

THE COMMISSIONER OF FIRE DISTRICT NO.4, WOODBRIDGE TOWNSHIP

Minutes of the Fire District No.4, Regular Board Meeting of November 28<sup>th</sup>, 2023

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Mr. Krejci, opened the regular meeting at 7:00 P.M. all members of the Board were present, the two accountants and attorney were not present or required to attend this meeting, the pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

Mr. Pawol, read the minutes of the previous meeting. A motion was made by Mr. Krejci, to accept the report as read, seconded by Mr. Polidura, all were in favor.

Treasures Report:

The treasures report was read by R. Polidura, a motion was made by Mr. Krejci, to accept the report as read and to pay all bills, Pawol, abstained on Ck# 15300 seconded by D. Polidura, all were in favor.

Buildings & Grounds:

Pawol, reported that there is a problem with a roof leak over the apparatus bays and he will inspect it sometime this week when the weather warms up to 50.

Insurance: Progress

Human Resources: Nothing to report on.

Finance & Budget:

The Board of Fire Commissioners will introduce the 2024 operating budget at tonight's meeting under new business.

Trucks & Equipment:

Pawol, reported that the parking brake was stuck on the pickup truck 436, and was repaired by Alex at the Ford dealer on Monday November 27<sup>th</sup>. All other vehicles seem ok with no problems, other than Ladder 424 still losing air pressure in the brakes when parked for a few days.

Communications: None.

Old Business: The Firehouse may not be moving to a new location 177 Smith Street, as the developer states that they are downsizing there warehouse project due to rising costs.

New business:

Three (3) new resolutions were approved by the Board of Commissioners, see the attached resolutions.

Fire Prevention: No report.

Fire hydrants: All hydrants in Fire Dist #4 are ok, no problems to report on.

Fire Captain: 341 calls year to date, also he reported that he will have the list of monthly drill dates for the upcoming year 2024.

Fire Company: Signed the 2024 Annual Fire Protection agreement with the Board of Fire Commissioners.

Public: One member of the general public were in attendance at this meeting, he did not ask any questions.

Adjournment: Motion, President Krejci, seconded by Polidura, all were in favor, meeting adjourned at 7:26 P.M.

Respectfully Submitted,



Robert J. Pawol, Secretary  
Fire District No.4, Keasbey

01/13/24

**Keasbey Fire District # 4**  
**NOVEMBER 2023 - BILL LIST**  
 October 25 through November 28, 2023

Date	Num	Name	Memo	Amount
<b>Northfield Bank</b>				
10/25/2023	15274	COMCAST	Acct #8499053400889416-Phone & Internet	-543.18
11/03/2023	15278	ACE WALCO PEST CONTROL	A/C# 1000818-Monthly Pest Control Service	-98.95
11/03/2023	15279	BOARD OF FIRE COMMISSIONE...	Dispatch - November 2023	-3,524.42
11/03/2023	15280	COMMUNICATIONS SPECIALIST...	Checked Radio Operations/Repaired Antenna & Fequency K...	-315.00
11/03/2023	15281	ELIZABETHTOWN GAS	Gas - Acct# 0488199640 - 09/20/2023 - 10/20/2023	-63.86
11/03/2023	15282	Gannett New York/NJ LocaliQ(Ho...	A/C# 1120495- Notice Summary of Audit 2022-2021	-132.65
11/03/2023	15283	INSIDE AIR HEATING & COOLING	Added Cooleant to A/C	-913.00
11/03/2023	15284	LUIS MONTALVO	3 Hours Driver Training 10/20/2023	-54.00
11/03/2023	15285	MARIA BUCSANSZKY, E.A.	Monthly Fee - November 2023	-1,500.00
11/03/2023	15286	READY REFRESH	Acct #0427418157- Cups, 5 Gal, Paper Invoice,Delivery, Rent	-144.89
11/03/2023	15287	William Drake	Reimbursement - Staples Supplies	-634.69
11/03/2023	15288	COMMUNICATIONS SPECIALIST...	Checked Radio Operations/Repaired Antenna & Fequency K...	-335.00
11/03/2023	15289	INSIDE AIR HEATING & COOLING	Repaired Leaking 2" Water Main	-948.00
11/03/2023	15290	COMMUNICATIONS SPECIALIST...	Checked Radio Operations/Repaired Antenna & Fequency K...	-335.00
11/03/2023	15291	COMMUNICATIONS SPECIALIST...	Checked Radio Operations/Repaired Antenna & Fequency K...	-303.00
11/03/2023	15292	ALEX SALGADO	Removed Charger from 424, Replaced Mics in Radio (8 HRS)	-144.00
11/08/2023	TEPS	DIVISION OF PENSIONS & BENE...	HEALTH BENEFITS - NOVEMBER 2023	-3,130.41
11/10/2023	15293	MAPLECREST LINCOLN MRCUR...	Customer #1481 Supplies-TAX EXEMPT	-650.00
11/10/2023	15294	Uline	C/S#14597629 - Supplies	-1,782.68
11/10/2023	15295	WEX BANK	Account #0496-00-227423-1 Fuel - October 2023	-841.75
11/14/2023	15296	Chris Lelong	Training - 7 Hours Driver Training (2) 11/09/2023	-210.00
11/14/2023	15297	LUIS MONTALVO	4 Hours Driver Training 11/07/2023/Janitor General Election ...	-288.00
11/14/2023	15298	MIDDLESEX WATER CO	Account #3605116364-Hydrant Bill - November 2023	-4,554.11
11/14/2023	15299	PSE&G	Acct# 67 041 530 04 - Electric 09/29/2023 - 10/27/2023	-696.60
11/14/2023	15300	ROBERT PAWOL	Reimbursement - (6) White 8 Foot Bulbs For Truck Bay	-111.89
11/28/2023	15301	COMCAST	Acct #8499053400889416-Phone & Internet	-543.18
11/28/2023	15302	Delta Dental	Account #09683 Group #09683-00003E/ 12/01/2023 - 12/31/...	-127.20
11/28/2023	15303	INSIDE AIR HEATING & COOLING	Installed New 50 Gallon Water Heater & Ground Wire	-2,650.00
11/28/2023	15304	Protection Fire Co #1	Fire Protection Agreement Stipend	-19,018.00
11/28/2023	15305	William Drake	Reimbursement - Staples Supplies,Light Bulbs,Station Boots...	-631.52
11/28/2023	15306	Protection Fire Co #1	Reimbursement-Bronze name plate for M.Winkler	-239.79
Total Northfield Bank				-45,464.77
<b>TOTAL</b>				<b>-45,464.77</b>

