

Minutes of BOFC Meeting of July 27th, 2010

The July 27th, 2010 meeting of the District #4 Board of Fire Commissioners was opened at 7:00 pm by President Dwayne Jensen, commissioners in attendance were Roman, Hughes, Pawol, and Klose. The pledge of allegiance was said followed by a moment of silence.

Minutes of the previous meeting:

Mr. Pawol read the minutes of the previous meeting, Mr. Hughes made a motion to accept the report as read, seconded by Mr. Roman, all were in favor.

Treasures Report:

Mr. Hughes read the treasures report, Mr. Jensen made a motion to hold payment on two checks, numbers 10182 Tom Kolarick, janitor and 10206 MES - Pennsylvania. Also payment for check number 10186 Motorola is coming from the trunked radio system capital funds account. A motion was made by Mr. Jensen to accept the report as read, seconded by, Mr. Pawol, all were in favor.

Buildings & Grounds:

Mr. Hughes reported that the Inside Air Company, completed installing the new HVAC unit for the radio room and they also repaired the rooftop unit that serves the back room lounge area and replaced blown fuses in the unit. Mr. Jensen reported that the Poland Springs Water Company delivered two new water coolers for the fire house.

Fire Prevention:

See attached Report:

Fire Hydrants :

Mr. Klose reported that he spoke to John Novakowski about getting a price to weed wack some tall brush around hydrants in four locations, but he said he was not interested. So Mr. Klose called the Middlesex Water Company to send someone out to clear the weeds and they starting work on a few hydrants so far as of today. The work will be perform at no charge to the Fire District

Communications:

Mr. Jensen, reported that all of the new radio's are here and stored in the commissioners office, he spoke with a Rep from WPCS and he stated that the radio from engine 4-1 only has a single head and will not work in the side compartment, so that radio will be

installed in Rescue 4 and a different unit will be installed in the engine 4-1. The cost to have all the new radio's installed by WPCS is \$ 3,982.48. Mr. Jensen made a motion to have the equipment installed, seconded by, Mr. Hughes, all were in favor.

Human Resources:

_____ Nothing to report.

Trucks & Equipment:

_____ Mr. Jensen reported that he spoke to Fire & Safety Services, and that engine 4-2 will be going out for service on Aug 16th, 2010. He also stated that they will be sending a repair person out to the fire house to look at truck 4-2-4 with the fuel problem. The fire company will start checking the fluids and lights on all of the apparatus this month at a cost of \$ 100.00 and firefighter Ken Nagy will be performing the task.

Mr. Jensen reported that the " pigs " are in for spill containment and that they are located under the stairway in boxes, he is also looking to purchase Gatorade powder. The front brakes on command 435 have been repaired by Mike, of Auto-Rite repairs and SUV is running good at this time.

Communications:

_____ Mr. Pawol sent a letter to the Woodbridge Fire Dist. No.1 thanking them for the use of there Engine 1 for the past few months during the repair of engine 4-2 & 4-1.

Old Business :

_____ Nothing to report.

New Business:

_____ Mr. Jensen reported that Dave Volk, of the Perth Amboy Fire Dept. approached him about the Red trailer that is parked in the back of the building and maybe purchase or trade for some equipment of equal value.

Fire Chief:

_____ Asst. Chief, Tom Barry reported the following, 33 calls for the month of July, total calls this year to date 221, a tractor trailer rolled over on the ramp from 440 to Rt 9 south carrying a alcohol based product and the department was out there for many hours. Also there was a one car MVA on Rt.9 & 440 that was a fatality, and also a fire alarm at 274 Crowsmill Rd & St.Stephens Ave which only one fire fighter Gary Batista responded alone in command 435 will zero manpower from District #4 showing up for the call. Mr. Barry asked when the generator in truck 425 will be repaired or replaced with a new unit, and also asked about purchasing a calibration kit for the gas meter from the MES company at a cost of about \$ 400.00. Mr. Barry asked the board if they can purchase a

portable tent for the back of command 435 to block the weather when standing behind the rig for a long period of time.

Public Session:


_____ No Comment.

Adjournment:

Motion to adjourn: Mr. Jensen, Seconded by Mr. Hughes, all were in favor.

