

## Minutes of BOFC Meeting of February 23, 2010

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The February 23<sup>rd</sup>, 2010 meeting of the District # 4 Board of Fire Commissioners was opened at 7:00 pm by President Dwayne Jensen, commissioners in attendance were Pawol, Roman, and Hughes, Mr. Dancs was absent. The pledge of allegiance was said followed by a moment of silence.

### Minutes of the previous meeting:

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Mr. Pawol read the minutes of the previous meeting, Mr. Roman made a motion to accept the report as read, seconded by Mr. Hughes, all were in favor.

### Treasures Report:

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Mr. Pawol made a motion to accept the report, seconded by Mr. Hughes, all were in favor.

### House: Building & Grounds:

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Mr. Hughes reported that White Chevy was taken off the insurance policy, also Mr. Jensen reported that there is a roof leak, that looks like it is coming from the roof drain over the truck bays. He will check out the problem when the weather improves.

### Fire Prevention:

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See attached report:

### Fire Hydrants:

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Mr. Roman reported that as of today he has not heard of or received any information from the Middlesex Water Company on rate increases for 2010.

### Alarms & Communications:

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Nothing to report.

### Communications:

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Mr. Jensen received a letter from the ladies aux, on the meeting dates for the year 2010. Mr. Roman made a motion to let the group use the kitchen & building, seconded by Mr. Pawol, all were in favor.

Mr. Jensen received a letter from Mr. John Ur, accountant on the need to shred old checks that are no longer used, Mr. Roman made a motion to shred the checks, seconded by Mr. Pawol, all were in favor.

Trucks & equipment:

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Mr. Jensen reported that the White Chevy was sold for \$ 150.00 and Mr. Hughes made a motion to get the give the Fire Company the 150 dollars, seconded by Mr. pawol, all were in favor.

A new electric hydraulic pump was purchased for the rescue truck, for extractions.

Mr. Jensen reported that the new Fire Hose that was purchased came in today, also he purchased new shields and five helmets.

Fire & Safety was contacted to have all fire apparatus serviced at there shop, they will pickup & deliver the trucks and engines with there employees.

The fire company will fuel up all fire apparatus as of now, and they will be compensated at the end of the year for there services.

Tower ladder 424 will have it's aerial tested on March 2<sup>nd</sup>, 2010 at 8:00am.

Old Business:

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Mr. Jensen reported that Jensen landscaping repaired most of the roof leaks, with rolled roofing and tarring.

Mr. Jensen reported that the explorer program is up and running, they were issued pagers, and Mr. Tom Barry will be in charge of there training.

Mr. Jensen reported that Mr. Joe Dancs returned all of his keys for the fire house, and checks & books. Dwayne sends his Best regards to Joe, on feeling better and hopes for a full recovery.

New Business:

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Mr. Pawol reported on three new resolutions, the Board of Commissioners of Fire District No.4 keasbey, will hire attorney at law, Mr. Richard A. Fazzari of Woodbridge, NJ for the year 2010 to provide legal services for the Fire District. Mr.Hughes made a motion to accept the new attorney, seconded by Mr. Roman, all were in favor.

WHEREAS, NJS 40A:14-78:17 provides that any payments are to be made prior to the adoption of the budget, temporary appropriations should be made in the sum of \$ 75,513. For the 2010 budget.

Roll call Vote: Jensen- yes

Pawol- yes

Dancs- Absent

Roman- yes

Hughes- yes

WHEREAS, the treasure of Fire District No. 4 reports that certain 2009 budget appropriations have insufficient balances to meet the 2009 expenditures , and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

Be IT RESOLVED that upon recommendations from the treasure and in accordance with NJS 40A:14-78.9, that transfers from budget line items with excesses be

authorized to budget items with insufficient balances. Mr.Hughes made a motion to accept the resolution as read, seconded by, Mr. Pawol, all were in favor.

