

## Minutes of the District #4, BOFC Meeting of August 28, 2012

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The August 28<sup>th</sup>, 2012 meeting of the District #4, Board of Fire Commissioners was opened by President Dwayne Jensen, commissioners in attendance were, Hughes, Roman, Pawol, and Klose. The accountants and attorney were not present or required at this meeting, the pledge of allegiance was said followed by a moment of silence.

### Minutes of the previous meeting:

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Mr. Pawol, read the minutes of the previous meeting, Mr. Roman, made a motion to accept the report as read, seconded by Mr. Hughes, all were in favor.

### Treasurer's report:

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Mr. Hughes, read the treasurer's report, Mr. Roman, made a motion to accept the report as read and to pay all bills, seconded by Mr. Pawol, all were in favor.

### Buildings & Grounds:

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Mr. Jensen, reported that he has spoken to the director of Woodbridge Twp public works, Mr. Dennis Henry, about paving the other half of the parking lot sometime this fall due to the township is busy paving other areas at this time. We are looking to have the work done during the month of October.

Also at the rear of the fire house black top area, the pavement will be extended out a few feet so Rescue 4, can make a wider turn without driving on the grass and breaking sprinkler heads on the lawn.

Mr. Hughes, reported that he has spoken to Confire, about replacing the kitchen fire ext system and they said that they will honor the price quote given to the board of Fire Commissioners last year at a cost of \$ 3, 850.00.

### Insurance:

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Mr. Jensen, reported that he has received the new workers comp policy for this year and the cost is \$ 10,188.00 .

### Fire hydrants:

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Mr. Klose, reported that he has received a letter from the Middlesex Water Company stating that next year's hydrant bill will be going up a few dollars more per hydrant.

### Trucks & Equipment:

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Mr. Jensen, reported that Tower Ladder 425 is out of service due to problems with the hydraulic controls and it will be looked at by 1<sup>st</sup> priority emergency vehicles.

Also the white van 436 had a new battery installed at C&C Auto Repairs, and was towed to there garage.

Mr. Jensen, reported that the new turnout gear washing machine was installed this week by Craigs pumbing & heating, the unit was installed in the old janitor's closet.

Two new Stil 16" chain saws will be purchased due to the old Homelite saw is out of service and leaking bar chain oil, and the rescue truck is in need of a new saw.

Also all of the fire departments radio's need to be programmed with new freqencies this will cost between \$ 500.00 - & 1,000.00 to have completed, Mr. Hughes, made a motion to reprogram the radio's, seconded by Mr. Pawol, all were in favor.

Communications:

\_\_\_\_\_ Nothing to report.

Human Resources:

\_\_\_\_\_ Mr. Jensen, reported that deputy chief Rich May, has turned in his resignation to the fire company, and has returned all of his gear , radio's and keys to the chief of the department.

Fire Prevention:

\_\_\_\_\_ No report for the month of August.

Old Business:

\_\_\_\_\_ nothing to report.

New Business:

\_\_\_\_\_ Mr. Jensen, reported that there is a need in Fire District # 4, to purchase a small flat bottom boat for flood water rescue's. Mr. Klose made a motion to purchase a flat bottom boat not to exceed the cost of \$ 2,000.00 seconded by commissioner Roman, all were in favor.

Fire chief's Report:

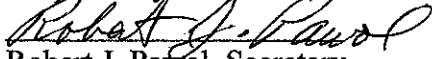
\_\_\_\_\_ See attached report.

Public session:

\_\_\_\_\_ Nothing to report.

Adjournment; Motion to adjourn, Mr. Mr. Jensen, seconded by Mr. Roman, all were in favor, meeting adjourned at 7:40 P.M.

Respectfully Submitted



Robert J. Pawol, Secretary

Fire District # 4

RESOLUTION

RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FLAT BOTTOM ALUMINUM BOAT.

WHEREAS, the Board of Fire Commissioners has a need for a flat bottom aluminum boat for flood water rescue's and funding is available in the 2012 annual budget listed under the line item fire equipment.

NOW, THEREFORE, BE, IT RESOVED, by the Commissioners of Fire District # 4, Keasbey, Woodbridge Township, New Jersey to purchase a Flat Bottom Aluminum Boat, and not to exceed the amount of \$ 2,000.00 including all options & floatation devices.

Motion made by commissioner KLOSE to purchase a flat bottom aluminum boat for rescue use, seconded by commissioner Roman, All were in favor.

