



The Commissioners of Woodbridge Fire District No. 4

P.O. Box 84, 420 Smith Street

Keasbey, NJ 08832

Minutes of the Fire District No.4, Regular Meeting of December 27th, 2016

The December 27th, 2016 board meeting was opened by President, Dwayne Jensen, commissioners in attendance were, Klose, Pawol, Roman, and Hughes. The two accountants and attorney were not present or required to attend this meeting. The pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

The minutes of the previous meeting were read by Mr. Pawol, a motion was made by Mr. Roman, to accept the report as read, seconded by Mr. Klose, all were in favor.

Treasures Report:

Mr. Hughes, read the treasures report, a motion was made by Mr. Roman, to accept the report as read and to pay all bills, except two from Verizon Communications, which are being held at this time. The motion was seconded by Mr. Klose, all were in favor.

Buildings & Grounds:

Mr. Hughes, said that progress is being made on the carpet replacement, and are waiting for delivery at this time.

Insurance:

A audit was completed by the insurance company, and a check for \$ 6,000 was returned to the Fire District, also Firefighter Raymond Church, will be added on to the insurance as a driver of the Ford pickup truck 436.

Fire Hydrants:

No report for the month of December.

Finance & Budget:

Mr. Pawol, reported that there will be a public hearing on the 2017 operating budget for Fire Dist #4 on January 10th, 2017 at 7:00 P.M.

Mr. Pawol, read a resolution for 2016 line items with insufficient balances and to transfer funds from line items with excesses . A motion was made by Mr.Hughes, seconded by

Mr. Klose, all were favor.

Human Resources:

Mr. Pawol, reported that one new member was ok to join the Fire Company, after his paper work came back from the health center good to go, with his drug testing. Also two junior members were removed from the Fire Company, and we are waiting for a letter from Emily Kolarick, as to her resigning.

Trucks & Equipment:

Mr. Jensen, reported that the new Pierce engine 4-1 has a low coolant light coming on the dash board, maybe a sensor problem, the fire chief, will contact Fire & Safety Services, to look at the apparatus.

All other apparatus are running good at this time.

We are still waiting for the Hurst pump & tools to be serviced.

Old Business:

The old engine 4-1 is not sold as of this meeting, we are waiting to hear back from the City of Perth Amboy.

New Business:

Mr. Pawol, read a new resolution for appointments of professional services for the year 2017, also a contract was signed between the Fire Company & Fire Commissioners for the 2017 Fire Service Protection Agreement, all Commissioners were in favor. Mr. Jensen, abstained from voting on number 4 of the appointment of Landscaper for next year.

Fire Prevention:

See attached report.

Fire Company:

Two junior members were removed from the department.

Fire Chief:


368 calls year to date.

Public:

None attended this meeting.

Adjournment: Motion, Jensen, seconded, Pawol, all were in favor meeting adjourned at 7:30 P.M.

Respectfully Submitted,


Robert J. Pawol, Secretary
Fire District No.4, Keasbey

ADDENDUM TO 2017 FIRE SERVICE PROTECTION AGREEMENT

In addition to its standard firefighting service on behalf of the District, the Company shall undertake all the best efforts to provide coverage by volunteer firefighters as directed by the Board of Fire Commissioners with hours and days of coverage to be predetermined by the Fire Commissioners.

The Company shall, if need be, pay an hourly gross rate of \$15.00 per firefighter for up to three (3) NJ State Certified Firefighters per day crew/ custodians to perform maintenance on apparatus, fire equipment, fire house, storage shed, refueling vehicles, and other duties as required by the Board, and expeditiously as possible, the Board will make additional stipend payments to the Fire Company, four (4) quarterly payments per year or every three (3) months, with the annual amount up to \$58,000.

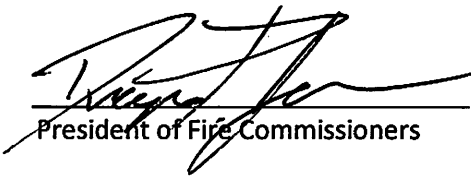
ACCEPTANCE OF THIS CONTRACT FOR THE CALANDER YEAR 2017

Fire Department Representative
Protection Fire Company No. 1

Board of Fire Commissioners
Fire District No. 4 Woodbridge



President of Fire Company



President of Fire Commissioners



Chief of Fire Department



Secretary of Fire Commissioners

Date: 12/27/16

Date: 12/27/16

**THE COMMISSIONERS OF FIRE DISTRICT NO.4
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

RESOLUTION # 2017-1

Authorizing Appointment of Auditor
Authorizing Appointment of Accountant
Authorizing Appointment of Attorney
Authorizing Appointment of Landscaper

WHEREAS, there exists a continuing need for professional services to be provided to the Commissioners of Fire District No.4 in the Township of Woodbridge, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making appointments to the positions as referenced above for the year 2017; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service.

NOW THEREFORE, be it RESOLVED by the Commissioners of FIRE DISTRICT NO.4 in the TOWNSHIP of WOODBRIDGE, COUNTY of MIDDLESEX, as follows:

(1) Bart & Bart, CPA's is hereby appointed to provide auditing services to the Board of Fire Commissioners.

(2) Maria Bucsanszky, E.A. Tax & Bookkeeping Services, LLC, is hereby appointed to provide accounting services to the Board of Fire Commissioners.

(3) Richard A. Fazzari, Esq, is hereby appointed to provide legal services to the Board of Fire Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

(4) Jensen Landscaping & Maint, is hereby appointed to provide landscaping services to the Board of Fire Commissioners.

(5) This resolution and the notice of award of contract shall be available for public inspection.

