spend up to \$5,000 on a new machine, seconded by Mr. Pawol, all were in favor.

New Business:

_____ Mr. Pawol, reported that full payment will be due to Kme Fire Apparatus, on delivery day for the total balance of the re-chassis of rescue 4. Mr. Roman, made a motion to pay off the truck balance, seconded by Mr. Klose, all were in favor.

Fire Chief:

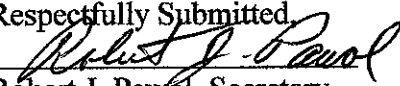
_____ See attached report.

Public:

_____ Nothing to report.

Adjournment: Motion to adjourn Mr. Jensen, seconded by, Mr. Roman, all were in favor.
Meeting adjourned at 7:36 p.m.

Respectfully Submitted,



Robert J. Pawol, Secretary
Fire District # 4



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

FIRE OFFICIALS REPORT MAY 2012 Fire District No.4

The Bureau reviewed plans that were received from the Building Department for the Dapper Bus Garage located at 999 Riverside Drive in Keasbey.

They are proposing to making an additional parking area for the employees. The Bureau requested Fire Zones and Lanes at the entrance and exit points on the plans that were submitted.

A written report was sent to the Planning and Development with the requests.

Middlesex Water has completed the installation of the new valves on the 20 inch water main located on Riverside Drive near the railroad tracks and Mac Lane.

The fire pump and sprinkler system at 1000 Riverside Drive were not affected during this phase of the work on this main.

All of the hydrants on Riverside Drive between Mac Lane and the railroad tracks are back in service.

As of this date, I have not received any further information regarding the Bio-Diesel Plant project at Dana Trucking on Smith Street or the Weldon Project.

Respectfully submitted,

Frank DellaPietro III
Fire Official
Fire Districts No.4&8

KEASBEY FIRE DEPARTMENT
MONTHLY CHIEFS REPORT

DATE: May 22, 2012

MEETING: FIRE DEPT/**COMMISSIONERS**

NUMBER OF ALARMS: 15

EQUIPMENT OUT OF SERVICE: Truck 4-2-4 out for refirb., 1 SCBA due to leak from integrated PASS device, 1 SCBA out of service due to the "heads up" display on the face piece regulator is not working, poss. battery replacement, all Paratech air bags, Rescue 4 out of service for rechassis.

TRAINING: Aprils drill was review of truck co. operations. Practical was using the saws to open up the roof prop.

EXPLORER TRAINING/ANNOUNCEMENTS: No word from Dist.8 about combining explorer training. New explorer guidelines are currently under review by the officers and advisors. Will adopt final draft at Junes Company meeting.

FIRE OFFICIALS REPORT: Nothing received as of this writing.

KEASBEY FIRE DEPARTMENT
MONTHLY CHIEFS REPORT

REPORT:

- 1- All badges have been given to the members, and the new badge project is complete.
- 2- On Thursday April 12 both Engines 4-2 and 4-1 were pump tested. There were some minor issues found. Comm. Jensen has the report.
- 3- On Thursday April 24th the hose on Engines 4-2 and 4-1 were tested. We lost 1 100' of 5 inch on Eng. 4-2 and 1 50' length of 1 ½" from the trash line on 4-2. On Eng. 4-1, 2 50' lengths 1 ½" from the high rise pack was removed from service, that hose has been replaced.
- 4- I am again asking the board to please correct the phone system in firehouse, we have to use our personnel cell phones to make calls, and also we have no fax line to receive copies of price quotes. Contact a Joe Farrara from MIS in town hall. He may be able to help.
- 5- On Monday May 7th 4-3-5 was taken to 1st Priority in Manchester to begin the emerg. lighting rehab. It's expected to be back this week.
- 6- On Friday May 11th myself and Comm. Jensen went out to KME to do the final inspection on the rescue truck. All is going as planned, I approved the lettering and the placement of the lettering last week. A folding back step was added due to the height of the step from the "box" area. This step will hinged and fold on the existing step under the box doors. 4 lights and a set of irons and 2 pair of bolt cutters were left to be mounted.