Commissioners:	YES	NO	ABSENT
Jensen	✓		
Hughes	✓		
Roman	✓		
Pawol	✓		
Klose	✓		

Adopted: August 28<sup>th</sup>, 2012

Robert J. Pawol  
Robert J. Pawol, Secretary  
Fire District # 4, Keasbey

## Commissioner's Meeting 28 August 2012

- 1) ALARMS: 33
- 2) EQUIP OUT OF SERVICE: 424 FOR REHAB, PARATECH  
HIGH PRESSURE AIR BAGS, 4-2-5 OUT OF SERV. HYDRAULIC PUMPS
- 3) TRAINING: 2 August members toured PRAX-AIR  
FACILITY ON CROWS MILL RD. THE F.D. HAS BEEN  
CONDUCTING TRAINING DRILLS PAST 2 THURS. FOR  
ALL ROOKIE FIREFIGHTERS.
- 4) EXPLORERS: MET WITH EXPLORERS ON Fri. 17 AUG  
TO REVIEW NEW GUIDELINES. BOTH WERE IN FAVOR  
OF GUIDELINES. WILL BE MOVING ON WITH TRAINING.
- 5) SICK LEAVE: WINKLER, NAUYEN, ROMAN  
REPORT:

5 JULY 2012 MUTUAL AID PROVIDED TO PERTH AMBOS  
FOR A 5 ALARM FIRE ON STATE ST. LADDER 4-2-5  
RESPONDED TO CENTRAL FIRE H.Q. LATER IN THE  
DAY THEY WERE CALLED TO THE SCENE.

10 JULY 2012 ENGINE 4-1 RESPONDED TO DIST #5  
FOR A GENERAL ALARM FIRE ON VILLAGE DR.  
CREW REMAINED ON SCENE UNTIL 0015HRS.

- 3) 4 August 2012 at 0703hrs we responded to a structure fire at 81 Florida Grove Rd. The house was vacant. Fire was found in the living room area. Cause was determined to be a cigarette left in a couch in the 1<sup>st</sup> floor living room.
- 4) 9 August 2012 we responded to a report of flooding on Rt 9N. While at this location a reported person trapped on her veh on the ramp from Riverside Dr to TRF 9S. Comm/ Ex Chief Jensen affected a rescue and carried the female to safety.
- 5) Name tags for FF. Newen, Reyes, Molina, Bianchi and Ladd have been ordered.
- 6) Boots for FF Hughes, Jensen and Barry have been ordered.
- 7) A directive has been faxed to Station 7 that in the event of a structure fire in Dist #4, Penth Amboy Truck 2 is to be dispatched as long as 4-2-5 is out of service also spoke to Chief Volk who instructed his members to put 4 members on truck and respond.

- 8) MYSELF AND COMM. JENSEN WILL BE GOING TO VINELAND NJ TO LOOK AT A BOAT. 14' FLAT BOTTOM JOHN BOAT TO USE IN THE EVENT OF WATER RESCUES.
- 9) SPOKE TO PAT KENNY, TOP OEM DIRECTOR REF TO RE PROGRAMMING OF RADIOS. THE BOARD IS TO PAY \$500-\$1000 TO RE PROGRAM FROM PINNACLE WE NEED TO HAVE PERITH AMBOY AND WE WILL ALSO GET DISCARTAWAY IN OUR RADIOS.
- 10) NEW 2012 HAZ MAT GUIDE (BOOKS ARE AT STATION) I WILL PICK THEM UP.
- 11) DEP CHIEF MAY HAS RESIGNED FROM THE DEPT. EX CHIEF KOLANICK HAS BEEN APPOINTED TO 2<sup>ND</sup> LIEUTENANT. ALL EQUIP + KEYS RETURNED BY R. MAY.
- 12) FF BIANCHI AND F.F. REYES RETOOK THE FF-1 TEST WILL REPORT NEXT MEETING.
- 13) FF HAYEN HAS BEEN PLACED ON SICK LEAVE.
- 14) NEW RADIOS GIVEN TO FF MOLINA AND LAPP. 1 LEFT FOR FF BIANCHI. NEED TO GET PORTABLE ASSIGNED TO RESCUE 4 REPROGRAMMER. THIS WILL GIVE US 1 EXTRA PORTABLE. EX CHIEF WINKLER RETURNED HIS PORTABLE UNTIL HIS RETURN FROM SICK LEAVE.

15) Family Picnic will be held on SAT Sept. 22  
From 1300 - 3

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Motion made by commissioner KLASE to purchase a flat bottom aluminum boat for rescue use, seconded by commissioner ROMAN, All were in favor.

