

THE COMMISSIONERS OF WOODBRIDGE FIRE DISTRICT NO. 4, KEASBEY

Minutes of the District No. 4, meeting of January 28th, 2020

The January 28th, 2020 meeting was opened at 7:00 p.m. by President Dwayne Jensen, commissioners in attendance were, Hughes, Roman, Pawol, and Klose. The accountants and attorney were not present or required for this meeting, the pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

Mr. Pawol, read the minutes of the previous meeting, Mr. Hughes, made a motion to accept the report as read, seconded by Mr. Roman, all were in favor.

Treasures Report:

Mr. Hughes, read the treasures report, Mr. Roman, made a motion to accept the report as read and to pay all bills, seconded by Mr. Pawol, all were in favor. Jensen, abstained on checks # 14101, 14124, 14125. & Pawol, on checks # 14095,14096,14107.

Buildings & Grounds:

Mr. Hughes, reported that the heating units in the truck bay are not working, waiting on getting three price quotes for a new gas heating unit. Also waiting for the next section of concrete pad to be replaced. The property survey was started, waiting for the stakes to be installed, and a new map to be printed.

Insurance:

The board has received a e-mail about the damaged fire equipment that took place at 75 Crowsmill Road, they are trying to recover payment from the property owners insurance company.

Fire Hydrants:

Mr. Klose, reported that he had contacted the Middlesex Water Company, about the hydrant out of service on Crowsmill Road due to the water main replacement project.

Fire Company:

Deputy Chief, reported that the day time janitors would like the Board to purchase a carpet cleaning machine for all of the stained rugs in the fire house.

Communications: None.

Human Resources:

_____ Fire Fighter Chris Cerda, was terminated from the fire company on 1/14/20.

Old business:

_____ Some progress on the hiring of part-time firefighters threw N.J. Civil Service.

The Board is waiting to get two more price quotes to replace the gas heating unit in the truck bays.

New Business:

_____ Mr. Pawol, read a new resolution # 2020-1 for professional services, accountant, auditor, attorney, which is attached to this report.

Also a resolution for Landscaper/ Snow removal services is attached to this report, all were in favor with the Board of Fire Commissioners.

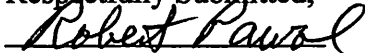
Fire Chief: Total of 18 calls year to date.

_____ Public: No residents from the public attended this months meeting.

Adjournment:

Motion to adjourn, Jensen, seconded by Roman, all were in favor, meeting adjourned at 7:36 p.m.

Respectfully Submitted,



Robert J. Pawol, Secretary
Fire District No. 4, Keasbey

**THE COMMISSIONERS OF FIRE DISTRICT NO.4
IN THE TOWNSHIP OF WOODBRIDGE, COUNTY OF MIDDLESEX**

RESOLUTION # 2020-1

Authorizing Appointment of Auditor
Authorizing Appointment of Accountant
Authorizing Appointment of Attorney

WHEREAS, there exists a continuing need for professional services to be provided to the Commissioners of Fire District No.4 in the Township of Woodbridge, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making appointments to the positions as referenced above for the year 2020; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service.

NOW THEREFORE, be it RESOLVED by the Commissioners of FIRE DISTRICT NO.4 in the TOWNSHIP of WOODBRIDGE, COUNTY of MIDDLESEX, as follows:

(1) Bart & Bart, CPA's is hereby appointed to provide auditing services to the Board of Fire Commissioners.

(2) Maria Bucsanszky, E.A. Tax & Bookkeeping Services, LLC, is hereby appointed to provide accounting services to the Board of Fire Commissioners.

(3) Richard A. Fazzari, Esq, is hereby appointed to provide legal services to the Board of Fire Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities.

(4) This resolution and the notice of award of contract shall be available for public inspection.

Motion made by commissioner KLOSIE seconded by HUGHES all in favor.

Robert J. Pawel
Secretary's Signature (DATE) 7/28/20

THE COMMISSIONERS OF WOODBRIDGE TWP FIRE DISTRICT NO.4, KEASBEY

RESOLUTION # 2020-2

WHEREAS, there exists a continuing need for professional Landscaping & Snow Removal services to be provided to the Commissioners of Fire District No.4 in the Township of Woodbridge, County of Middlesex, concerning the upkeep of property located at 420 Smith Street, and also at the monument located at the base of the Rt.9 bridge & Smith Street.

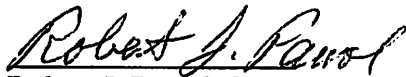
WHEREAS, the Commissioners are desirous of making appointments to the position as referenced above for the year 2020; and,

WHEREAS, the Local Pubic Contracts Law, provides that a governing body may award a contract without public advertising for competitive bidding if the cost is under the amount of \$17,500.

WHEREAS, the Board of Fire Commissioners have received three price quotes for Landscaping & Snow Removal for the year 2020.

NOW THEREFORE, be it Resolved that Jensen Landscaping & Maint. is hereby appointed to provide services to the Board of Fire Commissioners Dist #4, from January 1, 2020 to December 31, 2020.