- 7- I announced at the Department meet that any members needing glasses for their Scott masks to order them and they will be reimbursed by the board.
- 8- A new SOG (Standard Operating Guideline) # 36 has been added (see attached). It concerns the use of gas meters during overhaul operations.
- 9- I updated the department SOG concerning electrical emergencies. The current guideline SOG # 27, has been updated to include a procedure to follow for down wires and what to do in the event another more serious call comes in while at down wires. It has been given to my officers for review.
- 10- On Monday May 14th at the fire department regular meeting we had a guest speaker Joseph Giorgi from VFIS insurance services. He spoke about the incident in Tinton Falls, NJ where a resident was electrocuted from a down wire while the fire department was on scene. The law suit awarded the injured resident was 21.5 million. The Tinton Falls FD was found 60 % liable, JCP&L 40 % liable (they paid out) and the police department which was on scene as well was found 0 % liable. Also the Fire Dept. harassment policy was instituted and copies were distributed to each member.
- 11- I would like the boards permission to purchase a new 4'x4' Dry Erase Board to be used for training. The current one no longer can be erased. Price from Staples is \$ 279.99. If approved please leave me the Staples card.

This report submitted May 22 ,2012 by:



Thomas F Barry III

Chief of Department

05/16/12

Keasbey Fire District # 4
MAY 2012 BILL LIST
 April 25 through May 22, 2012

Date	Num	Name	Memo	Amount
Columbia - Voucher				
05/22/2012	11075	AT&T	Account #0555388451001 - Long Distance	-77.36
05/22/2012	11076	CASAZZA & UR, PUBLIC ...	Monthly Fee - May 2012	-1,041.66
05/22/2012	11077	ELIZABETHTOWN GAS	Acct# 0488199640 3/21/12 to 4/20/12	-308.30
05/22/2012	11078	GARY BATISTA	Kitchen Caretaker - May 2012	-50.00
05/22/2012	11079	JOHN MANNA	Janitor - May 2012	-400.00
05/22/2012	11080	LaPenta Oil	102.5 Fuel Oil for Generator	-391.45
05/22/2012	11081	MIDDLESEX WATER CO	Account #3605116364 Hydrant Bill - May 2012	-3,860.03
05/22/2012	11082	NJ STATE ASSOC. OF FI...	2012Dues	-300.00
05/22/2012	11083	POLAND SPRING	5 Gallon Water & Supplies	-68.37
05/22/2012	11084	VERIZON	Phone Bill - 732-738-4343	-235.64
05/22/2012	11085	Fail Safe Testing Inc	Annual Fire Pump Performance Testing	-500.00
05/22/2012	11086	GARY BATISTA	Assist with Hose Testing	-50.00
05/22/2012	11087	PSE&G	Acct# 67 041 530 04 - Electric	-1,113.70
05/22/2012	11088	RICHARD MAY	Assist with Hose Testing	-125.00
05/22/2012	11089	CONTINENTAL FIRE & S...	4 - Streamlight Fire Vulcan Flashlight	-437.14
05/22/2012	11090	Fail Safe Testing Inc	Annual Fire Hose Testing	-1,496.25
05/22/2012	11091	STANDARD WASTE SER...	Garbage Removal - May 2012	-66.00
05/22/2012	11092	Tom Barry	Assist with Hose Testing	-125.00
05/22/2012	11093	TOWNSHIP OF WOODBR...	Fuel Billing for January 1, 2012 to March 31, 2012	-897.80
05/22/2012	11094	FIRST PRIORITY EMERG...	REPAIRS TO 1974 MACK BAKER AERIALSCOPE	-431.20
05/22/2012	11070	THE SCHENCK AGENCY ...	Renewal - Fidelity Bond - Policy #RSB0856609	-300.00
05/22/2012	11071	VERIZON COMMUNICATI...	Account #8958008661 - Online	-110.72
05/22/2012	11072	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-122.63
05/22/2012	11073	VESOLIFE	Policy #G-2276-278 Volunteer Life Insurance Policy...	-133.91
05/22/2012	11074	NATIONAL FIRE PROTEC...	ID #1046840 - 2 Year Renewal	-300.00
05/22/2012	11095	W.S. DARLEY	Customer #40029596 - LGT System	-1,292.29
05/22/2012	11096	W.S. DARLEY	Customer #40029596 - Fire Line Tape & 14" Piraya...	-543.48
05/22/2012	11097	BOARD OF FIRE COMMI...	Dispatch - May 2012	-3,229.00
05/22/2012	11098	COLUMBIA BANK	Deposit - Reserve for New Capital Apparatus	-10,000.00
Total Columbia - Voucher				-28,006.93
TOTAL				-28,006.93

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

May 22, 2012

Treasurer's Report

BEGINNING BALANCE	\$ 282,118.11
Deposits	0.00
Interest	88.80
Payroll	(2,854.15)
Payroll Tax Adjustment	(74.68)
Disbursements & Adjustments	<u>(28,006.93)</u>
ENDING BALANCE	\$ 251,271.15