

Minutes of the BOFC District # 4 Meeting of July 24th, 2012

The July 24th, 2012 meeting of the District # 4, Board of Fire Commissioners was opened by President Dwayne Jensen, commissioners in attendance were, Hughes, Roman, Pawol, and Klose. The accountants and attorney were not present or needed at this meeting, the pledge of allegiance was said followed by a moment of silence.

Minutes of the Previous Meeting:

Mr. Pawol, read the minutes of the previous meeting, Mr. Hughes, made a motion to accept the report as read, seconded by Mr. Roman, all were in favor.

Treasures Report:

Mr. Hughes, read the treasures report, Mr. Roman, made a motion to accept the report as read and to pay all bills, seconded by Mr. Pawol, all were in favor.

Buildings & Grounds:

Mr. Jensen, reported that the firefighters are moving the temperature control on the air conditioning unit in the radio room and setting it at 66* and this will burn out the unit because it will never shut down. Also the windows are being left open in the chiefs office with the A.C. on. He said that he will speak to the officers, about the problem. Also a price quote is needed A.S.A.P. for the replacement of the kitchen fire ext. system. And a price quote is needed to move the firehouse generator next to the wall about 12" to make room for better access to rescue 4.

Fire Prevention:

See attached report.

Insurance:

Mr. Pawol, reported that the Board of Fire Commissioners received a letter from our accountant Mr. John Ur, that he is a licensed to sell insurance in the State of New Jersey, and that he will not accept the \$ 26.34 that was paid to him for commission for the group term life policy covering Fire District # 4.

Fire Hydrants:

Mr. Klose, had no new news to report on the hydrants in fire District # 4, however Mr. Jensen, is requesting a letter from the Middlesex Water Company on the proposed rate increase that may take affect in the near future.

Trucks & Equipment:

Mr. Jensen, reported that the wiring on command 435 was checked out by First Priority emergency vehicles do to the battery was draining and going dead. A new battery was installed by Johnny English Garage, in Edison.

All of the SCBA packs were checked by MES fire equipment, and one pack was sent out for repair.

The new turnout gear washer machine will be delivered on Thursday July 26th and then a plumber will be needed to run the water and sewer lines to the unit.

Mr. Jensen, is requesting that new drivers be trained to operate fire apparatus, he will speak to the fire officers about the lack of drivers and that he is willing to train new operators.

Communications:

Mr. Pawol, reported that the Board received a letter from Verizon, welcoming us to the new long distance service Verizon Enterprise Solutions, a phone number of 1-700-555-4141 was given to us to confirm Verizon as our carrier, the number was dialed and did not work so Mr. Pawol, had to E-mail Verizon to let them know that we are still having problems with the phone system at the fire house. We will be waiting to hear back from them about this new problem.

Fire Company

Fire Academy Training:

Three new Keasbey fire fighters completed training at the Middlesex County Fire Academy, two out of the three passed the written test, and one must re-take the test again. Also Mr. Jensen, reported that two new members will be joining the fire company next month, both live in Perth Amboy, and have just completed the FF1 training.

Mr. Jensen, reported that he will contact Ex firefighter Joe Batista, to return his radio to the board of Fire commissioners.

Old Business:

_____ Nothing to report.

New Business:

_____ Nothing to report.

Fire Chief:

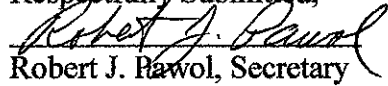
_____ See attached report.

Public Session:

_____ No one from the public at this meeting.

Adjournment; motion to a adjourn, Mr. Jensen, seconded by Mr. Hughes, all were in favor, meeting adjourned at 7:49 P.M.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Robert J. Pawol". The signature is written in black ink and is positioned above the printed name.

Robert J. Pawol, Secretary
Fire District # 4



HOPELAWN FIRE PREVENTION BUREAU

LOCAL ENFORCING AGENCY, DISTRICTS 4 & 8

127 Loretta Street, Hopelawn, NJ 08861
Business (732) 442-0171 Ext.19 Fax (732) 826-5399

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

FIRE OFFICIALS REPORT JUNE/JULY 2012 Fire District No.4

I have not received any further information on status of the Weldon Project regarding the Hot Asphalt Tanks and the Dock on the River. My last conversation with the Weldon management was having issues with obtaining permits from the State. I will keep the Board advised as I receive any information.