Motion made by commissioner Hozne seconded by Ramon all in favor.
Abstained by JENSEN.


Robert J. Pawol, Secretary
Fire Dist No.4, Keasbey
Date: 1/28/20

01/24/20

Keasbey Fire District # 4
JANUARY 2020 - BILL LIST
 December 24, 2019 through January 28, 2020

Date	Num	Name	Memo	Amount
Bank Of Woodbridge				
12/24/2019	14091	COMCAST	Acct #8499053400889416-Phone & Internet	-475.77
12/24/2019	14092	NJ ADVANCE MEDIA(HOME NE...	Acct# ASB-32817 - Notice- Public Hearing 2020 Budget	-26.84
12/24/2019	14093	Protection Fire Co #1	Fire Department Food Reimbursement 12/16/19	-203.94
12/24/2019	14094	Chris Lelong	Reimbursement for Traing Members (Jensen, Salgado, Starri...	-620.00
12/27/2019	14095	ROBERT PAWOL	Reimbursement - Battery Charger for TSU-4	-117.40
12/27/2019	14096	ROBERT PAWOL	Reimbursement - Tube Assembly for Compressor	-39.35
01/02/2020	14089	Parker Web Services	Annual Fee Domain Name Registration & 1Hr of Website Up...	-1,563.00
01/02/2020	14090	VESOLIFE	Policy #G-2276-278 Volunteer Life Insurance Policy January ...	-121.06
01/02/2020	14098	WEX BANK	Account #0496-00-227423-1 Fuel -December 2019	-425.74
01/03/2020	14099	ALEX SALGADO	Reimbursement-Fire Helmet	-296.75
01/03/2020	14100	Craig's Plumbing & Heating	Service Call -Rear Heater Not Working	-180.00
01/03/2020	14101	DWAYNE JENSEN	Reimbursement - Kitchen Supplies * Food * Refreshments fo...	-207.43
01/03/2020	14102	LUIS MONTALVO	Reimbursement-Fire Helmet	-246.09
01/03/2020	14103	Protection Fire Co #1	2019 - Stipend	-500.00
01/07/2020	14105	DOCTORS MEDI CENTER	Acct# 56134-1- Physical Exams 12/21/19	-130.00
01/07/2020	14106	PNC Equipment Finance	Lease #211154000 - 12/26/19-01/25/20	-73,478.00
01/15/2020	14107	ROBERT PAWOL	Reimbursement - Woodbridge TWP Joint Board Meeting - F...	-245.36
01/28/2020	14110	ACE WALCO PEST CONTROL	A/C 1000818-Monthly Pest Control Service	-81.53
01/28/2020	14111	BOARD OF FIRE COMMISSIONE...	Dispatch -January 2020	-3,321.00
01/28/2020	14112	COMCAST	Acct #8499053400889416-Phone & Internet	-473.35
01/28/2020	14113	ELIZABETHTOWN GAS	Gas - Acct# 0488199640 11/19/19 - 12/18/19	-96.07
01/28/2020	14114	MARIA BUCSANSZKY, E.A.	Monthly Fee - January 2020	-1,275.00
01/28/2020	14115	Middlesex Water - Building	Acct#4350200000-Water Usage - 09/19/19 - 12/20/19	-403.99
01/28/2020	14116	NJ ADVANCE MEDIA(HOME NE...	Acct# ASB-32817 - CORRECTION Notice- Public Hearing 2...	-27.72
01/28/2020	14117	PSE&G	Acct# 67 041 530 04 - Electric	-828.89
01/28/2020	14118	READY REFRESH	Acct #0427418157- 5 Gal Water, Cups, Delivery Rent & Pap...	-125.86
01/28/2020	14119	Richard A Fazzari	Annual Retainer for 2020	-5,000.00
01/28/2020	14120	STAPLES CREDIT PLAN	Acct# 601110007029788 -Office Supplies	-74.38
01/28/2020	14121	VESOLIFE	Policy #G-2276-278 Volunteer Life Insurance Policy Februar...	-121.06
01/28/2020	14122	MIDDLESEX WATER CO	Account #3605116364-Hydrant Bill -January 2020	-4,386.05
01/28/2020	14123	NJ ADVANCE MEDIA(HOME NE...	Acct# ASB-32817 - Notice Public Hearing Resolution to Est ...	-44.24
Total Bank Of Woodbridge				-95,135.87
TOTAL				-95,135.87

01/24/20

Keasbey Fire District # 4
TREASURER'S REPORT
As of January 28, 2020

Jan 28, 20

ASSETS	
Current Assets	
Checking/Savings	
Northfield Bank	500,000.00
Bank Of Woodbridge	637,537.46
Petty Cash	600.00
Total Checking/Savings	<u>1,138,137.46</u>
Total Current Assets	<u>1,138,137.46</u>
TOTAL ASSETS	<u><u>1,138,137.46</u></u>
LIABILITIES & EQUITY	0.00