Commissioners:	YES	NO	ABSENT
Jensen	✓		
Hughes	✓		
Roman	✓		
Pawol	✓		
Klose	✓		

Adopted: August 28<sup>th</sup>, 2012

Robert J. Pawol  
Robert J. Pawol, Secretary  
Fire District # 4, Keasbey



**Keasbey Fire District # 4**  
**AUGUST 2012 BILL LIST**  
 July 25 through August 28, 2012

Date	Num	Name	Memo	Amount
<b>Columbia - Voucher</b>				
08/28/2012	11178	AT&T	Account #0555388451001 - Long Distance	-34.97
08/28/2012	11179	ELIZABETHTOWN GAS	Acct# 0488199640 6/20/12 - 7/20/12	-70.42
08/28/2012	11180	MES - Pennsylvania	Flow Test - SCBA	-987.00
08/28/2012	11181	POLAND SPRING	5 Gallon Water & Supplies	-49.96
08/28/2012	11182	PSE&G	Acct# 67 041 530 04 - Electric	-1,712.94
08/28/2012	11184	VERIZON	Phone Bill - 732-738-4343	-289.69
08/28/2012	11185	WPCS INTERNATIONAL INC	Install-Motorla radio XTL2500 in Rescue Vehicle #4	-612.11
08/28/2012	11186	MES - Pennsylvania	Gauge Assy, Afr Pak, 4500	-186.00
08/28/2012	11187	Selective Insurance Company of...	Commercial Package Policy 2/22/12 - 2/22/13 Endo...	-16.00
08/28/2012	11188	CASAZZA & UR, PUBLIC ACC...	Monthly Fee - August 2012	-1,041.66
08/28/2012	11189	GARY BATISTA	Kitchen Caretaker - August 2012	-100.00
08/28/2012	11191	POSTMASTER	1 Roll of Stamps	-45.00
08/28/2012	11192	VESOLIFE	Policy #G-2276-278 Volunteer Life Insurance Policy...	-133.91
08/28/2012	11193	ACE WALCO PEST CONTROL	Bi-Monthly Pest Control Service	-66.44
08/28/2012	11194	BOARD OF FIRE COMMISSIO...	Dispatch - August 2012	-3,229.00
08/28/2012	11195	MIDDLESEX WATER CO	Account #3605116364-Hydrant Bill - August 2012	-3,926.27
08/28/2012	11196	STAPLES CREDIT PLAN	Office Supplies	-393.20
08/28/2012	11197	JOHN MANNA	Janitor - August 2012	-400.00
08/28/2012	11198	AVAYA	Service Agreement	-34.42
08/28/2012	11199	C & C TOWING & AUTO REPAI...	CHEVY VAN - TOWED & NEW BATTERY INSTAL...	-188.74
08/28/2012	11200	FIRST HEALTH	Physical - Harsanyi	-80.00
08/28/2012	11201	FIRST PRIORITY EMERGENC...	1974 MACK BAKER AERIAL - DIVERTER VALVE ...	-425.00
08/28/2012	11202	JENSEN LANDSCAPING & MAI...	2012 Grounds Maintenance - Final Payment	-2,800.00
08/28/2012	11203	Lincoln Financial Advisors	2011 LOSAP Contribution	-13,800.00
08/28/2012	11204	RICHARD MAY	Reimbursement - Repairs to Expedition - Chief's Car	-500.00
08/28/2012	11205	STANDARD WASTE SERVICE	Garbage Removal - August 2012	-66.00
08/28/2012	11206	Tom Barry	Reimbursement - Refrigerator - Rescue 4	-148.73
08/28/2012	11207	TOWNSHIP OF WOODBRIDG...	Fuel Billing for April 1, 2012 to June 30, 2012	-1,127.14
08/28/2012	11208	VERIZON COMMUNICATIONS	Online Service	-54.53
08/28/2012	11209	W.S. DARLEY	Customer #40029596 - Extractor	-3,503.00
08/28/2012	11210	AWR SUPPLIES LLC	SUPPLIES	-517.95
08/28/2012	11211	CONTINENTAL FIRE & SAFET...	Firecraft Tracer Non-Contact AC Voltage Adapter	-614.54
08/28/2012	11212	FIRST PRIORITY EMERGENC...	200 FORD EXPEDITION - ELECTRICAL REPAIRS	-774.79
08/28/2012	11213	STATE OF NEW JERSEY	0-272-752-663/000-00 YEAR END 12/2011	-15.52
Total Columbia - Voucher				-37,944.93
<b>TOTAL</b>				<b>-37,944.93</b>

# BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 4

420 SMITH ST, PO BOX 84  
KEASBEY, NEW JERSEY 08832

August 28, 2012

## Treasurer's Report

BEGINNING BALANCE	\$ 266,751.56
Deposits	145,511.38
Interest	78.64
Payroll	( 2,854.15)
Payroll Tax Adjustment	( 233.23)
Disbursements & Adjustments	( <u>37,800.24</u> )
ENDING BALANCE	\$ 371,453.96