

## Minutes of BOFC Meeting of SEPT 28<sup>th</sup>, 2010

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The September 28<sup>th</sup>, 2010 meeting of the District #4 Board of Fire Commissioners was opened by President Dwayne Jensen, commissioners in attendance were Hughes, Pawol, Klose, and Roman. The accountant and attorney were not present for this meeting. The pledge of allegiance was said followed by a moment of silence.

### Minutes of the previous meeting:

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Mr. Pawol read the minutes of the previous meeting, Mr. Hughes made a motion to accept the report as read, seconded by Mr. Roman, all were in favor.

### Treasures Report :

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Mr. Hughes read the treasures report, Mr. Klose made a motion to pay all bills, seconded by Mr. Roman, all were in favor. Mr. Pawol made a motion to accept the report as read, seconded by Mr. Klose, all were in favor .

### Building & Grounds:

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Mr. Hughes reported that all of the locks were changed and all off the keys are working fine. Also that the new HVAC unit in the radio room is working fine and the back room is ok. Mr. Hughes is going to call two contractors to get a estimate on completing the parking lot resurfacing with 3 inches of blacktop.

### Fire Prevention:

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See attached report:

### Insurance:

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Mr. Roman reported that the white chevy van was added on the insurance policy .

### Fire Hydrants:

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Mr. Klose had nothing to report.

### Trucks & Equipment:

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Mr. Jensen reported that all of the new radios were installed in the apparatus and dispatch room. A headset unit may need to be ordered for the apparatus. Also a new antenna may have to be purchased when the new system goes online for a better signal. Engine 4-2 was serviced on Sept 14<sup>th</sup> by Fire & Safety Services, and rescue 4 is going to

be serviced on Sept 29<sup>th</sup>, 2010.

The white chevy van is in the parking lot and needs to be registered at DMV, and lettering installed.

The fire hose was tested by the manufacture and it was determined that the leaks were caused by HEAT DAMAGE and not a product problem, the company will replace three lengths of hose free of charge.

Mr. Jensen also reported that the two new 40-ton jacks were ordered for the rescue truck. And two water cans were ordered .

#### Alarms & Communications:

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Nothing new to report.

#### Human Resources:

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Mr. Hughes reported that Mr. Kyle Kopperwaits is now a probie firefighter with the Keasbey Fire Department, and passed his medical physical . He will be attending the fire academy sometime this fall.

#### Communications:

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A letter was received from the accountants office for all of the Fire Commissioners about if they want to be included in the State pension plan. Also a letter came with a new tax ID number for the fire district that must be used to purchase from venders in New Jersey.

#### Old Business:

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Nothing to report:

#### New Business:

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Mr.Jensen reported that he and Mr. Pawol were in wildwood talking to three different truck builders about getting tower ladder 4-2-4 re-powered/ refurbished, they were KME, PIERCE, and ITE. We are looking to get quotes back from the three apparatus builders within the next 30 days.

Fire Chief : No Report.

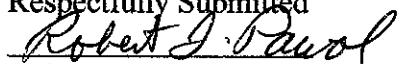
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Public : Nothing to report.

#### Adjournment:

Motion to adjourn: Mr. Jensen, seconded by Mr. Hughes, all were in favor.

Respectfully Submitted

  
Robert J.Pawol



## **HOPELAWN FIRE PREVENTION BUREAU**

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861  
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL  
EMERGENCIES  
DIAL 9-1-1

### **FIRE OFFICIALS REPORT SEPTEMBER 2010 FIRE DISTRICT NO.4**

The Bureau issued 3 permits during the month of September 2010 to the following:

Type 3 Fireworks Permit - Garden State Fireworks @ Bayshore Recycling.

Type 1 Welding Permit - Racz's Garage

Type 1 Welding Permit - Charles Jessup

The Bureau investigated a complaint during the month of September 2010.

Selective Transportation - Broken sprinkler drip drain on the rack after being hit by a vehicle.

