

Minutes of the District No. 4, Meeting of April 23rd, 2013

The April 23rd, 2013 meeting was opened by President Dwayne Jensen, commissioners in attendance were, Hughes, Roman, Pawol, and Klose. The accountants and attorney were not present or required to attend this meeting, the pledge of allegiance was said followed by a moment of silence.

Minutes of the previous meeting:

Mr. Pawol, read the minutes of the previous meeting, Mr. Hughes, made a motion to accept the report as read, seconded by Mr. Roman, all were in favor.

Treasures Report:

Mr. Hughes, read the treasures report, Mr. Pawol, made a motion to accept the report as read and to pay all bills, seconded by Mr. Roman, all were in favor.

Buildings & Grounds:

Mr. Hughes, reported that the Board has received a price quote for the replacement of the HVAC unit for the back room lounge area, at a cost of \$ 6,200.00 not including electrical work and permits. Mr. Pawol, made a motion to hire the Inside Air Company, to replace the unit, seconded by Mr. Klose, all were in favor.

Mr. Jensen, reported that the concrete generator pad was cut & the generator was moved over to the block wall for more truck bay space for the rescue truck to back in the firehouse. Also the ceiling tiles & grid in the kitchen were repaired, the three (3) old AC-Heating units were removed and sealed with plywood.

Insurance:

Mr. Jensen, reported the following:

One of the new firefighters injured his back, at the Middlesex County Fire Academy, during the FF 1 class, he went to the Comp unit and he is feeling fine.

Hydrants:

Mr. Klose, reported that he went out on April 15th and inspected all of the hydrants in Fire Dist # 4, Also Mr. Jensen, will discuss the new cable cap proposal from the Middlesex Water Company, at the next joint board meeting.

Trucks & Equipment:

Mr. Jensen, reported the following on apparatus & equipment:

4-2-4 at the KME plant getting refurbished.

Engine 4-1 & 4-2 everything is ok.

On May 3rd, 2013 annual hose testing will take place at Fords, park two drivers will be hired to operate the engines that day and be payed for there time worked.
A new Kolbalt Tool Box will be purchased for the rescue truck at a cost of \$ 610.00 from Lowes.

Communications:

_____ A copy of a letter was received from our new auditor, Bart & Bart CPA that was mailed to the old auditor Mr. Chris J. Vecchiarelli, wanting information from previous years about the operating & management , accounting principles, of the Fire District.

Fire Company:

_____ There were no members from the fire department at this meeting.

Old Business:

_____ Mr. Jensen, reported that the Board will work on new Guidelines for emergency standbys by fire company members.

New Business:

_____ None

Fire Officials Report:

_____ See attached report.

Fire Chief

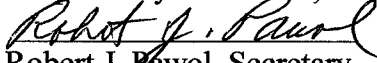
_____ No report for the month of April.

Public:

_____ No members of the public attended this months meeting.

Adjournment :Motion to adjourn, Jensen, seconded by Hughes, all were in favor, meeting adjourned at 7:38 p.m.

Respectfully Submitted,



Robert J. Pawol, Secretary

Fire District No. 4, Keasbey



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

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FIRE • POLICE • MEDICAL
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FIRE OFFICIALS REPORT APRIL 2013

On April 4, 2013, I attended a webinar given by the Division of Fire Safety regarding their new RIMS program that they will be using.

This program is designed to do away with all of the paperwork that is sent to the state including the registration of new businesses to updating current life hazard uses.

Everything will be done through the states portal online network, an example would be to register a new business as a life hazard use, we would have to go online and create a log on name get the owner into the states portal system. They will then log on to the Division portal and fill out any necessary forms. Then the Fire Official logs on to the Bureau s portal and looks to see if any forms are awaiting his review. Once the Fire Official reviews the information that was supplied by the business owner, if the information is correct then the fire official forwards it to the Division.

This was supposed to go online April 15th, but the Division put it on hold until further notice after they realized they were not ready.

This new system puts most of the burden onto the local enforcing agencies,

In reality this is going to be a nightmare when it comes to getting business owners an e-mail address and a state log in portal that currently doesn't have any.

At the County fire prevention meeting it was discussed and many of the fire officials are concerned about the burden being put onto the local LEA's and not being compensated. I will keep the Boards advised as I receive more information regarding this matter.

The Bureau received a compliant regarding WAWA about not evacuating when the fire alarm is sounding.

I will be putting together a letter for the managers with procedures to follow in the event of a fire alarm.

Jackie from Greek Development has contacted me that she will updating the locks in the pump room at 1000 Riverside Drive and will supply the fire department with new keys for the Knox box.

I will give the keys to Fire Chief Barry as soon as I receive them.

The Bureau has not received any more information regarding the Bio-Diesel Plant at the Dana property on Smith Street.
I will keep the Board advised as I receive any information.

Respectfully submitted,



Frank DellaPietro III

Fire Official

Fire District No. 4&8