

Minutes of BOFC Meeting of November 23, 2010

The November meeting of the District #4 Board of Fire Commissioners was opened by President Dwayne Jensen, commissioners in attendance were Hughes, Klose, Roman, and Pawol. The accountant and attorney were not present for this meeting. The pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

Mr. Pawol read the minutes of the previous meeting, Mr. Hughes made a motion to accept the report as read, seconded by Mr. Roman, all were in favor.

Treasures report:

Mr. Hughes read the treasures report, Mr. Roman made a motion to pay all bills and to accept the treasures report as read, seconded by Mr. Pawol, all were in favor.

Buildings & Grounds:

Mr. Hughes reported that he did not as of today, get a chance to contact a service company to come out and look at the firehouse generator, and will do so A.S.A.P.

Fire Prevention:

See attached report:

Insurance:

Nothing new to report.

Fire Hydrants:

Mr. Klose reported that he did a complete inspection of all the hydrants on Monday the 22nd and all were in good working order, except one hydrant number #34 on Highland Ave & Smith street where the water company was doing some water line repairs and had the hydrant covered up with a black plastic bag. Mr. Klose said that it should be up and running in a few days after the concrete sidewalk dries.

Trucks & Equipment:

Mr. Jensen reported that the White Chevy Van 436 has been lettered and had a new battery installed, and also 435 had problems with the emergency brake cable and rear brakes, it was sent to Auto Rite for repairs. Rescue 4 has a problem with the air purg valve being stuck and should have been repaired to by Rescue Vehicles Maint. today.

Communications:

Mr. Jensen reported that all of the new pagers are in and have been given out to the fire fighters, he also reported that he received two new model 2500 series radio's from the Woodbridge Police Department for a trial bases that we will be able to keep after the testing is complete.

Human Resources:

Nothing to report.

Fire Company;

Nothing to report.

Finance & Budget:

Mr. Hughes reported that the fire commissioners and accountant are still working on the 2011 budget and it should be completed by the next meeting.

Old Business:

Mr. Jensen reported that he received a letter from the township on a special school board election to be held at the fire house on Dec 14th from 2:00pm- 9:00pm and a janitor is needed to work for the election.

New Business:

Mr. Pawol, reported that there are three new resolutions to vote on: See the attached Resolutions. Mr. Jensen, reported that the commissioners have a check in the amount of \$ 11,500.00 for Protection Fire Company #1 Keasbey, for firefighters reimbursement for the year 2010.

Fire Chief:

Asst. chief Tom Barry, reported that there have been 13 alarms this month to date, also that there was a fatal motor vehicle accident on Sunday Nov, 21st on RT 440 and the fire company was out there for over 4 hours.

He also said that the New AED's are in and he will get together with Gary Batista, to get the units in service.

Mr. Barry stated that the two new 40 ton jacks and stabilizer stands came in and are stored in his office, the arrow light for 435 is being worked on and the new chainsaw is on order. Mr. Barry, also reported that he will be meeting with a possible new fire explorer and his mother who live on Crowsmill Road, Fords.

Also Asst. chief Barry, reported that there was a MVA head on collision at the base of the RT.9 bridge on Tuesday Nov, 23rd at 5:35am and the fire house was dark and no one showed for the call other than himself and Kyle. Fire District #8 was on seen with there

rescue truck when he arrived .

Public:

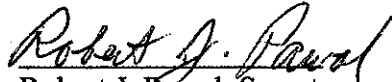
_____ Nothing to report.

Adjournment:

Motion to adjourn: Mr. Jensen, seconded by Mr. Pawol, all were in favor.

Adjourned at 7:35 p.m.

Respectfully Submitted


Robert J. Pawol, Secretary



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

FIRE OFFICIALS REPORT NOVEMBER 2010 FIRE DISTRICT No.4

The Fire Zones at Florida Grove Manor were checked periodically over the course of the last month. They have been clear of any parked vehicles when the site was inspected. We will keep a check on the area over the next month ensure compliance.

Converted Organics located at the Bayshore Recycling property has gone out of business and is no longer operating at the premises.
The processing equipment was left with the building and is now the property of Bayshore Recycling.

The Bureau issued permits to the following businesses.

Prax Air- welding permits
Tilcon---Welding Permits

The following businesses were inspected during the month of November 2010.

Tilcon
Latin American Distribution
Mama Boys Pizza

Respectfully submitted,


Frank DellaPietro III
Fire Official
Fire District No.4&8

RESOLUTION

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 4

WHEREAS, the Woodbridge Township Fire District No. 4 Keasbey has \$5,000.00 for a fire prevention bureau, to be put in reserve for future expenses from the 2010 years budget.

