

Minutes of BOFC Meeting of October 26th, 2010

The October 26th, 2010 meeting of the District #4 Board of Fire Commissioners was opened by President Dwayne Jensen, commissioners in attendance were Hughes, Roman, Pawol, and Klose. The accountant and attorney were not present for the meeting. The pledge of allegiance was said followed by a moment of silence.

Minutes of the previous meeting:

Mr. Pawol read the minutes of the previous meeting, Mr. Hughes made a motion to accept the report as read, seconded by Mr. Klose, all were in favor.

Treasures Report:

Mr. Hughes read the treasures report, Mr. Roman made a motion to pay all bills, and to accept the report as read, seconded by Mr. Pawol, all were in favor.

Buildings & Grounds :

Mr. Hughes reported that the new HVAC unit in the radio room is supplying heat and working ok, also Mr. Jensen reported that the emergency generator in the truck bay is not working as it should and was low on oil, Mr. Jensen told Mr. Hughes to contact a service company to have the generator looked at and serviced.

Mr. Jensen reported that it is to late in the year to resurface the other half of the parking lot done.

Mr. Pawol made a motion to have parking lot cracks sealed & sink holes patched not to exceed the cost of \$ 1,000, seconded by Mr. Roman, all were in favor.

Fire Prevention:

See attached report.

Insurance:

Mr. Roman reported that we received a add on bill for the amount of \$ 666.95 for the white 1991 Chevy van, Mr. Jensen made a motion to pay the bill, seconded by Mr. Klose, all were in favor.

Fire Hydrants:

Mr. klose had nothing to report.

Trucks & Equipment:

Mr. Jensen reported that there is a problem on all of the vehicles New Jersey registrations, were as the name of the owner is incorrect . He contacted DMV to try to have the paper work changed to the KEASBEY FIRE DISTRICT NO. 4, he also stated that he will have to contact the attorney, to have the needed forms filled out.

Mr. Jensen reported that the lettering and emblems on the white chevy van need to be changed from Avenel fire to Keasbey Fire, Mr. Hughes made a motion to have the lettering done, seconded by Mr. Roman, all were in favor.

Mr. Jensen reported that 4-3-5 have a large piece of metal in a tire and could not be repaired, so the tire was replaced with a new one, he charged the cost on his personnel credit card, also Mr. Kenny Nagy purchased needed motor oil and supplies for the fire apparatus, that was charged on Mr. Jensens credit card. Mr. Hughes made a motion to pay this bill, seconded by Mr. Roman, all were in favor.

Mr. Jensen reported that Fire & Safety Services came out and serviced rescue 4 and they worked on the fuel problem on truck 424.

Alarms & Communications:

Mr. Jensen reported that all of the new pagers will be sent back to Motorola due to a problem with the plastic clip that may brake off, and all new pagers will be given out. Mr. Jensen also reported that most of the fire districts in the township are getting there radio's incrypted and the cost to do all of the Fire District No. 4 units would be in the range of \$ 1080,00. Mr. Hughes made a motion to have the radios done, seconded by Mr. Roman, all were in favor.

Human Resources:

_____ Nothing to report.

Fire Company:

Mr. Jensen reported that there will be a general election here on Nov 2nd and a janitor will be needed to open the building at 5:00 am and close the building at 8:00 pm. And there will be a school board election here on Dec 14th at 2:00pm to 9:00 pm.

Communications: Nothing to report.

Old Business:

_____ nothing to report.

New Business:

Mr. Jensen reported that the state legislature recently adopted chapter 92 of the laws of 2007 N.J.S. 43:15C-1etseq. to create the Defined Contribution Retirement Program to provide retirement benefits to various county and municipal officials. The state requires that the governing body of each entity either to adopt a resolution or ordinance for all

eligible to participate in the DCRP. Mr. Hughes made a motion to accept the resolution for the state program, Mr. Pawol seconded, all were in favor.

Mr. Jensen received two price quotes for items that are needed , one is the AED , \$ 3,680.00 for two units. And the other is a amber arrow light stick at a cost of \$ 680.50 installed by Rescue Vehicles Inc., Mr. Hughes, seconded by Mr. Roman, all were in favor.

Fire Chief:

Mr. Tom Barry reported that there were 20 alarms to date for the month of Oct, also he reported that Fire District 4 & 12 responded to the town of Carteret for the vehicle into a house. He also asked the board when will the generator on truck 425 be repaired or replaced, Mr. Jensen stated that we are waiting to see what happens with the budget in the next month or so with the possible refurb of truck 424.

Mr. Barry asked about the damaged fire hose that was leaking, and Mr. Jensen had the manufacture test the hose lengths and they said the problem was due to heat damage without the hose being charged with water. Mr. Barry also asked the board for a key to the supply cage upstairs and about purchasing a new 16" chain saw with case and extra blades at a cost of about \$500.00. Mr. Hughes made a motion to purchase the saw, seconded by Mr. Pawol, all were in favor.

Public:

_____ Nothing to report.

Adjournment:

Motion to adjourn: Mr. Jensen, seconded by Hughes, all were in favor.

Adjourned at 7:50 pm.

Respectfully Submitted



Robert J. Pawol, Secretary



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

FIRE OFFICIALS REPORT OCTOBER 2010 **Fire District No.4**

The Bureau received a complaint at Florida Grove Manor on October 6th regarding cars parked in the fire zones near Florida Grove Road.