The pipe was repaired and placed back into service.

On October 3<sup>rd</sup> between 9:00AM until 3:00PM, Garden State Fireworks will be loading a barge on the River with fireworks at the dock in the Bayshore Recycling property.

Attached are the conditions of the permit and the notifications that will be made when the fireworks arrive at the site.

Station 7 Fire Dispatch will notify the Fire Chiefs of both Departments and the Perth Amboy Marine Division when they are notified.

The Bureau investigated an oven fire at 70 Glenn Drive on August 24<sup>th</sup>. Inspector Hegedus investigated the fire and a fire report was completed.

The Bureau was notified by the property owner that the damaged yard Fire Hydrant at 326 Smith Street, Keasbey has been replaced and is back in service.

The following businesses were inspected during September 2010.

Racz's Garage  
Miele  
Nicholas Trucking  
Selective Transportation  
Alliance Shipping

Respectfully Submitted,



Frank DellaPietro III  
Fire Official  
Fire Districts No.4&8

2:19 PM

09/22/10

Accrual Basis

**Keasbey Fire District # 4**  
**SEPTEMBER 2010 BILL LIST**  
August 25 through September 28, 2010

Date	Num	Name	Memo	Amount
<b>Sovereign - Checking</b>				
09/28/2010	10241	JOHN UR	Monthly Accounting Fee - September 2010	-1,000.00
09/28/2010	10242	ELIZABETHTOWN GAS	Acct# 0488199640	-71.78
09/28/2010	10243	POLAND SPRING	5 Gallon Water & Supplies	-48.40
09/28/2010	10244	VERIZON	732-738-4343 296 94Y Phone Bill	-407.43
09/28/2010	10245	AT&T	Acct# 0304167215001	-124.28
09/28/2010	10246	MES - Pennsylvania	2 - Hyrdo 4.5 air cylindres	-33.00
09/28/2010	10247	MIDDLESEX WATER CO	Hydrant service - August 31, 2010	-3,857.23
09/28/2010	10248	BOARD OF FIRE COMMISSIONERS ...	Dispatch - September 2010	-3,165.00
09/28/2010	10250	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-120.42
09/28/2010	10251	PSE&G	Acct# 67 041 530 04 - Electric	-1,829.16
09/28/2010	10252	JOHN UR	Reimbursement - 1,000 Voucher Checks & Envelop...	-360.60
09/28/2010	10253	PRUDENTIAL INS CO	Policy #15153 - September 2010	-702.72
09/28/2010	10254	GARY BATISTA	Kitchen Caretaker - September 2010	-50.00
09/28/2010	10256	HOME NEWS TRIBUNE	Acct# 099467 - 2009 Audit Summary	-78.47
09/28/2010	10257	STAPLES CREDIT PLAN	Acct# 601110007029788 - Office Supplies	-23.98
09/28/2010	10258	SILENT COMPANION CORP	Annual Alarm & Fire Monitoring Fee	-220.00
09/28/2010	10259	Dekoff's P.A. Lock Co	Change Combinations & Locks	-665.00
09/28/2010	10260	DWAYNE JENSEN	Reimbursement - Supplies	-284.55
09/28/2010	10261	New Jersey State Association of Fire D...	Annual Association Dues	-300.00
09/28/2010	10262	U.S. Health Works	Basic Physical - K. Koperwhats	-242.00
09/28/2010	10263	JOHN MANNA	Janitor II pay for September 2010	-400.00
Total Sovereign - Checking				-13,984.02
<b>TOTAL</b>				<b>-13,984.02</b>

# BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84  
KEASBEY, NEW JERSEY 08832

September 28, 2010

Treasurer's Report

BEGINNING BALANCE	\$ 413,965.23
Deposits	0.00
Interest	114.59
Payroll	( 2,645.85)
Payroll Tax Adjustment	( 174.78)
Disbursements & Adjustments	( <u>14,016.92</u> )
ENDING BALANCE	\$ 397,242.27