Motion made by commissioner KLOSE seconded by ROMAN all in favor.

Robert J. Paul
Secretary's Signature (DATE) 12/27/16

JENSEN - ABSTAINED ON NUMBER 4

RESOLUTION
 BOARD OF FIRE COMMISSIONERS
 FIRE DISTRICT NO. 4

WHEREAS, the Treasurer of Fire District No. 4 reports that certain 2016 budget appropriations have insufficient balances to meet the 2016 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

FROM		TO	
A-12-2/M&R – Firehouse	\$ 2,800.00	AP-6-1.4/Phone	\$ 300.00
		FPB Expenses	\$ <u>2,500.00</u>
TOTAL	\$ <u>2,800.00</u>	TOTAL	\$ <u>2,800.00</u>

MOTION to accept resolution made by Comm. Hughes, seconded by Comm. Klose, all in favor.

Dwayne Jensen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Martin Klose	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Michael Hughes	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Robert Pawol	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Stephen Roman	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Adopted, December 27, 2016
Date

Robert J. Pawol

Fire District No. 4 & 8
Fire Official
Frank Dellapietro III

Respectfully submitted,
[Signature]

1 Type 1 Welding Permit
1 Type 3 Recycling Permit

The Bureau issued 2 permits to Bayshore Recycling during the month of December 2016.

All of the Life Hazard Inspections for Fire District 4 have been completed for the year 2016. I am currently gathering the information for the 2016 annual report to the Division of Fire Safety. RIMS system with the Division of Fire Safety. Safety which will be sent back to the Division in January 2017.

FIRE OFFICIALS REPORT DECEMBER 2016 Fire District No. 4

127 Loretha Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext. 19 Fax (732) 826-6399



HOPELAWN FIRE PREVENTION BUREAU

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

12/27/16

Keasbey Fire District # 4
DECEMBER 2016 - BILL LIST
 November 23 through December 27, 2016

Date	Num	Name	Memo	Amount
Bank Of Woodbridge				
11/23/2016	13096	COMCAST	Acct #8499053400889416-Phone & Internet	-566.08
11/23/2016	13097	JOHN NOVAKOWSKI	Driver Training - 60 Hrs	-1,200.00
11/23/2016	13098	Protection Fire Co #1	FIRE COMPANY STIPEND	-20,000.00
12/12/2016	13102	WEX BANK	Account #0496-00-227423-1 Fuel - November 2016	-317.85
12/27/2016	13113	VESOLIFE	Policy #G-2276-278 Volunteer Life Insurance Policy - Januar...	-129.60
12/27/2016	13114	ACE WALCO PEST CONTROL	A/C 1000818-Monthly Pest Control Service	-77.65
12/27/2016	13115	Aquila Landscape Contractors	Wreaths	-280.00
12/27/2016	13116	BOARD OF FIRE COMMISSIONE...	Dispatch - December 2016	-3,192.13
12/27/2016	13117	COMCAST	Acct #8499053400889416-Phone & Internet	-361.66
12/27/2016	13118	CONTINENTAL FIRE & SAFETY I...	Bunker Boots	-401.25
12/27/2016	13119	JOHN NOVAKOWSKI	Janitor for Election Day 15Hrs	-250.00
12/27/2016	13120	MARIA BUCSANSZKY, E.A.	Monthly Fee-December 2016	-1,133.37
12/27/2016	13121	Middlesex County Fire Academy	2-IMS-200	-126.00
12/27/2016	13122	MIDDLESEX WATER CO	Account #3605116364-Hydrant Bill -December 2016	-4,199.18
12/27/2016	13123	NJ ADVANCE MEDIA(HOME NE...	Acct# ASB-099467 - 2017 Meeting Schedule Notice	-37.84
12/27/2016	13124	NJ ADVANCED MEDIA (STAR LE...	I04258107/Meeting Changed to Special Meeting/I04258129/...	-136.40
12/27/2016	13125	Paul Conway Shields	6 - Gold Leaf Shields	-352.48
12/27/2016	13126	Protection Fire Co #1	Reimbursement for T.V. for Training	-999.99
12/27/2016	13127	PSE&G	Acct# 67 041 530 04 - Electric	-728.64
12/27/2016	13128	READY REFRESH	Acct #0427418157- 5 Gal Spring Water	-36.66
12/27/2016	13129	SILENT COMPANION CORP	Account #S-998 Annual Alarm & Fire Alarm Monitoring Fee 1...	-220.00
12/27/2016	13130	STAPLES CREDIT PLAN	Acct# 601110007029788 -Office Supplies	-111.56
12/27/2016	13131	VERIZON	Phone Bill - 732-738-0471 729 11Y	-186.14
12/27/2016	13132	WALSH ELECTRIC SERVICE LLC	Removed & Replaced Electronic Ballast in Light Fixture/Stor...	-182.00
12/27/2016	13133	Middlesex County Fire Academy	Fire Dept Drill 10/27/2016 Bldg 4 & MCFA Level II Instructor	-361.00
12/27/2016	13134	NJ ADVANCE MEDIA(HOME NE...	Acct# ASB-099467 - Dec 2016 Agenda Meeting Change to S...	-7.48
12/27/2016	13135	VERIZON COMMUNICATIONS	Account #8520816310001-62 - Online Service	-54.51
Total Bank Of Woodbridge				-35,649.47
TOTAL				-35,649.47

12/23/16

Keasbey Fire District # 4
TREASURER'S REPORT
As of December 27, 2016

	<u>Dec 27, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank Of Woodbridge	504,417.68
Petty Cash	<u>600.00</u>
Total Checking/Savings	<u><u>505,017.68</u></u>