The proposed Bio-Diesel Plant at Dana Trucking on Smith Street is still on hold. As of this date Dana has not addressed the Water system on the property. Again I will keep the Board advised as I receive any information.

Respectfully submitted,

Frank DellaPietro III
Fire Official
Fire Districts 4&8

PROTECTION FIRE COMPANY NO. 1

KEASBEY FIRE DEPARTMENT

MONTHLY CHIEFS REPORT

DATE: 24 July 2012

MEETING: FIRE DEPT/COMMISSIONERS

NUMBER OF ALARMS: 23

EQUIPMENT OUT OF SERVICE: 1 air pack, 4-2-4 for rehab.

TRAINING: June's department drill was Extrication. There was a brief class room talk on extrication and hybrid vehicles. Then members assembled into 3 groups to do hands on extrication and practiced with the Para Tech rescue shores. July's drill was members assembled the new Rescue Randy rescue dummy. This drill was light due to a mutual aid assignment into the City of Perth Amboy for a 5 alarm fire.

PROTECTION FIRE COMPANY NO. 1

KEASBEY FIRE DEPARTMENT

MONTHLY CHIEFS REPORT

EXPLORER TRAINING/ANNOUNCEMENTS: Still in the process in "fine" tuning the new guidelines for the explorers.

FIRE OFFICIALS REPORT: No report as of the writing of this report

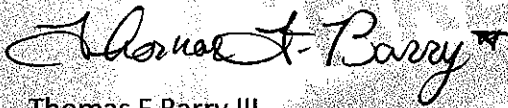
REPORT:

- 1- On 6 June 2012 the fire department responded at 2138 to a report of an unk type fire at 55 E. William St. It was found to be a fire pit in the backyard. The resident was told to extinguish the fire. This raised the question of fire pits and Chiminea's whether they were legal. Spoke to the Fire Official Della Pietro who stated there is a Township Ordinance for "open burning" (see attached copy).
- 2- 27 June 2012 the fire department was requested to a structure fire in Sayreville at 0922 for 1 engine. The fire was located on Raritan Ave which was an auto junkyard building. The call was by passed due to lack of manpower.
- 3- 5 July 2012 the fire department was requested to the City of Perth Amboy for a mutual aid assignment for truck 4-2-5. The Truck responded at 0600. From 0600 – 1330 the crew stood by in Central Fire HQ and was later moved up to the scene of the 5th alarm to assist in overhaul. Crew remained on scene until 1945hrs.

- 4- 10 July 2012 at 1500 the fire department responded to 3607 Village Dr in Dist. 5 for a structure fire. Engine 4-1 responded with a crew. There was a fire in a 2 story garden apartment building. Crew was on scene until 2400hrs.
- 5- On 7 June 2012 a new Standard Operating Guideline # 37 was placed into effect titled Electrical Emergencies. This was developed due to the recent incident in Tinton Falls NJ and the recent law suit due to a resident being electrocuted from a down wire as a result of a storm.
- 6- FF Thomas F Barry IV is a recent graduate of the Middlesex County Fire Academy Firefighter 1 class. He is now a certified Firefighter. New gear for him was ordered on 19 July 2012. Also I found out today (24 July 2012) that both Aaron Molina and Matt Lapp have also passed their Firefighter 1 Exam. I did not hear about Vinny Bianchi III as of this report. Bianchi III, Lapp and Molina are all slated to be measured for new turnout gear as per past practice with the other new members.
- 7- There are 2 new members waiting to join the fire department. 1 of these applicants has passed the Firefighter 1 program at the Middlesex County Fire Academy and the other will be retaking the test.
- 8- The radio in Rescue 4 still has not been installed.
- 9- The radio in Engine 4-1 is still turning off for no apparent reason. Would the Board please look into the ongoing problem?
- 10- 2 fans have been installed on the dash of truck 4-2-5 by Lieut. Ken Nagy. This helps circulate the air with the cab on hot days.
- 11- The A/C in Engine 4-1 is not working. There have been several extremely hot days where the A/C was needed.
- 12- Chief's car 435 was out of service for several days due to some type of electrical issue. It was first discovered in June where I replaced the battery. Then several days later it was again "dead" in the fire station lot. It was returned to 1st Priority where they found several issues with the wiring under the dash. The vehicle was returned on 18 July 2012.
- 13- Still awaiting the "seat belt extenders" as well as other issues that need to be addressed on Rescue 4. I sent a text message to Jimmy Philips on 22 June 2012 stating that I needed them ASAP. To this date they have not been received.
- 14- All the SCBA have had the yearly flow test which was done on 2 July. All packs passed with the exception of 1 which was taken to be repaired. To this date the pack has not been returned. Capt. Starrick was at the station to watch the testing.
- 15- The 2 spare portables left have both been issued 1) # 4-5-5 to FF Vinny Bianchi III, 2) # 4-5-10 to FF Aaron Molina. I ask the Board to please look into ordering at least 3 new portable radios also the fire department is trying to get Joe Batista's equip. back so it can be reissued.

