

Minutes of BOFC Meeting of February 22, 2011

The February 22, 2011 meeting of the District #4 Board of Fire Commissioners was opened by Vice President Stephen J. Roman, commissioners in attendance were Hughes, Pawol, and Klose, Jensen, was absent. The accountant and attorney were not present for this meeting. The pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

Mr. Pawol read the minutes of the previous meeting, Mr. Hughes made a motion to accept the report as read, seconded by Mr. Klose, all were in favor.

Treasures Report:

Mr. Hughes read the treasures report, Mr. Roman, made a motion to pay all bills and to accept the report as read, seconded by Mr. Klose, all were in favor.

Buildings & Grounds:

Mr. Hughes reported that "GEN SERV" came out to work on the firehouse emergency generator, and they also submitted a service agreement in the amount of \$ 670.00. Mr. Hughes, made a motion to accept the service contract, seconded by, Mr. Pawol, all were in favor.

Mr. Klose reported that a plumbing contractor came out to the firehouse on the morning of Feb 22, 2011 to repair the men's room toilet.

Fire Prevention:

See attached report.

Insurance:

Mr. Roman, reported that we have received two new insurance policies , one is for the group accident coverage and the other is for umbrella policies.

Fire hydrants:

Mr. Klose, reported that with the two large snow storms this winter many of the hydrants were buried under piles of snow, so he was instructed by Commissioner Jensen, to go out to some locations to install fiberglass marker poles to the hydrants. Also he reported that the hydrant on Smith Street & Highland Ave is back in service by the water company.

Trucks & Equipment:

Mr. Roman reported that engine 4-1 was picked up by KME Fire Apparatus, and driven to there plant for a inspection of the chassis cab for the future refurbishment with anew

rescue body installed. The driver reported that the apparatus ran good to and from the plant.

Mr. Roman reported that a new chainsaw was purchased and given to the fire chief to be installed on the rig. Also new batteries were purchased for the SCBA equipment.

Mr. Roman made a motion to purchase a new battery powered Dewalt Sawzall for the rescue truck, seconded by Mr. Pawol, all were in favor.

Communications:

_____ Nothing to report.

Fire Company:

_____ Nothing to report.

Old Business:

_____ nothing to report.

New Business:

_____ Mr. Pawol, read six new resolutions for the fire district #4, and all were adopted by the commissioners they were the following:

Provide accounting & auditing services by Mr. John Ur and Mr. Chris J. Vecchiariarell.

Provide legal services from Mr. Richard A. Fazzari.

Protection Fire Co. #1 will provide fire apparatus inspections services every month at a rate of \$ 100.00 per month for the year 2011.

The Hartford life & Accident Ins. will provide a group accident policy effective March 2011 in the amount of \$3,077.01

The Selective Insurance Company will provide a property, liability, automobile, equipment,& umbrella policies in the amount of \$ 21,099.00.

The Fire Commissioners will hold a special fire district election on March 15th at 7:00p.m. to secure voter approval for the ladder truck refurbishment project not to exceed the amount of \$ 370,000. to be funded through a lease purchase agreement.

Also Mr. Stephen J. Roman, was sworn in by the board Secretary/clerk, Robert J. Pawol, as a fire commissioner for a term of three years beginning the month of March 2011.

Fire chief:

_____ Not present for this meeting.

Public

_____ Nothing to report.

Annual Fire District Election:

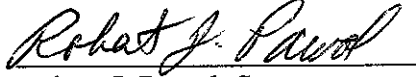
_____ Total Voters- 18, Budget passed 15-3, Stephen J. Roman received 17 Votes, No write-in votes.

Adjournment:

Motion to adjourn: Mr. Roman, seconded by, Mr. Hughes, all were in favor.

Adjournment at 7:38 p.m.

Respectfully Submitted

A handwritten signature in cursive script, reading "Robert J. Pawol", written over a horizontal line.

Robert J. Pawol, Secretary



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

FIRE OFFICIALS REPORT FEBRUARY 2011 FIRE DISTRICT NO.4

The Bureau investigated 3 complaints during the month of February 2011 at the following locations.

- Fletcher Engineering- Crows Mill Road
Compliant about the use of extension cords inside building.
A full inspection was completed and a violation notice was issued.
- Schneider National- 155 Smith Street-Water Company shut off water supply to building activating water flow alarm.
- Florida Grove Manor- Fire Hydrants obstructed by large piles of snow that was plowed in front and over the top of them.
Middlesex Management notified and had all hydrants cleared the same day.

The Bureau conducted spot inspections on January 30th, at the Warehouses and other occupancies in the two Districts to ensure that all of the outside exit doorways were cleared of snow and ice from the recent snow storms. The following locations were cited to clear the snow away from Fire Hydrants and Exits.

- 1000 Riverside Drive Complex-Gilbert, Synnex and Parlux Exits snow obstructed.
 - 155 Smith Street-Plowed in Hydrants
 - Florida Grove Manor-Plowed in Hydrants
- Wal-Mart- Rear Access Driveway obstructed by Snow plowed in driveway.
 - Hampton Inn- Rear emergency gate plowed in with snow.
 - Galilee Gospel Church Clyde Ave- Snow on Fire Escape.