Adjourned at 7:38 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Robert J. Pawol". The signature is written in black ink and is positioned above the printed name.

Robert J. Pawol, Secretary



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

FIRE OFFICIALS REPORT JULY 2010 Fire District No.4

The Fire Escape and the smoke alarm at 319 New Brunswick Ave have been repaired by the building owner and are back in service.

Due to the age of the fire escape, it was been ordered to be tested by a certified company. Currently the owner is in the process of contracting a company to conduct the test. The Building Department is handling the open building permits on the rear apartment and inside of the hallway.

The water flow switch was replaced at the Macys Warehouse on Crows Mill Road after a malfunction activated the alarm system. The fire alarm system and the sprinkler system have been ordered to be tested. A complete inspection was also done while the building representatives were on location. A violation notice was given to the property owner. The Bureau has received some additional emergency information contacts which are attached to this report. Dispatch has also been advised and the CAD system was updated with the new contacts.

A private fire hydrant located at 326 Smith Street (JB Hunt Warehouse) is out of service after being run over by a truck.

The property owner has been sent a violation notice to repair the hydrant. Lisa from the Brian Group has been in contact with a company to make the repairs. She will notify the Bureau when the hydrant is back in service.

A fax was sent to the Fire Chief advising the out of service fire hydrant.

During the Fourth of July Weekend, Garden State Fire Works loaded a Barge with fireworks at the Bayshore Recycling. The fireworks were for a show in Red Bank and New York City.

As a condition of the permit, they were required to notify Station No.7 Dispatch when the fireworks arrived, were loaded and when the Barge left the dock.

When the notifications were received, Station 7 notified both Keasbey and Hopelawn Fire Chiefs, Woodbridge Police and the Perth Amboy Fire Department Marine Division (Fire Boat).



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Emergency Contacts For
 MACY'S Warehouse
 100 Crows Mill Road
 Leesbury, NJ

① Macys Security menlo park 732-632-6211
 ext 2243

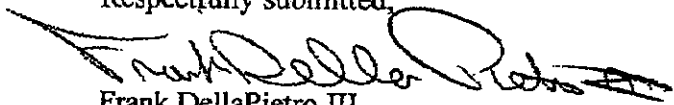
② John PANIKIEWSKY - 732-803-2129
 (Woodbridge Center office)
 FAX# 732-631-5502

③ Joe Murphy - 609-548-5473

The following businesses have been inspected during the month of July 2010.

Macys Warehouse
Champion Uniform
P & J Auto body
AM Fuels
Board of Education Bus Garage
JB Hunt Warehouse
Macys Warehouse
J & L Pallet
Charles Jessup