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 4

WHEREAS, the Treasurer of Fire District No. 4 reports that certain 2023 budget appropriations have insufficient balances to meet the 2023 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

FROM		TO	
A-12-2.2 Firehouse & Prop	\$ 13,000.00	A-11-2.2 Legal	\$ 12,000.00
A-12-2 Life Insurance	2,000.00	A-12-1 Insurance	<u>13,000.00</u>
A-14.1 Payroll Taxes	<u>10,000.00</u>		
TOTAL	\$ <u>25,000.00</u>	TOTAL	\$ <u>25,000.00</u>

MOTION to accept resolution made by Comm. Krejci, seconded by Comm. Rick P. all in favor.

Denise Ortiz-Polidura  Yes  No  
Richard Polidura  Yes  No  
Robert Pawol  Yes  No  
William Krejci  Yes  No

Adopted, November 28, 2023

Date

*Robert J. Pawol*

RESOLUTION 2023-20

**Board approval of Elected Commissioner Compensation**  
**2024 Salary Guide (January – December)**

**WHEREAS** the Fire Commissioners of Fire District No. 4 of the Township of Woodbridge establishes annual compensation for its fire district Commissioners pursuant to N.J.S.A 40A:14-88; and

**NOW, THEREFORE, BE IT RESOLVED** by the Fire Commissioners of the Fire District No. 4 of the Township of Woodbridge hereby approve the 202~~4~~ Commissioners compensation in compliance of the 202~~4~~ District budget requirements as follows:

President \$12,000 ;

1<sup>st</sup> Vice President \$8,400 ;

Secretary \$12,000 ;

2<sup>nd</sup> Vice President \$8,400

Treasurer \$8,400

**BE IT FURTHER RESOLVED** that the above salaries shall take effect on January 1, 2024 and **BE IT FURTHER RESOLVED**, that the Board shall re-evaluate the salary structure adjusting as appropriate and approve of the same annually as per N.J.S.A 40A:14-88.

Motion to approve resolution made by Commissioner KRETZCI

Second by Commissioner D. POLIDORA All in Favor.

BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT 4

Adopted 11/28/23

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District 4, Township of Woodbridge at their regular meeting held on 11/28/23 .

Robert J. Pawol

Robert J. Pawol, Secretary-Clerk

# 2024 FIRE DISTRICT BUDGET RESOLUTION

Woodbridge Township FD No. 4

**FISCAL YEAR: January 1, 2024 to December 31, 2024**

WHEREAS, the Annual Budget for Woodbridge Township FD No. 4 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 28, 2023; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,610,431.31 which includes an amount to be raised by taxation of \$1,408,431.00 and Total Appropriations of \$1,610,431.31; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 28, 2023 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 26, 2023.

KEASBEYBOFC4@YAHOO.COM  
(Secretary's Signature)

11/28/2023  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
WILLIAM KREJCI	✓			
ROBERT PAWOL	✓			
RICHARD POLIDURA	✓			
DENISE ORTIZ-POLIDURA	✓			