Mr. Jensen contacted the pest control company to come and service the fire house every other month, and also he contacted the bottle water company not to deliver more water because we have 5 bottles on hand. He also is looking into getting the coolers replaced, they have been hear for about 10 years!

The motor vehicle plates will be removed from the red trailer and returned to the division of motor vehicles, with the plates from the white chevy.

Fire Chief:

\_\_\_\_\_ No Report

Fire Election Results: Budget ( 17 yes ) and ( 11 ) no votes

\_\_\_\_\_ Commissioners- Klose 21 votes  
Jensen 18 votes

Payment of \$ 150,00 each, for two election clerks, Mr.Roman made a motion to issue checks for payment, seconded by Mr. Pawol, all were in favor

Public session:

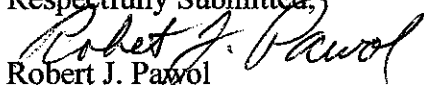
\_\_\_\_\_ No comment

Adjournment:

Motion to adjourn: Mr. Roman, seconded by Mr.Hughes, all were in favor.

Adjourned at 7:43pm

Respectfully Submitted,

  
Robert J. Pawol

Secretary

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 4

WHEREAS, the Treasurer of Fire District No. 4 reports that certain 2009 budget appropriations have insufficient balances to meet the 2009 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

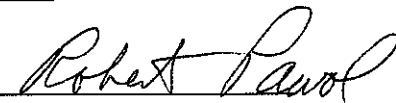
MOTION to accept resolution made by Comm. \_\_\_\_\_, seconded by Comm. \_\_\_\_\_, all in favor.

Dwayne Jensen, President	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Robert Pawol, Secretary	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Joseph Dancs, Treasurer	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Stephen Roman, Commissioner	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Michael Hughes, Commissioner	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

Adopted, February 9, 2010

Date

Robert Pawol, Secretary



RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 4

WHEREAS, NJS 40A: 14-78.17 provides that where any contract, commitment or payments are to be made prior to the adoption of the budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided: and

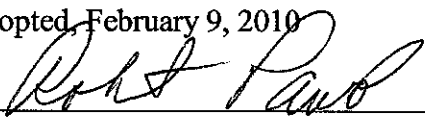
WHEREAS, the total appropriations on the 2009 budget exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$539,375.00; and

WHEREAS, fourteen percent of the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2009 budget is the sum of \$75,513.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Township of Woodbridge, Fire District No. 4, that the temporary 2010 budget be approved in the amount of \$75,513.

ROLL CALL VOTE:	YES	NO	ABSENT
Comm. Dwayne Jensen	✓		
Comm. Robert Pawol	✓		
Comm. Joseph Dancs			✓
Comm. Stephen Roman	✓		
Comm. Michael Hughes	✓		

Adopted, February 9, 2010

  
Original signature & Certification by Robert Pawol,  
Secretary

## RESOLUTION

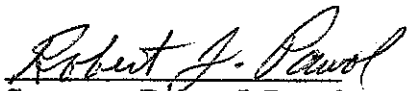
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Whereas, the Commissioners of Fire District No. 4, Keasbey, Woodbridge Township, N.J. approved a budget for the calendar year 2010, which was submitted to the State of New Jersey, Department Of Community Affairs, Division Of Local Government Services. Which provided for payment for legal services for Fire District No. 4, Keasbey.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Commissioners of Fire District No. 4, Keasbey, that Richard A. Fazzari, attorney at law provide legal services on behalf of the Keasbey Board of Fire Commissioners, with a \$ 5,000.00 retainer to be available and to provide mundane service such as normal phone calls and answering phone inquires.

Legal services such as correspondence, research, conferences, etc. would be billed at the hourly rate of \$ 250,00 per hour. Litigation and out of office services would be billed at the rate of \$ 275.00.