The area was checked over the last two weeks around 3pm. The fire zones were clear most of the time, but on two occasions there were two cars stopped in the fire zone with parents sitting in their vehicles waiting for their children to get off the school bus.

Once they were informed that they were in a fire zone they removed the vehicles immediately. I will keep a check on the fire zone situation over the next month.

I have been in contact with the management from Atlantic Reality to have the fire zones repainted and have the signs changed to No Stopping or Standing Fire Zone signs instead of No Parking Fire Zone.

I will also be in contact with Sgt Nelson of the Traffic Bureau to have all of the fire zones in Florida Grove Manor redesignated under the Township Fire Lane ordinance.

The Bureau investigated a sprinkler malfunction at Selective Transportation at 19 Crows Mil Road.

Selective is installing new larger capacity air compressors in the Riser rooms in the Warehouse for the dry systems to prevent the accidental tripping of the system. This is part of Selective's upgrading of the suppression system to prevent false alarms.

The sprinkler company was conducting the annual tests of the sprinkler system after being required as part of the fire inspection that was done earlier in the month.

The accelerator on the Riser malfunctioned and tripped the system which set off the water flow alarm.

The problem was repaired the same day and placed back into service.

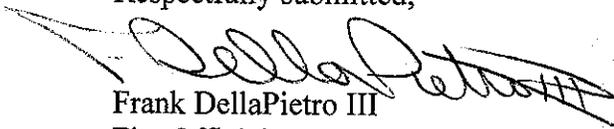
On October 3rd, Garden State Fire Works loaded fireworks on a barge at Bayshore Recycling Facility. This was for a fireworks show in New York City.

The company followed the conditions of the permit as required with the proper notifications to Dispatch as indicated on the permit.

The following businesses were reinspected during the month of October 2010.

Racz's Garage
Selective Transport
Nicholas Trucking
Alliance Shipping
Miele

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank DellaPietro III", written over a horizontal line.

Frank DellaPietro III
Fire Official
Fire Districts No.4&8

11:48 AM

10/20/10

Accrual Basis

Keasbey Fire District # 4
OCTOBER 2010 BILL LIST
 September 29 through October 26, 2010

Date	Num	Name	Memo	Amount
Columbia - Voucher				
10/26/2010	10501	COLUMBIA BANK	Deposit to Money Market Account - Capital Reserve	-50,000.00
Total Columbia - Voucher				<u>-50,000.00</u>
Sovereign - Checking				
10/12/2010	10281	PRUDENTIAL INS CO	Policy #15153 - October 2010	-672.12
10/26/2010	10264	MIDDLESEX WATER CO	Hydrant service - September 2010	-3,857.23
10/26/2010	10265	MIDDLESEX WATER CO	Hydrant service - October 2010	-3,857.23
10/26/2010	10266	MIDDLESEX WATER CO	Acct#4350200000 - Water Bill 6/16/10 to 9/23/10	-280.97
10/26/2010	10267	ACE WALCO PEST CONTROL	Monthly Service	-59.13
10/26/2010	10268	JOHN UR	Monthly Fee - October 2010	-1,000.00
10/26/2010	10269	PSE&G	Acct# 67 041 530 04 - Electric	-1,468.30
10/26/2010	10270	STANDARD WASTE SERVICE	Garbage Removal - October 2010	-64.80
10/26/2010	10271	VERIZON	732-738-4343 296 94Y Phone Bill	-401.39
10/26/2010	10272	WPCS INTERNATIONAL INC	1 - Remote Speaker MIC	-62.10
10/26/2010	10273	FIRE & SAFETY SERVICES, LTD.	Service Work Performed on Eng. 4-2	-1,195.00
10/26/2010	10274	WPCS INTERNATIONAL INC	Radio Installs	-3,982.48
10/26/2010	10275	ELIZABETHTOWN GAS	Acct# 0488199640	-92.14
10/26/2010	10282	BOARD OF FIRE COMMISSIONERS ...	Dispatch - October 2010	-3,165.00
10/26/2010	10283	Arbon Equipment Corporation	Replaces Invoice #1661250 - Astrigal & Retainer	-315.00
10/26/2010	10284	AUTO RITE	Scan Computer - Replace Coil	-214.50
10/26/2010	10285	AVAYA	Service Agreement - Merlin Telephones	-76.21
10/26/2010	10286	PRUDENTIAL INS CO	Policy #15153 - November 2010	-672.12
10/26/2010	10287	Raritan Bay Medical Center	19 CPR Cards	-190.00
10/26/2010	10288	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-125.42
10/26/2010	10289	GARY BATISTA	Kitchen Caretaker - October 2010	-50.00
10/26/2010	10290	JOHN MANNA	Janitor II pay for October 2010	-400.00
10/26/2010	10291	AT&T	Acct# 0304167215001 - Long Distance	-121.79
10/26/2010	10292	COLUMBIA BANK	Transfer to Voucher Account	-25,000.00
Total Sovereign - Checking				<u>-47,322.93</u>
TOTAL				<u><u>-97,322.93</u></u>

- TRANSfers (75,000)
 TOTAL \$22,322.93

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

October 26, 2010

Treasurer's Report

BEGINNING BALANCE	\$ 397,242.27
Deposits	0.00
Interest	116.33
Payroll	(2,645.85)
Payroll Tax Adjustment	308.64
Disbursements & Adjustments	(<u>22,322.93</u>)
ENDING BALANCE	\$ 372,698.46