

# THE COMMISSIONERS OF WOODBRIDGE TWP FIRE DISTRICT NO. 4 KEASBEY

## Minutes of the Fire District No.4, Regular Meeting of December 27<sup>th</sup>, 2022

---

The December 27<sup>th</sup>, 2022 board meeting was opened by President Dwayne Jensen, commissioners in attendance were, Klose, Pawol, Krejci, and Polidura. The two accountants and attorney were not present or required to attend this meeting. The pledge of allegiance was said followed by a moment of silence.

### Minutes of the Previous Meeting:

---

The minutes of the previous meeting were read by Mr. Pawol, a motion was made by Mr. Klose, to accept the report as read, seconded by Mr. Polidura, all were in favor.

### Treasures Report:

---

The treasures report was read by Mr. Polidura, a motion was made by Mr. Pawol, to accept the report as read, and to pay all bills, seconded by Mr. Jensen. Also Mr. Jensen, abstained from approving check numbers 14930, 14946, 14954, 14955, and Pawol on Ck's # 14926, 14942, all were in favor.

### Buildings & Grounds:

---

No Report.

### Insurance:

---

No Report.

### Fire Hydrants:

---

Mr. Klose, reported that all hydrants are ok at this time, one hydrant was down at 199 Smith Street and has been repaired by Middlesex Water Co.

### Finance & Budget:

---

Public hearing for the adoption of the 2023 operating budget to be read tonight, Mr. Pawol, read the Resolution, all commissioners were in favor and the resolution will be sent to the NJ DCA. There were no members of the general public in attendance to ask any questions concerning the budget.

Trucks & Equipment:

Mr. Jensen, reported on the following all vehicles are in good working order. Also the new Pierce Tower Ladder is now in production at the factory, with welding of the cab.

Communications:

\_\_\_\_\_ A letter was sent by certified mail to the Fire Commissioners, from the developers lawyer, for a public hearing on the construction of two new warehouses on Smith Street, to be heard on Jan 4<sup>th</sup>, 2023 at the Woodbridge Planning Board meeting.

Fire Company:

\_\_\_\_\_ No Report.

Old Business:

\_\_\_\_\_ None.

New Business:

\_\_\_\_\_ Three new Resolutions were read and approved by the Board, see a copy of each attached in this report.

Fire Prevention:

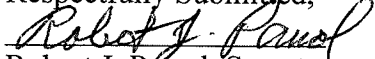
\_\_\_\_\_ See William Drake, for a copy of the monthly report.

Public:

\_\_\_\_\_ None

Adjournment: Motion, Jensen, seconded by Mr. Klose, all were in favor, meeting adjourned at 7:27 P.M.

Respectfully Submitted,



Robert J. Pawol, Secretary  
Fire District No 4, Keasbey

Communications: None.

Fire Officials Report: See Commissioner Jensen, for a copy of the report.

Fire Company: No Report.

Fire Chief : No Report.

Old Business: Pierce Mfg is working saying that delivery of the new truck should take place in spring of 2023.

New Business:

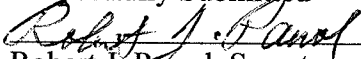
Resolution for the Ballot Question to exceed the 2% cap on the annual Fire District budget, adopted by all members.

Resolution for Commissioners compensation for 2023, adopted by all members, see a copy in this report.

Resolution for employee deductions for Health Benefits, Section 125 Plan Document Premium Only Plan, adopted by all members, see a copy in this report.

Adjournment: Motion, Jensen, seconded by Klose, all were in favor, meeting adjourned at 7:15 P.M.

