

## Minutes of BOFC Meeting of June 28<sup>th</sup>, 2011

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The June 28<sup>th</sup>, 2011 meeting of the District #4 Board of Fire Commissioners was opened by President Dwayne Jensen, the accountants and attorney were not present for this meeting. The pledge of allegiance was said followed by a moment of silence.

### Minutes of the previous meeting:

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Mr. Pawol, read the minutes of the previous meeting, Mr. Roman made a motion to accept the report as read, seconded by Mr. Hughes, all were in favor.

### Treasures report:

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Mr. Hughes, read the treasures report, Mr. Klose, made a motion to accept the report as read and to pay all bills, seconded by Mr. Roman, all were in favor.

### Buildings & Grounds:

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Mr. Hughes reported the following, that he was contacted by deputy chief, Rich May, stating that the air conditioning unit is not working in the fire chiefs office, and if he can look into getting the unit repaired or replaced A.S.A.P. due to not ventilation in the room, or bring in a fan for temporary use.

### Fire Prevention:

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See attached report.

### Insurance:

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Mr. Jensen, reported that the board received a notice from The Prudential Insurance Company, that they will no longer offer paper billing to our group policy, and we must change over to a online billing account before July 15<sup>th</sup>, 2011 of they will terminate the current policy on August 1, 2011.

Also Mr. Pawol, sent a letter to Mr. Robert Busse, of Selective Insurance company in regards to the firehouse kitchen sprinkler system, telling them that the Board of Fire Commissioners will be seeking price quotes in the near future for the work that needs to be done.

### Fire Hydrants:

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Mr. Klose, reported that the Middlesex Water Company, had all of the tall weeds cut down at the hydrant located at 75 Crowsmill Road and at 66 Dino drive.

Mr. Jensen, asked Mr. Klose to look into the ownership of the hydrant located behind the gate next door to the firehouse, at the dumpster company, to see if it is a private or public hydrant.

Trucks & Equipment:

Mr. Jensen, reported that the three power steering lines were replaced on the Mack tower ladder 4-2-5, and also Mr. Pawol, reported that the brakes on the White van 4-3-6 need repair, due to the vehicle pulls to the right when the brakes are applied.

Communications:

Nothing to report.

Fire Company:

Mr. Jensen, reported that a few fire fighters would like to have there leather boots replaced with new fire boots. Mr. Jensen, made a motion to purchase six new pair of boots, at a cost not to exceed \$ 2,000.00, seconded by Mr. Hughes, all were in favor.

Finance & Budget:

Mr. John Ur, the Board accountant is requesting that all of the old Sovereign bank, checks numbered 10298 to 10499 be approved for shredding at the next regular meeting. Mr. Hughes, made a motion to shred the checks, seconded by Mr. Klose, all were in favor.

Old Business :

Mr. Pawol, reported that the bids for the Mack tower ladder 44 rebuild project will be opened on July 26<sup>th</sup>, 2011 at the regular meeting at 7:00 pm. And also that the lease purchase agreement , for the funding of \$ 370,000.00 will have to go out to bid within the next few weeks. The attorney and accountant are working on specs for the lease contract. Mr. Jensen, asked the fire company to start working on a new LOSAP points system as soon as possible.

New business:

Nothing to report.

Fire Chief :

Mr. Richard May, reported that there were 128 calls to date this year, and also that one new set of turnout gear was ordered. Construction work on the new traffic signal, and turning lanes, has started at the corner of Smith street & Highland Ave. The concrete divider was opened up at Florida Grove Road, to allow access for vehicles to the Keasbey heights section of town. Mr. Rich May, stated that there are burned out light bulbs on the new arrow stick on command 4-3-5 that was installed a few months back.


Public:

Mr. John Manna, asked the Board to purchase new paper products for the rest rooms, and that he needs access to the upstairs cleaning supply cabinet.

Adjournment:

Motion to adjourn: Mr. Hughes, seconded by Mr. Roman, all were in favor. Adjourned at 7:45 p.m.

Respectfully Submitted,



Robert J. Pawol, Secretary



## HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861  
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL  
EMERGENCIES  
DIAL 9-1-1

### FIRE OFFICIALS REPORT JUNE 2011 Fire District No.4

The Bureau reviewed two sets of revised plans for the Weldon Asphalt tank project on Smith Street in Keasbey that were received from the Township Planning Department. The new water main and hydrant locations were added as requested and the drafting point at the River.

The dry standpipe was added to the plans going out to the proposed dock area.

On June 29<sup>th</sup>, I met with officials from Weldon to go over the plans for the construction of the proposed asphalt tanks on the site to determine if any fire suppression systems need to be added to the tanks.

I am waiting for the engineer to get back to me regarding if foam chambers are required for these types of tanks.

As of this date, I have researched the NFPA chapters for storage tanks and it appears that foam chambers are not required on Hot Asphalt tanks due to water entering the tank and boiling out the hot liquid.

I want to confirm this with the engineer before I finish signing off on the plans.

I will keep the Board advised as I received more information.

The Bureau investigated a complaint at Selective Transportation on June 13<sup>th</sup>, regarding a water flow alarm. A drop in air pressure in the dry sprinkler system was determined to be the problem.

A leaking sprinkler pipe was found in the warehouse and was repaired and placed back into service.

The Bureau issued a fire works permit to Garden State Fire Works to load a barge on the Raritan River at Bayshore Recycling from June 28<sup>th</sup> to July 3<sup>rd</sup>.

Bas in the past, both of the Fire Chiefs in Keasbey and Hopelawn will be notified when the fireworks arrive and when they depart by Station 7 Fire Dispatch.