The Bureau received a set of Building Plans form the Department of Planning and Development for Tilcon (The old Gallo Asphalt) at the foot Crows Mill Road. Tilcon is proposing to update the current plant with newer type of equipment to make asphalt. The equipment that was proposed to be installed would be from another Plant that is being shut down. The equipment which is newer would be relocated at the Keasbey Plant and replace the older process units.

The Bureau requested that an additional fire hydrant be added at the opposite end of the plant. This would reduce the amount of distance from the current hydrant. Currently the fire hydrant that is located near the guard shack is almost 600 feet away from the current operation.

A written report was sent back to the Planning Department.

The following businesses have been Inspected / reinspected during the month of February 2011.

INSPECTIONS

Fletcher Enginnering

REINSPECTIONS

Parlux
Gilbert
Synnex
George Dapper Bus Garage
Republic Services

Respectfully submitted,



Frank DellaPietro III
Fire Official
Fire Districts No.4&8

RESOLUTION
11-07
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 4

WHEREAS, the Woodbridge Township Fire District No. 4 Keasbey has a 1972 Mack Aerialscope fire apparatus that needs to be refurbished/upgraded to meet the current NFPA standards.

THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No. 4 Keasbey will hold a special election on Tuesday March 15, 2011 from the hours of 7:00 p.m. to 8:00 p.m. to secure voter approval for a lease purchase agreement in an amount not to exceed \$ 370,000.00 plus costs for the fire truck project.

MOTION to accept made by comm. Hughes seconded by comm. Roman.
All in favor.

Roll Call:	Yes	No	ABSENT
Jensen			✓
Klose	✓		
Hughes	✓		
Pawol	✓		
Roman	✓		

Dated: Feb 22, 2011.

Robert J. Pawol
Robert Pawol, Secretary

5:08 PM

02/16/11

Accrual Basis

Keasbey Fire District # 4

FEBRUARY 2011 BILL LIST

January 26 through February 22, 2011

Date	Num	Name	Memo	Amount
Columbia - Voucher				
02/22/2011	10600	ACE WALCO PEST CONTROL	Monthly Service	-62.68
02/22/2011	10601	AT&T	Account #0555388451001 - Long Distance	-155.14
02/22/2011	10602	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-126.02
02/22/2011	10603	VERIZON COMMUNICATIONS	Account #8958008661 - Online	-49.26
02/22/2011	10604	BOARD OF FIRE COMMISSIONERS DIST...	Dispatch - February 2011	-3,150.00
02/22/2011	10605	CASAZZA & UR, PUBLIC ACCOUNTANTS,...	Monthly Fee - February 2011	-1,000.00
02/22/2011	10606	GARY BATISTA	Kitchen Caretaker - February 2011	-50.00
02/22/2011	10607	JOHN MANNA	Janitor - February 2011	-400.00
02/22/2011	10608	MIDDLESEX WATER CO	Hydrant Bill - February 2011	-3,857.23
02/22/2011	10609	PRUDENTIAL INS CO	Volunteer Life Insurance - Policy #15153 - March 2011	-672.12
02/22/2011	10610	DWAYNE JENSEN	Reimbursement - Batteries for scott paks & blades for sawall	-451.32
02/22/2011	10611	EDISON OVERHEAD DOOR CO.	Repair front center bay door	-257.00
02/22/2011	10612	ELIZABETHTOWN GAS	Acct# 0488199640	-932.81
02/22/2011	10613	HOME NEWS TRIBUNE	2011 Election Notice & 2011 Budget Notice	-51.84
02/22/2011	10614	PRIDE LANDSCAPE SUPPLY	Stihl MS230 16", (2) dura link chains, chainsaw case	-464.44
02/22/2011	10615	Protection Fire Co #1	Inspection of apparatus for 2011	-1,200.00
02/22/2011	10616	PSE&G	Acct# 67 041 530 04 - Electric	-1,143.45
02/22/2011	10617	Richard A Fazzari	March 2010 to November 2010 Services Provided & Attended Budget Meeting 1/18/...	-2,405.00
02/22/2011	10618	STANDARD WASTE SERVICE	Garbage Removal - February 2011	-64.80
02/22/2011	10619	The Star Ledger	Account #1135477 - Public Hearing of 2011 Budget	-124.80
02/22/2011	10620	VERIZON	Phone Bill - 732-738-4343	-368.71
Total Columbia - Voucher				-16,986.62
TOTAL				-16,986.62

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

February 22, 2011

Treasurer's Report

BEGINNING BALANCE	\$ 400,431.92
Deposits	0.00
Interest	154.26
Payroll	(2,750.00)
Payroll Tax Adjustment	95.85
Disbursements & Adjustments	(<u>16,986.62</u>)
ENDING BALANCE	\$ 380,945.41