Respectfully Submitted



Robert J. Pawol, Secretary

Fire District No. 4, Keasbey

RESOLUTION 2022- 15 - \_\_\_\_\_

Board approval of Elected Commissioner Compensation  
2023 Salary Guide (January – December)

WHEREAS the Fire Commissioners of Fire District No. 4 of the Township of Woodbridge establishes annual compensation for its fire district Commissioners pursuant to N.J.S.A. 40A:14-88; and

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 4 of the Township of Woodbridge hereby approve the 2023 Commissioners compensation in compliance of the 2023 District budget requirements as follows:

President \$ 12,000 ;

1<sup>st</sup> Vice President \$ 8,400 ;

2<sup>nd</sup> Vice President \$ 8,400 ;

Secretary \$ 12,000 ;

Treasurer \$ 8,400 ;

BE IT FURTHER RESOLVED, that the above salaries shall take effect on January 1, 2023 and

BE IT FURTHER RESOLVED, that the Board shall re-evaluate the salary structure adjusting as appropriate and approve of same annually as per N.J.S.A. 40A:14-88.

Motion to approve resolution made by Commissioner Klose

Second by Commissioner Polidura All in Favor.

BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT 4

ADOPTED: 10/25/22

Robert J. Pawol

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District 4, Township of Woodbridge at their regular meeting held on 10/25/2022.

Robert J. Pawol  
Robert J. Pawol, Secretary – Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 4  
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX  
SECTION 125 PLAN DOCUMENT  
PREMIUM ONLY PLAN (POP)**

It is the intent that this premium only plan shall qualify as a Section 125 plan of IRC, as amended from time to time. The purpose of the plan is to allow employees to elect to pay the portion of medical insurance premium costs, for which they are responsible, on a pretax salary reduction basis as required under State of NJ Pension and Health Benefits Reform Under Chapter 78, P.L. 2011. The Section 125 plan is effective for a calendar year period, January to December. In this year of implementation it will cover November 1, 2022 through December 31, 2022. Employees shall follow the rules of the New Jersey State Health Benefits Program in terms of enrollment changes to the health plan. Employees must enroll into the Section 125 Plan before each plan year commences.

Money set aside in the premium only plan will automatically be used by the Commissioners of Fire District No. 4, to pay premiums for everyone enrolled in the organization's health insurance policy.

The maximum amount of the employee contribution is limited to the rules outlined in State of New Jersey Chapter 78, P.L. 2011. Since this amount may change periodically, the organization does not specify an annual maximum in this document. The Commissioners of Fire District No. 4 will automatically increase or decrease the amount of your salary reduction to correspond with changes in the cost of premiums calculation. You will be notified of any change in premium cost as soon as possible.

New employees are allowed to participate in the Section 125 Plan once they have satisfied the waiting period for health insurance coverage. At such time, employees will be provided with an election form for use in communicating their mandatory participation in the Section 125 Plan.

Participation terminates on the earlier of the plan year end or the participant ceases to be an employee. Participant may not change coverage amounts unless there has been a qualifying change in family status. Coverage changes are limited to those directly related to the qualifying change. This premium only plan shall adhere to the IRS Section 125 Plan specific rules about changes during a plan year. Such changes include status changes, cost changes, coverage changes as outlined in attachments to this plan document.

Motion to approve Section 125 Plan implementation per NJ Chapter 78, P.L. 2011 effective November 1, 2022 and to renew annually every January 1 going forward to coincide with the State of New Jersey Health Benefits Program enrollment and benefits cycle, made by Comm. K. Case, seconded by Comm. P. Polidina, All in favor.

Roll Call Vote: Comm.