Adopted: At the public meeting February 23, 2010



Secretary, Robert J. Pawol  
Commissioners of Fire District No. 4  
( Keasbey ) Woodbridge Township, NJ



**RICHARD A. FAZZARI**  
Attorney at Law  
302 Amboy Avenue  
Woodbridge, New Jersey 07095

Phone: (732) 596-0702  
Fax: (732) 596-0704

Please Refer to Our File #

January 29, 2010

Keasby Board of Fire Commissions  
Attn: Dwayne Jensen, President  
405 Smith Street  
Keasby, New Jersey 08832

**Re: Keasby Board of Fire Commissions**

Dear Mr. Jensen:

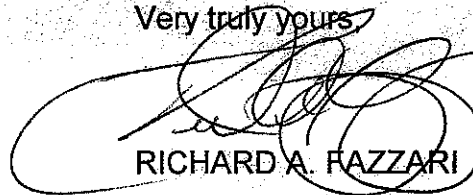
I am submitting this letter as a proposal to provide legal service on behalf of the Keasby Board of Fire Commissioners.

I would propose a \$5,000.00 retainer to be available and to provide mundane service such as normal phone calls and answering phone inquiries.

Legal services such as correspondence, research, conferences, etc. would be billed at the hourly rate of \$250.00 per hour. Litigation and out of office services would be billed at the rate of \$275.00. In litigation matters I would reserve the right to recommend outside counsel.

I trust this answers your inquiry.

Very truly yours,



RICHARD A. FAZZARI

RAF:dcu  
Enclosures as noted

6:37 PM  
 02/17/10  
 Accrual Basis

**Keasbey Fire District # 4**  
**FEBRUARY 2010 BILL LIST**  
 February 1 - 23, 2010

Date	Num	Name	Memo	Amount
<b>Sovereign - Checking</b>				
02/23/2010	10001	ACE WALCO PEST CONTROL	Monthly Service	-59.13
02/23/2010	10002	AT&T	ACCOUNT#0304167215001 - Long Distance Charges	-108.62
02/23/2010	10004	ELIZABETHTOWN GAS	Account #0488199640 - Firehouse	-1,193.33
02/23/2010	10005	HOME NEWS TRIBUNE	Account #099467 - 2010 Budget Notice	-98.99
02/23/2010	10006	JOHN UR	Monthly Accounting Fee - February 2010	-1,000.00
02/23/2010	10007	MIDDLESEX WATER CO	Hydrant Bill for January 2010	-3,692.02
02/23/2010	10008	PSE&G	Account #6704153004 - Firehouse	-1,484.77
02/23/2010	10009	STANDARD WASTE SERVICE	February Service	-64.80
02/23/2010	10010	THE SCHENCK AGENCY INC	Accident Policy	-3,160.00
02/23/2010	10011	VERIZON	Monthly Phone/Online/OAN Services Bill	-442.31
02/23/2010	10012	VERIZON WIRELESS	Account #682435717-00001 Cell Phones	-120.65
02/23/2010	10013	GRAPHICS BY SPARANDERA	Repair to Aerial - Cabinet Doors	-400.00
02/23/2010	10014	GRAPHICS BY SPARANDERA	Repair to Chief's Truck #4-3-5 - Damaged Lettering & Striping	-850.00
02/23/2010	10015	BOARD OF FIRE COMMISSI...	Dispatch - January 2010	-3,165.00
02/23/2010	10016	JOHN MANNA	Reimbursement - Purchase of Hose & Nozzle	-51.30
02/23/2010	10017	Kovatch Mobile Equipment	1 - Power Unit, 110 Volt & 2 Ladder Belts	-2,090.00
02/23/2010	10018	Petty Cash	Additional Petty Cash	-500.00
02/23/2010	10019	Protection Fire Co #1	Snow Storm 2/6/10 & 2/11/10 - Standby Coverage	-1,000.00
02/23/2010	10020	STAPLES CREDIT PLAN	Office Supplies & 3 GPS	-687.68
02/23/2010	10021	JOHN MANNA	Janitor	-250.00
02/23/2010	10022	THOMAS KOLARICK	Janitor	-250.00
Total Sovereign - Checking				-20,668.60
<b>TOTAL</b>				<b>-20,668.60</b>