

Minutes of BOFC Meeting of May 25th, 2010

The May 25th, 2010 meeting of the District #4 Board of Fire Commissioners was opened at 7:00 pm by President Dwayne Jensen, commissioners in attendance were Roman, Pawol, Hughes, and Klose. Also in attendance was the attorney for the board Mr. Richard A. Fazzari. The pledge of allegiance was said followed by a moment of silence.

Minutes of the previous meeting:

Mr. Pawol read the minutes of the previous meeting, Mr. Roman made a motion to accept the report as read, seconded by Mr. Hughes, all were in favor.

Treasures Report:

Mr. Roman made a motion to accept the report as read, seconded by Mr. Klose, all were in favor.

Also a motion was made to hold payment on the following two bills, ck # 10107 (Safety) \$3,363.00 for firefighters gear and ck# 10104 Accountant (Michael Jeglinski) for \$1,850.00. Mr. Hughes made a motion to hold payment until we look into there agreements, seconded by Mr. Roman, all were in favor.

Building & Grounds:

Mr. Hughes reported that he has spoken with a HVAC contractor about replacing the unit in the radio room, at a cost of about \$ 3,900.00 . He will have the contractor stop by during the next agenda meeting to go over the job with the Commissioners.

Also there has been a problem with kids playing on the fire house property, throwing rocks, moving the safety cones, taking off the cap on the fire hydrant located on the front pad and filling it with stones. Mr. Richard fazzari recommended contacting the parents, and also the Woodbridge Police Department to do a patrol off the fire house on a daily basis to keep a eye on the kids.

Fire Prevention:

No Report

Alarms & Communications:

Mr. Jensen reported that he has received a letter from Motorola with the total cost of the Radio's and pagers \$ 44,000.00 plus a installation cost. The Police department should receive them by the first week in June.

Human Resources:

nothing to report.

Old Business :

Mr. Richard Fazzari reported that he was in contact with a insurance broker (PFK) out of Middletown to look into getting a lower costing insurance policy. He recommends that a member of the board of Commissioners talks to the broker or have him attend the next agenda meeting on June 8th, 2010 to go over the insurance coverage.

Also Mr. Fazzari, reported that the Prudential Insurance Company stock is in the name of the Protection Fire Company No. 1 of Keasbey and that this matter will have to be further disused between the Commissioners before the stocks can be sold.

Mr. Jensen reported that the Board needs to fill out the Fidelity Blanket Bond Application for three member to be covered at \$ 35,000 each , a motion was made by Hughes, seconded by Mr. Roman, all were in favor.

New Business:

Mr. Richard Fazzari reported that he spoke to a training officer from a paid fire department in Union County about the needed programs that the firefighters need here in the State of New Jersey, they are as follows: Fit testing, Blood Born Pathagens, Right To Know. The New Jersey Department of Labor will be doing equipment checks in the future to inspected all fire houses.

Trucks & Equipment:

Mr. Jensen reported that engine 4-1 was towed to Leids Deisel Service in Pa, by Raczs towing of Keasbey, at a cost of \$ 750.00. The old motor was removed from the truck and he will call them to find out on how the progress of the rebuilt engine is going. Also he spoke to the Commissioners of District # 5 about when the Chevy van will be ready to be sold to us for \$ 1.00 and they said sometime in July, when there new unit comes in. All of the SCBA bottles have been tested and are in good condition.

Communications:

Mr. Pawol reported that received notice that there was a FEMA meeting going to be held at the Middlesex County Fire Academy for any fire department wanting to claim loses do to the noreaster storm on march 13, & 14, 2010. Mr.Pawol attended the meeting and obtained all the paper work that needs to be completed by June 15th in order to receive payment for reimbursement of equipment & manpower during the storm.

Fire Chief : No Report

Fire Hydrants:

Mr. Klose reported that he received the map for Fire District # 4 from the Middlesex Water Company, and that he would start checking the hydrants for missing caps, working condition, and clearing tall weeds a round the hydrants.

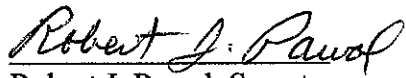
Public Session:

_____ No Report.

Adjournment:

Motion to adjourn: Mr. Jensen, seconded by Mr. Hughes, all were in favor.
Adjourned at 8:35 pm.

