

## Minutes of BOFC Meeting of June 22<sup>nd</sup>, 2010

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The June 22<sup>nd</sup>, 2010 meeting of the District #4 Board of Fire Commissioners was opened at 7:00 pm by President Dwayne Jensen, commissioners in attendance were Roman, Pawol, Klose, and Hughes was absent. The pledge of allegiance was said followed by a moment of silence.

### Minutes of the previous meeting:

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Mr. Pawol read the minutes of the previous meeting, Mr. Roman made a motion to accept the report as read, seconded by Mr. Klose, all were in favor.

### Treasures Report:

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Mr. Jensen read the treasures report, Mr. Roman made a motion to accept the report as read, seconded by Mr. Pawol, all were in favor.

### Buildings & Grounds :

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Mr. Jensen reported that the Board of Commissioners approved the installation of a new roof top HVAC unit for the radio room at a cost of \$ 3,900.00 from the " Inside Air Company".

Also Mr. Jensen reported that he spoke to the parents of the kids that live a cross the street from the firehouse that were throwing stones, moving safety cones, and opening the fire hydrant on the apron, and were told to use the back lawn area to play ball so they don't break any windows in cars parked in the lot. Mr. Jensen made a motion to purchase a new coffee maker for the fire house kitchen, from the Restaurant Depot seconded by, Mr. Klose, all were in favor.

### Fire Prevention:

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See attached Report.

### Alarms & Communications:

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Mr. Jensen reported that all of the new pagers and radio's have delivered to us from the Motorola company, he stated that he must contact the installer to have all the truck radio's mounted and also to install the base station equipment.

### Human Resources:

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Noting to report.

### Old Business:

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Mr. Jensen reported that the president of Protection Fire Company No.1 Keasbey will have to talk to the board attorney about the future sale of the Prudential stocks that is the is in the name of the fire company and must be handled by them if the wish to sell the shares.

New Business:

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Mr. Pawol reported that he attended a meeting at the Middlesex County OEM office and worked with the FEMA crew leader Mr. Eugene Lischynsky, on filling out all the needed paper work for the storm damage FEMA Public Assistance Program so the Fire District can get funding for losses due to the severe storm on March 13, & 14, 2010. The total amount is about \$ 3,000.00 which will be sent out to us from the State of New Jersey in 4-6 weeks.

Trucks & Equipment:

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Mr. Jensen reported that engine 4-1 is back from having a rebuilt motor installed by Leids Diesel Service of Newville, Pa the total cost was less than estimated at \$ 15,995.00 due to reusing the old radiator which was cleaned and is in good condition. The Board of Commissioners would like to thank firefighters Mr. Joe batista and his brother Gary for driving 4 hours each way to pick up engine 4-1 and they will be compensated for there time spent driving and fuel costs.

Communications:

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Mr. Jensen asked Mr. Pawol if he can sent out a letter to the Woodbridge Fire District No. 1 for the use of there reserve engine for the past few months and thank them for the loan of the apparatus.

Fire chief:

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The fire chief reported that he and the fire company would like to purchase a calibration kit for the gas meter and also to start looking into getting a grant to replace the thermal imaging camera that no longer works and there is a need for a new unit.

Fire Hydrants:

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Mr.Klose reported that he has started checking some of the hydrants in Fire district #4 , he stated that there are a few that are covered with tall weeds and brush that needs to be cut back with a string trimmer. Mr. Jensen made a suggestion to contact Novakowski landscaping to get a cost estimate to have the 4 hydrant area's cleaned up so firefighters can have access in case of a fire.

Public Session:

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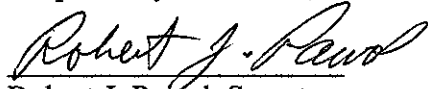
Mr. Joe Batista asked if the board is looking into purchasing two " 40 -Ton " hydraulic jacks for highway extractions to lift large trucks.

Adjournment:

Motion to adjourn: Mr. Jensen, Seconded by Mr. Roman, all were in favor.

Adjourned at 7:55 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Robert J. Pawol". The signature is written in black ink and is positioned above the printed name.