THEREFOR, BE IT RESOLVED that these funds be moved to reserve for future expenses.

MOTION to accept made by comm. HUGHES seconded by comm. ROMAN.
All in favor.

Roll Call:	Yes	No
Jensen	✓	
Klose	✓	
Hughes	✓	
Pawol	✓	
Roman	✓	

Dated: November 23, 2010

Robert Pawol
Robert Pawol, Secretary

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 4

WHEREAS, the Treasurer of Fire District No. 4 reports that certain 2010 budget appropriations have insufficient balances to meet the 2010 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

FROM		TO	
A-14/Fringe	\$ 5,000.00	A-10-1/Firefighters	\$ 250.00
A-12-3/Supplies	12,000.00	A-12-1/Insurance	8,000.00
A-11-2?Professional-Attorney	<u>3,750.00</u>	A-12-2.3/Truck Maintenance	12,000.00
		AP-6-1/Utilities-Water	<u>500.00</u>
TOTAL	<u>\$20,750.00</u>	TOTAL	\$ <u>20,750.00</u>

MOTION to accept resolution made by Comm. Roman, seconded by Comm. Klose, all in favor.

Dwayne Jensen	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Martin Klose	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Michael Hughes	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Robert Pawol	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Stephen Roman	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

Adopted, November 23, 2010
Date

**Board Of Fire Commissioners
Fire District No. 4
Post Office Box 84
Keasbey, New Jersey**

NOTICE:

**The following members of Protection Fire Co. No. 1
Keasbey are eligible for 2009 LOSAP contributions.**

**T. KOLARICK
T. BARRY
D. JENSEN
J. MANNA
J. BATISTA
L. MONTLAVO
K. NAGY JR
J. NOVAKOWSKI
W. HARSANYI
S. STARRICK
R. MAY
M. HUGHES
G. BATISTA**

NOVEMBER 11, 2010

Board of Fire Commissioners

DISTRICT NO. 4

P. O. BOX 84, SMITH STREET
KEASBEY, NEW JERSEY 08832

DCRP ENROLLMENT RESOLUTION

Whereas, the State Legislature recently adopted Chapter 92 of the Laws of 2007 (N.J.S. 43:15C-1 et seq.) to create the Defined Contribution Retirement Program to provide retirement benefits to various county and municipal officials; and,

Whereas, N.J.S. 43:15C-2 requires the governing body of each county, municipality, and other local entity to adopt, as appropriate, either a resolution or ordinance to determine the positions that are substantially similar in nature to the advice and consent of the Senate for appointments by the Governor of the State, pursuant to guidelines or policy that shall be established by the Local Finance Board in the Department of Community Affairs, and for which officials appointed to such positions shall be eligible for and shall participate in the Defined Contribution Retirement Program, subject to the provisions of law; and,

Whereas the *Board of Fire Commissioners* of the *Woodbridge Township Fire District #4* has considered the guidelines issues by the Local Finance Board;

Therefore, Be it resolved by the *Board of Fire Commissioners* that:

1. Pursuant to N.J.S. 43:15C-2, the following positions are deemed to be eligible for and shall participate in the Defined Contribution Retirement Program:
 - a. Newly Elected Fire Commissioners

2. This resolution shall be implemented, construed and subject to the aforesaid Chapter 92 of the Laws of 2007 (N.J.S. 43:15C-1 et seq.) as amended from time to time, and any regulations or guidance documents from the Local Finance Board or the Division of Pensions and Benefits.
3. Should any part or parts of this resolution be held to be invalid by any competent court of law, such invalidity shall only affect the part or parts held to be invalid, and all other parts shall remain in effect.
4. A copy of this resolution shall be filed with the Director of the Division of Pensions & Benefits of the New Jersey Department of the Treasury.
5. This resolution shall take effect immediately, and retroactively to the implementation date of the Defined Contribution Retirement Program (July 1, 2007).

Approved:

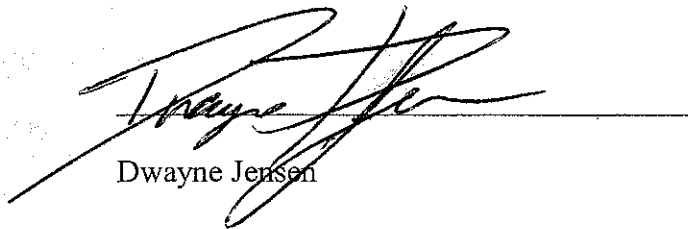
Michael D. H.
Commissioner

Date:

10/26/10

Stephen J. Proulx
Robert J. Pawol
Martin S. Klose
Therese J.