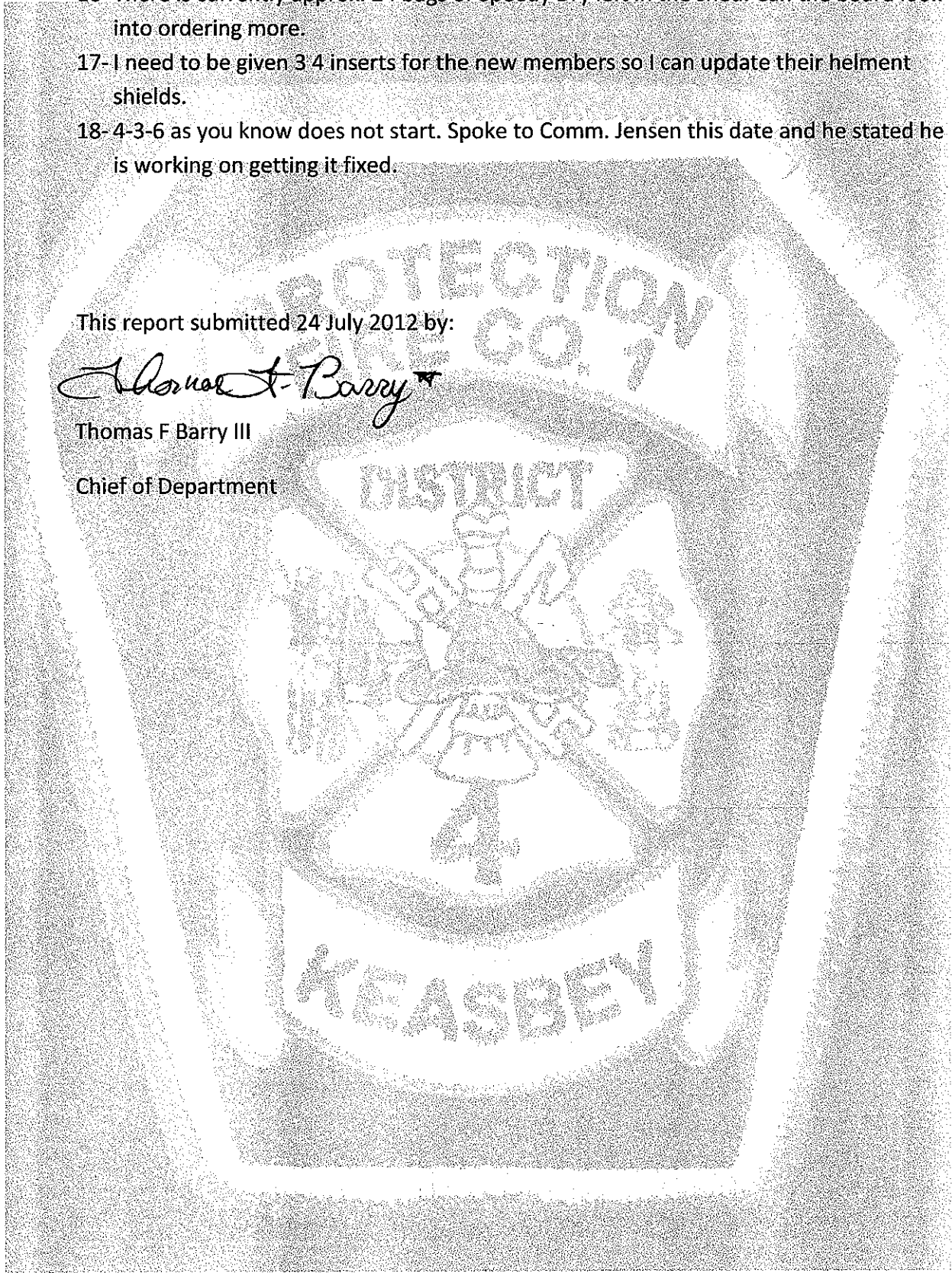
- 16- There is currently approx. 24 bags of Speedy Dry left in the shed. Can the board look into ordering more.
- 17- I need to be given 3 4 inserts for the new members so I can update their helmet shields.
- 18- 4-3-6 as you know does not start. Spoke to Comm. Jensen this date and he stated he is working on getting it fixed.