Woodbridge Police and the Perth Amboy Fire Boat will also be notified.

Respectfully Submitted,

  
Frank Della Pietro III

Fire Official

Fire District 4&8



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June 28,2011

TO: Chief Tommy Barry

**RE: NOTIFICATION PROCEDURES FOR FIREWORKS LOADING  
ON BARGES AT BAYSHORE RECYCLING, CROWS MILL ROAD,  
KEASBEY.**

Garden State Fireworks will be loading fireworks on a barge located on the Raritan River at Bayshore Recycling on Crows Mill Road in Keasbey starting on **June 28<sup>th</sup> and continuing until July 3<sup>rd</sup>.** They will contact the Station 7 Fire Dispatch Center when they arrive on the site, when the Barge leaves the dock and when the operation is complete.

**THE FOLLOWING DEPARTMENTS AND OFFICIALS WILL BE NOTIFIED IMMEDIATELY WHEN THE FOLLOWING OCCUR.**

- **When the fireworks arrive at the site.**
- **When the Barge is leaving the dock enroute to its destination.**
- **When the operation is complete.**

**WOODBIDGE POLICE -----732-634-7700**

**KEASBEY FIRE CHIEF TOM BARRY-----732-501-2562**

**HOPELAWN CHIEF BRIAN TURCOTTE-----732-754-0518**

**PERTH AMBOY FIRE DEPT (FIRE BOAT) ----732-442-4400  
AND POLICE DEPT (POLICE BOAT)**

**Ask Dispatcher to notify duty Fire Captain and Watch Commander.**

Please contact me if you have any questions regarding this matter.

  
**Frank Dellapietro III**  
Fire Official

05 PM  
 3/22/11  
 accrual Basis

## Keasbey Fire District # 4

# JUNE 2011 BILL LIST

May 25 through June 28, 2011

Date	Num	Name	Memo	Amount
				-62.68
<b>Columbia - Voucher</b>				
06/28/2011	10736	ACE WALCO PEST CONTROL	Bi-Monthly Service	-587.85
06/28/2011	10737	APOLLO FLAG CO.	Flags	-118.97
06/28/2011	10738	AT&T	Account #0555388451001 - Long Distance	-1,000.00
06/28/2011	10739	CASAZZA & UR, PUBLIC ACCOUNTANTS, ...	Monthly Fee - June 2011	-116.79
06/28/2011	10740	ELIZABETHTOWN GAS	Acct# 0488199640	-78.74
06/28/2011	10741	HOME NEWS TRIBUNE	Acct# 099467 - 2010 Audit Summary	-400.00
06/28/2011	10742	Johnny's Service Center	Replace Right Side Catalytic Converter	-3,857.20
06/28/2011	10743	MIDDLESEX WATER CO	Hydrant Bill - June 2011	-785.00
06/28/2011	10744	NEW JERSEY FIRE EQUIPMENT COMPANY	1 - 3-ply Nitrile Rubber Attack Hose	-27.74
06/28/2011	10745	POLAND SPRING	5 Gallon Water & Supplies	-96.00
06/28/2011	10746	POSTMASTER	PO Box Annual Fee	-795.64
06/28/2011	10747	PSE&G	Acct# 67 041 530 04 - Electric	-66.00
06/28/2011	10748	STANDARD WASTE SERVICE	Garbage Removal - June 2011	-366.89
06/28/2011	10749	VERIZON	Phone Bill - 732-738-4343	-55.35
06/28/2011	10750	VERIZON COMMUNICATIONS	Account #8958008661 - Online	-120.87
06/28/2011	10751	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-3,150.00
06/28/2011	10752	BOARD OF FIRE COMMISSIONERS DISTRI...	Dispatch - June 2011	-50.00
06/28/2011	10753	GARY BATISTA	Kitchen Caretaker	-400.00
06/28/2011	10754	JOHN MANNA	Janitor - June 2011	-876.04
06/28/2011	10755	RESCUE VEHICLE MAINTENANCE INC	Repairs to Eng 4-1, Rescue 4, TL4-4	-672.12
06/28/2011	10756	PRUDENTIAL INS CO	Volunteer Life Insurance - Policy #15153 - July 2011	-9,490.72
06/28/2011	10757	CONTINENTAL FIRE & SAFETY INC	Firematic Equipment	-125.00
06/28/2011	10758	MATT WINKLER	Janitor for Primary Election 1 PM to 9 PM	-856.74
06/28/2011	10759	PIRTEK NEWARK	Replace 3 hose for Fire Truck	-125.00
06/28/2011	10760	RICHARD MAY	Janitor for Primary Election - 5AM to 1 PM	-95.36
06/28/2011	10761	Tom Barry	Reimbursement for Repairs of 425 Ford Expedition	-125.87
06/28/2011	10762	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-671.86
06/28/2011	10763	RESCUE VEHICLE MAINTENANCE INC	Repairs to TL-44 & 436	-1,957.97
06/28/2011	10764	SAFE-T	1 Set of Gear	-281.41
06/28/2011	10765	Tom Barry	Reimbursement for 2 Little Giant Ladders	-27,413.81
<b>Total Columbia - Voucher</b>				<b>-27,413.81</b>
<b>TOTAL</b>				<b>-27,413.81</b>

# BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84  
KEASBEY, NEW JERSEY 08832

June 28, 2011

## Treasurer's Report

BEGINNING BALANCE	\$ 379,934.74
Deposits	111,187.67
Interest	147.38
Payroll	( 2,750.00)
Payroll Tax Adjustment	( 62.30)
Disbursements & Adjustments	( <u>27,413.81</u> )
ENDING BALANCE	\$ 461,043.68