Respectfully submitted,



Frank DellaPietro III
Fire Official
Fire Districts No.4&8

Parents + GAs

AMERICAN KIT THE ORDER
#500

Problem with AMM
Program with AMM
Dial #4
Calls at night in
member

221

TRAC

This year to DATE
calls
member

33

TRAC

TRAC

CHEN

2:47 PM
 07/21/10
 Accrual Basis

Keasbey Fire District # 4
JULY 2010 BILL LIST
 June 23 through July 27, 2010

Date	Num	Name	Memo	Amount
Sovereign - Checking				
06/24/2010	10164	PRUDENTIAL INS CO	Policy #15153 -31592 Feb 2010 & Shortages for Ma...	-763.92
07/16/2010	10191	COLUMBIA BANK	DEPOSIT TO VOUCHER ACCOUNT (TRANSFER)	-100,000.00
07/27/2010	10170	AT&T	Acct# 0304167215001	-110.46
07/27/2010	10171	MIDDLESEX WATER CO	Hydrant Service - June 2010	-3,857.23
07/27/2010	10172	PSE&G	Acct# 67 041 530 04 - Electric	-1,441.25
07/27/2010	10173	STANDARD WASTE SERVICE	Garbage Removal - July 2010	-64.80
07/27/2010	10174	VERIZON	732-738-4343 296 94Y Phone Bill	-396.75
07/27/2010	10175	RESCUE VEHICLE MAINTENANCE INC	Installed Knox Box E42 & Repairs to E-41	-592.45
07/27/2010	10176	NEW JERSEY FIRE EQUIPMENT CO...	Hose Purchase	-2,811.36
07/27/2010	10177	NJ STATE ASSOC. OF FIRE DISTRIC...	2010 Dues	-300.00
07/27/2010	10178	NEW JERSEY FIRE EQUIPMENT CO...	Hose - New couplings installation	-864.40
07/27/2010	10179	GARY BATISTA	Kitchen Caretaker - July 2010	-50.00
07/27/2010	10180	JOHN MANNA	Janitor II pay for July 2010	-250.00
07/27/2010	10181	JOHN UR	Monthly Accounting Fee - July 2010	-1,000.00
07/27/2010	10182	THOMAS KOLARICK	Janitor	-250.00
07/27/2010	10183	BOARD OF FIRE COMMISSIONERS ...	Dispatch - July 2010	-3,165.00
07/27/2010	10184	ELIZABETHTOWN GAS	Acct# 0488199640	-199.42
07/27/2010	10185	MIDDLESEX WATER CO	Account #24-000-249-095 Water Usage	-290.06
07/27/2010	10186	MOTOROLA	Mobile & Portable Radios	-48,440.36
07/27/2010	10187	POLAND SPRING	2 - 5 Gallon Water & Supplies	-55.36
07/27/2010	10188	RESCUE VEHICLE MAINTENANCE INC	Repairs to Engine #4-2 Power-out for GPS & Mount...	-253.60
07/27/2010	10189	RESCUE VEHICLE MAINTENANCE INC	Replaced Bulb in Light Bar #4-2-5 & #4-3-5	-311.12
07/27/2010	10190	RESCUE VEHICLE MAINTENANCE INC	Cover for Turn Table Controls in 424 & 425	-344.00
07/27/2010	10192	GARY BATISTA	Reimbursement - Purchase of New Coffee Machine ...	-348.91
07/27/2010	10193	INSIDE AIR	Final Payment - Installation of Fujitsu Ductless Syst...	-1,950.00
07/27/2010	10194	Joseph Batista	Pick Up Engine - Leid Diesel PA	-150.00
07/27/2010	10195	Kathleen Jensen	Janitor - Primary Election	-150.00
07/27/2010	10196	Protection Fire Co #1	Check Fluids & Inspect All Apparatus July - Decem...	-600.00
07/27/2010	10197	GARY BATISTA	Pick up Engine - Leid Diesel PA	-150.00
07/27/2010	10198	INSIDE AIR	Service Call - Check AC unit in Rec Room	-95.50
07/27/2010	10199	AVAYA	Service Agreement - Merlin Telephones	-78.21
07/27/2010	10200	Joseph Batista	Reimbursement - Food & Fuel - Pick Up E41 in PA	-100.34
07/27/2010	10201	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-120.88
07/27/2010	10202	STAPLES CREDIT PLAN	ACCT# 601110007029788	-69.96
07/27/2010	10203	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-125.54
07/27/2010	10204	NEW PIG CORPORATION	1 Roll, 3 Hvy Wt Bags, 1 2 gal Drain Pan	-461.23
07/27/2010	10205	STATE OF NEW JERSEY	0-226-043-059/000-00 Payroll Tax Qtr End 03/31/20...	-136.47
07/27/2010	10206	MES - Pennsylvania	Flow Test - 22 SCBA	-1,187.00
07/27/2010	10207	NEW JERSEY CASUALTY INSURAN...	Workers Compensation - Renewal 8/1/10	-8,920.00
07/27/2010	10208	PRUDENTIAL INS CO	Policy #15153 - July 2010	-672.12
Total Sovereign - Checking				-181,125.70
TOTAL				-181,125.70

Transfer - 100,000
 TOTAL \$ 81,125.70

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

July 27, 2010

Treasurer's Report

BEGINNING BALANCE	\$ 416,203.62
Deposits	0.00
Interest	139.47
Payroll	(2,645.85)
Payroll Tax Adjustment	1,202.57
Disbursements & Adjustments	(<u>80,386.39</u>)
ENDING BALANCE	\$ 334,513.42