This report submitted 24 July 2012 by:



Thomas F Barry III

Chief of Department



CASAZZA & UR

PUBLIC ACCOUNTANTS, LLC


John Ur, EA NJ Reg No CP02504

Anthony Casazza, CPA NJ License No CC022521

171 MAIN ST.. P.O. BOX 863
WOODBIDGE, NJ 07095
(732) 634-4930
(732) 634-5411 fax

July 9, 2012

To: Board of Fire Commissioners, District 4
Keasbey Fire District President, Dwayne Jensen
Board Attorney Richard Fazzari

Fr: John Ur, EA 

Re: Commission on group term life

Please be advised that I am licensed to sell insurance here in New Jersey. We recently set up group life insurance for the district through the agency I am affiliated with. I neglected to advise my "back room" that I was not to receive any commission on the insurance.

I should not receive commissions from insurance sales to fire districts that also pay me for my accounting and management advisory services. In addition, were I to receive commissions, my accounting license requires me to advise the district in writing in advance. I did not advise the District because I did not expect to receive any commissions.

I have therefore instructed my agency to immediately cease paying me any commission on this account and I have returned commissions already paid to me. The amount of these commissions were \$26.34.

The cost to the district is unchanged because the commissions are paid from the company, not the policyholder.

I am sorry for this breach of standards and am available to answer any questions.

Securities Offered Through TFS Securities Inc., Member FINRA/SIPC
A Full Service Broker Dealer Located at 847 Broadway,
Bayonne NJ 07002 201-823-1030
Investment Advisory Services Offered Through Innovative Market Trends,
A Service of TFS Securities Inc.
Tax and Accounting Services Not Affiliated with TFS Securities Inc

JOHN UR, EA
171 MAIN ST
PO BOX 863
WOODBIDGE, NJ 07095

Sovereign Bank
PART OF THE SANTANDER GROUP
60-7269-2313

07/11/2012

PAY TO THE ORDER OF FUTURE FINANCIAL PLANNERS

\$ **26.34

Twenty-Six and 34/100*****

DOLLAR

FUTURE FINANCIAL PLANNERS
847 BROADWAY
BAYONNE, NJ 07002



AUTHORIZED SIGNATURE

MEMO
ERROR IN COMMISSION

⑈014242⑈ ⑆231372691⑆ 2261069022⑈

JOHN UR, EA			142
FUTURE FINANCIAL PLANNERS		07/11/2012	
	REFUND OF COMMISSION		26.34

Sovereign Bank	ERROR IN COMMISSION	26.34
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JOHN UR, EA			1424
FUTURE FINANCIAL PLANNERS		07/11/2012	
	REFUND OF COMMISSION		26.34