I, Dwayne Jensen, Fire Commissioner, of the Board of Fire Commissioners Woodbridge Township Fire District #4, in the County of Middlesex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the governing body of the Board of Fire Commissioners Woodbridge Township Fire District #4, County of Middlesex, State of New Jersey at a regular session of said governing body held on October 26, 2010.

A handwritten signature in black ink, appearing to read "Dwayne Jensen", is written over a horizontal line. The signature is stylized and cursive.

Dwayne Jensen

Fire Commissioner

RESOLUTION
BOARD OF FIRE COMMISSIONERS
WOODBIDGE TOWNSHIP
FIRE DISTRICT NO. 4

WHEREAS the Woodbridge Township Fire District #4 has employees who do not receive sick time;

WHEREAS, for non workers compensation related illnesses or injuries, the employee would apply for state disability,

THEREFORE, BE IT RESOLVED that effective immediately, all employees as well as the fire district contribute into the State of New Jersey Disability Plan and the Fire District approves the enrollment into the plan.

MOTION to accept made by Comm. Roman, seconded by Comm. Klose, all in favor.

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Dwayne Jensen	✓		
Martin Klose	✓		
Michael Hughes	✓		
Robert Pawol	✓		
Stephen Roman	✓		

Dated: November 23, 2010

Dwayne Jensen - President

4:15 PM

11/18/10

Accrual Basis

Keasbey Fire District # 4
NOVEMBER 2010 BILL LIST
 October 27 through November 23, 2010

Date	Num	Name	Memo	Amount
Columbia - Voucher				
11/23/2010	10502	MIDDLESEX WATER CO		-7,714.46
11/23/2010	10503	BOARD OF FIRE COMMISSIONERS ...	Dispatch - November 2010 & December 2010	-6,330.00
11/23/2010	10504	JOHN UR	Monthly Fee - November 2010 & December 2010	-2,000.00
11/23/2010	10505	AT&T	Acct# 0304167215001 - Long Distance	-20.83
11/23/2010	10506	ELIZABETHTOWN GAS	Acct# 0488199640	-112.49
11/23/2010	10507	FIRE & SAFETY SERVICES, LTD.	Service Work Performed on 4-4 & Rescue	-2,179.16
11/23/2010	10508	GRAPHICS BY SPARANDERA	Lettering & Maltese Cross for Chevy Van 4-36	-350.00
11/23/2010	10509	Hugo Fleites	2 - Philips FRX AED & Carrying Cases & Infant Pads	-3,680.00
11/23/2010	10510	STANDARD WASTE SERVICE	Garbage Removal - November 2010	-129.60
11/23/2010	10511	TK Electrical LLC	Relocate Existing Wiring from old HVAC unit in Disp...	-450.00
11/23/2010	10512	VERIZON	732-738-4343 296 94Y Phone Bill	-405.17
11/23/2010	10513	ABSOLUTE PROTECTIVE SYSTEMS	Semi Annual Fire Suppression Inspection	-86.00
11/23/2010	10514	GARY BATISTA	Kitchen Caretaker - November 2010	-50.00
11/23/2010	10515	JOHN MANNA	Janitor II pay for November 2010	-400.00
11/23/2010	10517	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-125.25
11/23/2010	10518	PSE&G	Acct# 67 041 530 04 - Electric	-960.29
11/23/2010	10519	PRUDENTIAL INS CO	Policy #15153 - December 2010	-672.12
11/23/2010	10520	Protection Fire Co #1	Fire Company Stipend	-11,500.00
11/23/2010	10526	MAX L. BROWN HARDWARE CO., INC.	SUPPLIES	-62.40
11/23/2010	10527	POSTMASTER	1 - Roll of Stamps	-44.00
11/23/2010	10516	MAX L. BROWN HARDWARE CO., INC.	SUPPLIES	-106.10
Total Columbia - Voucher				-37,377.87
Sovereign - Checking				
10/27/2010	10293	THE SCHENCK AGENCY INC	1991 Chev - Auto Liability Coverage	-666.95
10/27/2010	10295	DWAYNE JENSEN	Reimbursement - Supplies	-302.28
Total Sovereign - Checking				-969.23
TOTAL				-38,347.10

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

November 23, 2010

Treasurer's Report

BEGINNING BALANCE	\$ 372,698.46
Deposits	117,637.25
Interest	88.47
Payroll	(2,645.85)
Payroll Tax Adjustment	(782.27)
Disbursements & Adjustments	(<u>38,347.10</u>)
ENDING BALANCE	\$ 448,648.96