Respectfully Submitted,


Robert J. Pawol, Secretary

10:13 AM

05/20/10

Accrual Basis

Keasbey Fire District # 4
MAY 2010 BILL LIST
 April 28 through May 25, 2010

| Date | Num | Name | Memo | Amount |
|-----------------------------|-------|-------------------------------------|--|-------------------|
| Sovereign - Checking | | | | |
| 04/28/2010 | 10099 | Leid Diesel Service | 10% Deposit - Engine Repair | -1,600.00 |
| 05/25/2010 | 10100 | ABSOLUTE PROTECTIVE S... | Semi Annual Fire Supression Inspection | -86.00 |
| 05/25/2010 | 10101 | AT&T | Account #0304167215001 - Long Distance | -116.64 |
| 05/25/2010 | 10102 | Atlantic Detroit Diesel-Allison,... | E-41 Pumper - Engine checked | -146.00 |
| 05/25/2010 | 10103 | ELIZABETHTOWN GAS | Account #0488199640 - Gas | -324.95 |
| 05/25/2010 | 10104 | Michael Jeglinski, EA | 2010 Final Billing -2010 Budget & D9' Account work | -1,850.00 |
| 05/25/2010 | 10105 | MIDDLESEX WATER CO | Hydrant Service - April 30, 2010 | -3,857.23 |
| 05/25/2010 | 10106 | PSE&G | Account #6704153004 - Electric | -382.20 |
| 05/25/2010 | 10107 | SAFE-T | 2 Full Sets of Bunker Gear | -3,363.20 |
| 05/25/2010 | 10108 | VERIZON | Account #732 738-4343 296 94Y - Phone Bill | -455.84 |
| 05/25/2010 | 10109 | Lights, Siren & Safety LLC | 18 Traffic Safety Vests | -324.00 |
| 05/25/2010 | 10110 | RESCUE VEHICLE MAINTEN... | Repairs to E-42 | -322.50 |
| 05/25/2010 | 10111 | VERIZON WIRELESS | Account #882435717-00001 - Cell Phones | -125.88 |
| 05/25/2010 | 10117 | FIRE & SAFETY SERVICES, ... | Service Work performed on 4-4 Aerial Scope | -1,782.57 |
| 05/25/2010 | 10118 | FIRE & SAFETY SERVICES, ... | Service Work Performed on Unit 4-4 Aerial Scope | -6,645.06 |
| 05/25/2010 | 10119 | VERIZON WIRELESS | Account #682435717-00001 | -125.88 |
| 05/25/2010 | 10120 | GARY BATISTA | Kitchen Caretaker - May 2010 | -50.00 |
| 05/25/2010 | 10121 | JOHN MANNA | Janitor II pay for May 2010 | -250.00 |
| 05/25/2010 | 10122 | RACZ'S TOWING, INC. | Tow to Leid Diesel for engine repair | -756.45 |
| 05/25/2010 | 10123 | STANDARD WASTE SERVICE | Garbage Removal - May 2010 | -64.80 |
| 05/25/2010 | 10125 | JOHN UR | Monthly Accounting Fee - May 2010 | -1,000.00 |
| 05/25/2010 | 10126 | BOARD OF FIRE COMMISSI... | Dispatch - April 2010 | -3,165.00 |
| 05/25/2010 | 10127 | CHRIS J. VECCHIARELLI, C... | 2009 Audit Preparation | -6,700.00 |
| 05/25/2010 | 10128 | PRUDENTIAL INS CO | Policy #15153 -31592 Volunteer Life Insurance | -641.52 |
| 05/25/2010 | 10129 | TOM KOLARICK | Janitor I pay for May 2010 | -250.00 |
| Total Sovereign - Checking | | | | -34,385.52 |
| TOTAL | | | | -34,385.52 |

RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each fire district to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the year ended December 31, 2009 has been completed and filed with the Municipal Clerk pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17, requires that the governing body of each fire district to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specially reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Woodbridge Fire District No. 4, hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the year ended December 31, 2009, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the fire district is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MAY 11, 2010.

Robert J. Pawol
SECRETARY

MAY 25, 2010
DATE

RECORDED VOTE

| MEMBER | AYE | NAY | ABSTAIN | ABSENT |
|--------|-----|-----|---------|--------|
| JENSEN | ✓ | | | |
| HUGHES | ✓ | | | |
| PAWOL | ✓ | | | |
| ROMAN | ✓ | | | |
| KLOSE | ✓ | | | |

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| TOTAL | | | | -34,385.62 |

05/20/10

Keasbey Fire District # 4
TREASURER'S REPORT
As of May 25, 2010

May 25, 10

| | |
|---------------------------------|-------------------|
| Checking/Savings | |
| Sovereign - Checking | 216,810.73 |
| Trunking Sys & Future Purchases | 137,136.77 |
| Petty Cash | <u>600.00</u> |
| Total Checking/Savings | <u>354,547.50</u> |