Robert J. Pawol. Secretary

3:05 PM  
 06/16/10  
 Accrual Basis

**Keasbey Fire District # 4**  
**JUNE 2010 BILL LIST**  
 May 26 through June 22, 2010

Date	Num	Name	Memo	Amount
<b>Sovereign - Checking</b>				
06/16/2010	10155	Leid Diesel Service	Engine Repair - Final Balance	-10,948.87
06/22/2010	10130	ACE WALCO PEST CONTROL	Monthly Service	-59.13
06/22/2010	10131	APOLLO FLAG CO.	Flags for Memorial Day	-415.20
06/22/2010	10132	AT&T	Acct# 0304167215001	-63.92
06/22/2010	10133	ELIZABETHTOWN GAS	Acct# 0488199640	-104.50
06/22/2010	10134	MES - Pennsylvania	Survivor LED w/ charger/holder	-1,498.00
06/22/2010	10135	MIDDLESEX WATER CO	Hydrant service - May 2010	-3,857.23
06/22/2010	10136	PSE&G	Acct# 6704153004	-804.41
06/22/2010	10137	MES - Pennsylvania	Hydrotest of Cylinder	-1,912.68
06/22/2010	10138	VERIZON	732-738-4343	-393.59
06/22/2010	10139	MES - Pennsylvania	Flow Test - SCBA	-1,187.00
06/22/2010	10140	JOHN UR	Monthly Accounting Fee - June 2010	-1,000.00
06/22/2010	10141	GARY BATISTA	Kitchen Caretaker - June 2010	-50.00
06/22/2010	10142	JOHN MANNA	Janitor II pay for June 2010	-250.00
06/22/2010	10143	TOM KOLARICK	Janitor I pay for June 2010	-250.00
06/22/2010	10144	BOARD OF FIRE COMMISSIONERS ...	Dispatch - May 2010	-3,165.00
06/22/2010	10145	BOARD OF FIRE COMMISSIONERS ...	Dispatch - June 2010	-3,165.00
06/22/2010	10146	MOTOROLA	30 - Pagers	-8,070.00
06/22/2010	10147	POLAND SPRING	2 - 5 Gallon Water & Supplies	-7.66
06/22/2010	10148	POSTMASTER	Annual PO Box Renewal Fee	-92.00
06/22/2010	10149	PRUDENTIAL INS CO	Policy #15153 -31592 Volunteer Life Insurance	-641.52
06/22/2010	10156	DWAYNE JENSEN	Reimbursement - Tent Repair for Truck	-410.00
06/22/2010	10157	INSIDE AIR	Deposit - Installation of Fujitsu Ductless System in ...	-1,950.00
06/22/2010	10158	NATIONAL FIRE PROTECTION ASS...	2 Year Membership	-270.00
06/22/2010	10159	PENNSYLVANIA TURNPIKE COMMIS...	Toll Violations	-3.30
06/22/2010	10160	R & S GLASS AND MIRROR INC	1 - Laminated Safety Glass In Metal Side-lite	-195.00
06/22/2010	10161	STANDARD WASTE SERVICE	Garbage Removal - June 2010	-64.80
06/22/2010	10162	THE SCHENCK AGENCY INC	Position Schedule Bond	-300.00
Total Sovereign - Checking				-41,128.81
<b>TOTAL</b>				<b>-41,128.81</b>

## RESOLUTION

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Whereas, the Commissioners of Fire District No. 4, Keasbey, Woodbridge Township, New Jersey, are in need of a HVAC contractor to replace the broken 27 year old Heater-AC unit that is in the radio room .

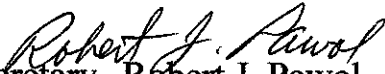
NOW, THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Fire District No. 4 Keasbey, that INSIDE AIR of 243 Throckmorton Lane, Old Bridge, N.J. be authorized to install a new roof top condenser AC - Heat unit to be wall mounted at a cost of \$ 3,900.00.

### Commissioners- Vote

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Jensen YES  
Hughes YES  
Roman YES  
Pawol YES  
Klose YES

Adopted : June 8<sup>th</sup>, 2010

  
Secretary, Robert J. Pawol  
Commissioners of Fire District No. 4  
Keasbey, Woodbridge Twp, N.J.

## RESOLUTION

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Whereas, the Commissioners of Fire District No. 4, Keasbey, Woodbridge Township, New Jersey, are in need of a fire apparatus maintenance person to check fluid levels, and lighting on all fire department vehicles.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Fire District No. 4, Keasbey, that Protection Fire Company No. 1, will provide a responsible qualified person to check the vehicles once per month, and the Board of Fire Commissioners will provide all fluids and materials needed to perform the work. The fire department will be compensated at a rate of (\$ 100.00 per month) for there services.

### Commissioners- Vote

Jensen Yes  
Hughes Yes  
Roman Yes  
Pawol Yes  
Klose Yes

Adopted : At the regular public meeting June 22<sup>nd</sup>,2010

  
Secretary, Robert J. Pawol  
Commissioners of Fire District No. 4  
Keasbey, Woodbridge Twp, N.J.

3:05 PM  
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# BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84  
KEASBEY, NEW JERSEY 08832

June 22, 2010

## Treasurer's Report

BEGINNING BALANCE	\$ 354,547.50
Deposits	105,064.47
Interest	69.88
Payroll	( 2,645.85)
Payroll Tax Adjustment	296.43
Disbursements for the Month	<u>( 41,128.81)</u>
ENDING BALANCE	\$ 416,203.62