Sovereign Bank	ERROR IN COMMISSION	26.34
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07/19/12

Keasbey Fire District # 4
JULY 2012 BILL LIST
 June 27 through July 24, 2012

Date	Num	Name	Memo	Amount
Columbia - Voucher				
07/24/2012	11144	AVAYA	Service Agreement	-92.19
07/24/2012	11145	CASAZZA & UR, PUBLIC ACCOU...	Monthly Fee - July 2012	-1,041.66
07/24/2012	11146	CONTINENTAL FIRE & SAFETY INC	Equipment	-2,115.00
07/24/2012	11147	GARY BATISTA	Kitchen Caretaker - July 2012	-100.00
07/24/2012	11148	HOME NEWS TRIBUNE	Acct# 099467 - 2011 Audit	-100.34
07/24/2012	11149	JOHN MANNA	Janitor - July 2012	-400.00
07/24/2012	11150	Ken Nagy	Pickup & Install 2 Fans in Tower Ladder Cab 425	-50.00
07/24/2012	11151	NEW JERSEY CASUALTY INSUR...	Workers Compensation - Renewal 8/1/12	-5,096.00
07/24/2012	11152	NFIRS ONLINE	Annual Subscription to NFIRS Online	-395.00
07/24/2012	11153	STANDARD WASTE SERVICE	Garbage Removal - July 2012	-66.00
07/24/2012	11154	STEVE STARRICK	Assist with Scott Paks for Annual Testing	-125.00
07/24/2012	11155	VERIZON COMMUNICATIONS	Account #8958008661 - Online	-55.36
07/24/2012	11156	VERIZON WIRELESS	Acct# 682435717-00001 - Cell Phones	-144.69
07/24/2012	11157	BOARD OF FIRE COMMISSIONE...	Dispatch - July 2012	-3,229.00
07/24/2012	11158	FIRST PRIORITY EMERGENCY V...	1992 Seagrave Pumper Repairs - Intake Screens Replaced	-93.64
07/24/2012	11159	RESCUE VEHICLE MAINTENANC...	Basket Shielding for TL425	-986.96
07/24/2012	11160	FIRST PRIORITY EMERGENCY V...	2005 KME Pumper Repairs - Belt & Screens	-497.40
07/24/2012	11161	AMERICAN TEST CENTER	Annual truck & ground ladders tested	-1,115.00
07/24/2012	11162	AT&T	Account #0555388451001 - Long Distance	-75.53
07/24/2012	11163	ELIZABETHTOWN GAS	Acct# 0488199640 5/21/12 to 6/20/12	-77.53
07/24/2012	11164	Middlesex Water - Building	Acct# 4350200000 - Water Usage - 3/27/12 TO 06/25/12	-305.49
07/24/2012	11165	VERIZON	Phone Bill - 732-738-4343	-528.78
07/24/2012	11166	Johnny's Service Center	Battery 60-65, 2000 Expedition	-139.95
07/24/2012	11167	POLAND SPRING	5 Gallon Water & Supplies	-40.92
07/24/2012	11168	DWAYNE JENSEN	To Replenish Petty Cash	-568.62
07/24/2012	11169	MIDDLESEX WATER CO	Account #3605116364 Hydrant Bill - July 2012	-3,857.25
07/24/2012	11170	VESOLIFE	Policy #G-2276-278 Volunteer Life Insurance Policy - Aug...	-133.91
07/24/2012	11171	PSE&G	Acct# 67 041 530 04 - Electric	-1,419.13
07/24/2012	11172	Selective Insurance Company of A...	Commercial Package Policy 2/22/12 - 2/22/13 Endorsement	-849.00
Total Columbia - Voucher				-23,699.35
TOTAL				-23,699.35

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84
KEASBEY, NEW JERSEY 08832

July 24, 2012

Treasurer's Report

BEGINNING BALANCE	\$ 282,888.79
Deposits	10,568.62
Interest	77.36
Payroll	(2,854.15)
Payroll Tax Adjustment	(112.38)
Disbursements & Adjustments	<u>(23,816.68)</u>
ENDING BALANCE	\$ 266,751.56