Robert Pawol  
Robert Pawol, Secretary

October 25, 2022

12/22/22

**Keasbey Fire District # 4**  
**DECEMBER 2022 - BILL LIST**  
 November 23 through December 27, 2022

Date	Num	Name	Memo	Amount
<b>Northfield Bank</b>				
11/23/2022	14926	ROBERT PAWOL	Reimbursement - Case of 4Ft Light Bulbs	-47.98
11/29/2022	14925	Protection Fire Co #1	Fire Protection Agreement Stipend 2022	-17,670.00
12/06/2022	TEPS	DIVISION OF PENSIONS & BENE...	HEALTH BENEFITS - DECEMBER 2022	-2,561.52
12/08/2022	14928	ACE WALCO PEST CONTROL	A/C# 1000818-Monthly Pest Control Service	-93.35
12/08/2022	14929	BOARD OF FIRE COMMISSIONE...	Dispatch - December 2022	-3,459.00
12/08/2022	14930	Dillon Jensen	Training: 3 New Members	-270.00
12/08/2022	14931	ELIZABETHTOWN GAS	Gas - Acct# 0488199640 - 10/20/2022 - 11/17/2022	-71.18
12/08/2022	14932	FIREFIGHTER ONE LLC	LED Red Light & Labor	-324.87
12/08/2022	14933	Jack Croft	Reimbursement for Light Parade	-114.42
12/08/2022	14934	MARIA BUCSANSZKY, E.A.	Monthly Fee - December 2022	-1,368.75
12/08/2022	14935	Municipal Emergency Svcs (MES)	SCBA Flow Test	-2,478.50
12/08/2022	14936	PENGUINE MANAGEMENT, INC.	2023 Service Agreement - 15 recipients - Dispatch Notificatio...	-780.00
12/08/2022	14937	PNC Equipment Finance	Lease #211154000 - 12/26/2022 - 01/25/2023	-73,478.00
12/08/2022	14938	Protection Fire Co #1	Reimbursement for Light Parade	-83.94
12/08/2022	14939	READY REFRESH	Acct #0427418157- Rent, Paper Invoice	-35.00
12/08/2022	14940	WEX BANK	Account #0496-00-227423-1 Fuel - November 2022	-583.66
12/08/2022	14941	Protection Fire Co #1	Additional Stipend Funds Per BOFC	-3,130.00
12/12/2022	14942	ROBERT PAWOL	Reimbursement - (3) Jackets for new Firefighters	-252.67
12/27/2022	14943	Aquila Landscape Contractors	Wreaths & Grave Covers	-598.00
12/27/2022	14944	Chris Lelong	8 Hrs Training New Hires/Driver Training 12/08/2022	-240.00
12/27/2022	14945	COMCAST	Acct #8499053400889416-Phone & Internet	-527.60
12/27/2022	14946	Dillon Jensen	Training: 3 New Members/Pre Shift Gear & Rig Inspections 1...	-270.00
12/27/2022	14947	MIDDLESEX WATER CO	Account #3605116364-Hydrant Bill - December 2022	-4,553.39
12/27/2022	14948	NJ ADVANCE MEDIA(HOME NE...	Acct# ASB-099467 - Notice of Election February 18, 2022	-21.50
12/27/2022	14949	PSE&G	Acct# 67 041 530 04 - Electric 10/28/2022 - 11/30/2022	-667.78
12/27/2022	14950	Uline	C/S#14597629 - Wide Lock & Masterlock Combination Padlo...	-981.83
12/27/2022	14951	Chris Lelong	8 Hrs Training New Hires/Driver Training 12/12/2022	-240.00
12/27/2022	14952	Dillon Jensen	Training: 3 New Members/Pre Shift Gear & Rig Inspections 1...	-480.00
12/27/2022	14953	NJ ADVANCE MEDIA(HOME NE...	Acct# ASB-099467 - Notice 2023 Meeting Schedule	-41.28
12/27/2022	14954	Dillon Jensen	Training: 3 New Members/Pre Shift Gear & Rig Inspections &...	-240.00
12/27/2022	14955	Dillon Jensen	Training: 3 New Members/Pre Shift Gear & Rig Inspections1...	-210.00
Total Northfield Bank				-115,874.22
<b>TOTAL</b>				<b>-115,874.22</b>

12/22/22

**Keasbey Fire District # 4**  
**TREASURER'S REPORT**  
As of December 27, 2022

---

	Dec 27, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Northfield Bank	1,344,870.17
Petty Cash	600.00
Total Checking/Savings	1,345,470.17
Total Current Assets	1,345,470.17
<b>TOTAL ASSETS</b>	<b>1,345,470.17</b>
<b>LIABILITIES &amp; EQUITY</b>	0.00